

Uniform Policy

The uniform policy at Excelsior Classical Academy CFA makes clear what clothing is appropriate and acceptable for school and simplifies getting ready in the morning. Uniforms promote unity and school spirit. Uniforms help remove distinctions of class, wealth, cliques, and gangs. Uniforms make it easy to identify unauthorized visitors to the school and keep track of students on field trips. Uniforms take the focus off fashion and trends and allow a stronger focus on academics. Students and teachers can get to know who a student is by his or her words and actions, rather than what he or she wears. Uniforms can reduce the number of items of clothing purchased for the school year, thereby reducing the cost. Styles do not vary much from year to year, and may therefore be handed down or purchased second-hand.

All students are expected to be in uniform while at school or on school field trips and other school functions, except as allowed under the policy.

1. Uniform Items and Colors

| Basic Items | |
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| Pants, shorts, skirts, skorts, jumpers | Navy, khaki, plaid* |
| Polo shirts | Evergreen, maize (yellow), white, classic navy, red |
| Dress shirts/Blouses | Chamois (yellow), white |
| Sweaters, vests, fleeces | Evergreen, maize, classic navy, red |

| Additional Items | |
|-------------------------|--|
| Socks, tights, leggings | Hunter green, yellow, navy, opaque skin-tone, white, black, khaki |
| Hair accessories | Hunter green, yellow, navy, khaki, black, white, red, plaid* |
| Belts | Brown, black, navy, khaki, hunter green, plaid* |
| Shoes | Brown, tan, khaki, black, gray, navy, white, red, hunter green |
| Backpacks, lunchboxes | Any color. Backpacks may have wheels but may not be rolled inside the school |

*Excelsior's plaid is Lands' End Classic Navy/Hunter Plaid, which is navy, hunter green, and black with thin red and yellow stripes.

To ensure uniformity of color and style, Excelsior has chosen Lands' End as our uniform supplier. Uniform items may be purchased from Excelsior's custom Lands' End website or second-hand. Additional items do not have to be purchased from Lands' End as long as they are in the permitted colors and comply with the uniform policy.

2. Rules

Students are expected to comply with the uniform policy while at school or at school functions. If a child is in violation of the uniform policy, he or she will receive two warnings for repetitions of the same infraction. Upon the third incident, the child's parents will be called to bring appropriate uniform wear for the child. The child will wait in the office for the parents to bring the items or make some other arrangement. If the infraction is wearing non-uniform outerwear in class, the item will be confiscated and kept by school except when the child needs it for going outside. If the child is wearing a hat or hood in school, the offending item will be confiscated upon the third infraction and kept in the office until picked up by a parent.

- All polo shirts, knit dresses (not jumpers), and sweatshirts must have the school logo on them. Lands' End has our logo and will apply it.
- **Each uniform item must be labeled inside with the owner's name in case it is misplaced.** It is especially important that coats, sweaters, sweatshirts, and other frequently removed items are labeled. Found items that are not labeled will be donated to the uniform closet bank.
- Clothes must be clean and fit properly and modestly. Pants and shorts must be worn at natural waist/hips and not "sagged."
- Shorts and skirts must be no more than four (4) inches above the knee, and skirts, jumpers, and dresses must be no more than three (3) inches above the knee. Waistbands must not be rolled or folded over. Jumpers must be worn with uniform shirts or blouses.
- Jacket, sweater, and sweatshirt hoods are not permitted to be worn over the head during school, and hats are not allowed during school. (Religious headgear is exempt from this policy, as indicated in section 3 of the First Amendment Rights and Religion policy.)
- Colored underclothes should not show through shirts. Solid white or matching undershirts may be worn under shirts. Long-sleeved undershirts should not be worn under short-sleeved uniform shirts. Prints, writing, or graphics on shirts worn under uniforms must not show. Leggings and tights must be monochrome.
- Shoes may be black, navy, brown, tan, khaki, gray, white, red, or hunter green. Combinations of those colors (e.g. saddle oxfords) are permitted. Shoes must have closed toes. No sandals or flip-flops are allowed. Heels must be one (1) inch or less, except that in high school heels of two (2) inches or less may be with dresses or skirts only. Shoes must be kept clean. Logos must be inconspicuous and must match the shoe in color.
- Uniform fleeces, sweaters, sweatshirts, and vests may be worn during school. Other outerwear must be kept in lockers or hung up in classrooms and not be worn during school. (Sweatshirts are not permitted on full-dress days.)
- Upper school students may wear evergreen blazers.
- All ages may wear plaid* ties. High school students may also wear striped school ties. Plaid ties are available from Lands' End. Striped ties may be purchased through the school. (Ties may be worn with dress shirts or blouses only, not with knit shirts.)
- Jewelry and other accessories must not be large, noisy, or distracting.

