

CCA-CFA Board of Directors Meeting  
 December 15, 2015 4:00 PM  
 2535 New Garden East, Greensboro, NC  
 Meeting Minutes

I. Call to Order

Time: 4:07 PM

- Member Attendance:

Director	12/15	11/30	11/17	11/9	10/30	10/27	10/14	9/25	9/15	9/4	8/13	7/21/2015
Marvin Allison	P	T	T	A	T	P	A	T	P	A	P	T
Molly Bristol	P	P	P	P	P	P	P	P	P	P	P	P
Scot Conklin	P	P	P	T	T	P	P	P	P	P	P	P
Karla Hall	P	P	P	P	P	P	P	P	P	P	P	P
Jay Hawkins	P	P										
Paul Stanfield	P	P	P	T	T	P	P	P	P	P	P	P
Keyon Whiteside	P	A	P	T	A	P	T	T	P	T	P	P

- Administration: Joe Caraher, Claire Dobbs, Matthew Pugh, Erin Shoemaker, and Allyson Waller.
- Others in attendance: Christina Blake, Cindy Conklin, Mitch Croatt, Rachel Tyree, and Lisa Walker.
- Motion by Molly Bristol to approve the agenda.  
 Second by Marv Allison.  
 All in favor. Motion passes without objection.
- Pledge of Allegiance
- Reading of the Mission Statement of CCA-CFA

*Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her full potential by providing a rigorous academic program, character education, and meaningful parental participation.*

II. Motion by Marv Allison to approve meeting minutes for 11/17 monthly meeting and 11/30 special meeting.

Second by Molly Bristol.  
 All in favor. Motion passes without objection.

III. Reports

- President's Remarks
  - Survey Update – staff and parent surveys close on 12/18/15.
  - Another training opportunity is available for board members on 2/2/16.

- Director's Report
  - Joe Caraher reviewed key parts of the director's report.
  - A review of the visit to TJCA with associated analysis and background data was provided by Joe Caraher.
- PTO Report was provided by Lisa Walker.
- Team CFA has a video out on founder John Bryan. Opportunities to give presentations at 2016 conference are available.
  
- Board Committee Reports
  - Finance Committee
    - Financial statements were provided. Committee is working on updating process and making bank switch.
    - Authorization of Line Item Budget Changes \*
  
    - Motion from Finance Committee to revise range of substitute teacher pay to \$75 to \$100.  
All in favor. Motion passes without objection.
  
    - Motion from Finance Committee to make budget adjustments  
All in favor. Motion passes without objection.
  - Facilities Committee
    - No meeting this month, property purchase update given.
  - Academic Accountability
    - November proposed minutes submitted, next meeting is in January.
  - Governance Committee
    - Motion by Karla Hall to add Molly Bristol to Governance Committee.  
Second by Scot Conklin.  
All in favor. Motion passes without objection.
    - Committee is considering revisions to the SIT committee member selection process. No changes have been submitted at this time.
    - Applicants for SIT parent position were reviewed by board for inclusion a parent vote.
      - Motion by Molly Bristol to approve Chris Wray.  
Second by Paul Stanfield.  
All in favor. Motion passes without objection.
      - Motion by Molly Bristol to approve Martin Calloway.  
Second by Karla Hall.  
All in favor. Motion passes without objection.
      - Motion by Karla Hall to approve Melissa Ellison.  
Second by Molly Bristol.  
All in favor. Motion passes without objection.



Motion by Scot Conklin to authorize director to distribute special mid-year bonus as discussed in executive session.

Second by Marv Allison.

All in favor. Motion passes without objection.

X. Calendar:

- Board of Directors Meeting- 1/19/2016 4PM Room 211
- Committee Meetings:
  - Finance- 1/11/16 7:30 AM Director's office
  - Facilities- TBD
  - Academic: 1/17/2016 @ 8:30 AM Director's Office
  - Governance- TBD
  - Personnel - TBD
  - SIT- 1/11 3:45 Room 211.

XI. Motion to adjourn by Molly Bristol.

Second by Paul Stanfield.

All in favor. Motion passes without objection.

Minutes recorded by Paul Stanfield.

Minutes submitted to the Board January 13, 2016 for review.

Minutes Approved by the Board of Directors: January 19, 2016.

Signed: \_\_\_\_\_

Paul Stanfield, Secretary of the Board of Directors, CCA-CFA