- Backpacks and lunchboxes may be purchased from Lands' End, but do not have to be. Any color is allowed. While wheeled backpacks are allowed, they should not be rolled inside the school due to noise problems and tripping hazards.

3. Full-dress Days

Certain days will be designated full-dress days. On days when there is a special visitor or an event such as a concert, play, assembly, or graduation, students will be required to wear full-dress uniforms. Girls may wear jumpers, skirts, skorts, or slacks and a tucked-in blouse or polo (over-blouses may be worn untucked). Boys may wear slacks and a tucked-in dress shirt or polo. No T-shirts, jeans, or sweat-clothes are permitted on full-dress days. Sweaters and vests are permitted. Blazers and ties are appropriate but not required. Full-dress days will be marked on the school calendar or announced by school newsletter, phone alert, e-mail, and/or website.

4. Special Days

Occasionally, certain uniform rules will be relaxed. This may occur, for example, for Spirit Days, International Day, special grade/class events, certain field trips, or Olympic Day. Days when uniform rules are relaxed will be announced by school or grade newsletter, phone alert, e-mail, and/or website. Any student not participating in the theme or special dress activity must wear the school uniform.

Certain rules will still apply for any attire worn to school. Bare midriffs, low-cut tops, strapless tops, spaghetti straps, miniskirts, short shorts, clothing with non-school graphics, and low-riding or “sagged” pants are not allowed.

5. Fridays

On Fridays, students may wear Excelsior t-shirts with uniform bottoms or jeans. T-shirts must be purchased through the school, and only school t-shirts are permitted. Students not wearing a school t-shirt must wear uniform shirts with jeans or uniform bottoms. Jeans must be plain, well-fitting, traditional denim blue jeans with no holes, fraying, or embellishment.

If a full-dress day falls on a Friday, full-dress rules take precedence.

6. Athletic apparel for P.E

Grammar school students wear school uniforms during recess and P.E. Girls must wear knit shorts in black or navy under skirts and jumpers if not wearing tights or leggings.

7. Assistance in Obtaining Uniforms

Families who meet annual Federal Poverty Guidelines may request financial assistance from the school in obtaining uniforms. Families who qualify will receive a school t-shirt, four uniform shirts with logos, and a sweater or fleece jacket for each student.

Special attention will be given to helping children considered homeless under the McKinney-Vento Homeless Assistance Act to obtain uniforms.

Lands' End frequently runs promotions of anywhere from 25% to 40% off. There are usually sales in June, July, August, and December. Certain items, like polo shirts, are discounted if one buys three or more. Lands' End offers free logos, usually during the summer months, but at other times as well. Shipping is free on orders of \$50 or more. Also, items ordered from a kiosk in a Sears store with a Lands' End Shop are shipped to the home for free, and items may be returned to Sears rather than shipped back.

Lands' End gives the school 3% back on uniform purchases attached to our school number, which is 900167057. This money will go toward our uniform fund. In addition, Excelsior will ask families to donate unneeded, usable uniform items. These items will be placed in a uniform bank. The items may be sold, with proceeds going to the uniform fund, or they may be distributed to qualifying students in immediate need. Monetary donations for uniforms for needy students will also be welcome.