

CCA-CFA Board of Directors Meeting
 March 15, 2016 4:00 PM
 2535 New Garden East, Greensboro, NC
 Proposed Meeting Minutes

I. Call to Order

Time: 4:00 PM

• Member Attendance:

	Marv Allison	Molly Bristol	Scot Conklin	Karla Hall	Jay Hawkins	Paul Stanfield	Keyon Whiteside
7/21	T	P	P	P	-	P	P
8/13	P	P	P	P	-	P	P
9/4	A	P	P	P	-	P	T
9/15	P	P	P	P	-	P	P
9/25	T	P	P	P	-	P	T
10/14	A	P	P	P	-	P	T
10/27	P	P	P	P	-	P	P
10/30	T	P	T	P	-	T	A
11/9	A	P	T	P	-	T	T
11/17	T	P	P	P	-	P	P
11/30	T	P	P	P	P	P	A
12/7	T	T	P	P	T	A	T
12/15	P	P	P	P	P	P	P
1/19/16	T	P	P	P	P	P	T
1/28	A	T	T	T	T	T	T
2/1	T	P	P	P	P	P	A
2/11	T	P	T	P	T	A	A
2/16	P	P	P	P	P	P	T
2/22	T	P	T	P	T	T	A
2/29	T	T	T	P	T	T	A
3/16	T	P	P	P	P	P	A

Staff in attendance: Joe Caraher, Matthew Pugh, Erin Shoemaker, Allyson Waller
 Stephen Brame, Courtney Evans, Anna Kimbrough
 Others in attendance: Christina Blake, Cindy Conklin, Mitch Croatt, Kelly Griffin

- Molly Bristol made motion to approve the agenda as modified.
 Second by Scot Conklin.
 All in favor. Motion passes without objection.
- Pledge of Allegiance was recited.
- Mission Statement of CCA-CFA was read.

- II. Molly Bristol made motion to approve minutes for 2/16/16, 2/22/16 and 2/29/16.
 Second by Jay Hawkins.
 All in favor. Motion passes without objection.

III. Reports

- President's Report: Karla Hall expressed appreciation to staff members, parents, and students for helping with the ground breaking. (Specifics in attached notes). The board received appreciation from staff and student letters in most recent staff meeting. Update on Keyon Whiteside's recovery was given – he hopes to be at next meeting.
- Director's Report: Joe Caraher reviewed the Director's report including NWEA test data and lottery update.
- PTO Report was submitted and received.
- TCFA Report – members had returned from recent Team CFA board member appreciation dinner. TCFA Conference reminder was given.
- Board Committee Reports
 - Finance Committee submitted financial statements. Quarterly bond reporting worked out. We had other proposal for audit but will stay with DLK. Autopay for utilities is being set up.
 - Facilities Committee update was given. Demolition started on 3/3. Grading is about to start. Scot presented Plan Grid for the construction project.
 - Academic Accountability minutes were distributed. Matthew Pugh mentioned that high school registration guides were being constructed with consolidated high school offerings and parent meeting.
 - Governance Committee minutes were submitted
 - Development Committee just began with first planning session with norms established.

IV. Special Presentation by Teacher Group

- Teachers Courtney Evans, Anna Kimbrough and Stephen Brame presented a proposal to open and operate an after school program next year at Airport Drive facility.

V. Public Comments

- No public comments were offered.

VI. New Business

- Board discussed motion from Governance Committee to rescind the Parental Relationship Policy. Board discussion included suggestion to work to define committee priorities.
Motion failed 0-4 with one abstention (Stanfield).
- Finance committee submitted motion to allow Acadia Northstar view only access to to US Trust Accounts and Operating Accounts.
All in favor. Motion passed without objection.

VII. Old Business

- Strategic Planning Meeting is scheduled for April 20th from 9-2. The regular board meeting is on the prior evening (19th).
- Paul Stanfield provided a brief update on Say Yes.

VIII. Motion by Karla Hall to move into executive session: for personnel in accordance with NC Statute Article 32: 143:318.1.

Second by Scot Conklin.

All in favor. Motion passes without objection.

Time: 5:50 PM

IX. Return to open session.

Time: 6:05 PM

Karla Hall made motion to approve Janet Wright, Erin Pelarin, and Faye Halvorsen as substitute teachers pending background checks.

Second by Molly Bristol.

All in favor. Motion passes without objection.

X. Calendar:

- Board of Directors Meeting- 4-19-16 4PM Room 211
- Committee Meetings:
 - Finance- 4-11-16; 7:30
 - Academic: 4-15-16; 7:30
 - SIT- 2/8/2016 3:45 pm Room 211

XI. Motion by Karla Hall to go into recess until Town Hall meeting.

Time: 6:12 PM

Second by Scot Conklin.

All in favor. Motion passes without exception.

Marv Allison and Molly Bristol exited meeting.

XII. Town Hall Meeting

Time: 7:00 PM

- Motion to call the meeting back to order by Scot Conklin.
Second by Jay Hawkins.
All in favor, Motion passes with no objections.

Karla Hall shared town hall proceedings and summarized current board activities.

- Public Comments - Open Forum
Mitch Croatt - First of all, I think we should thank them for closing on the facility. A request I have for the board (I go to a lot of the board meetings and sometimes; it is very hard to follow because some things are not available for attendees to see) is for a computer to be hooked up to the Mimio to see all of the information being discussed can be viewed by all members attending the board meetings.

Scot Conklin - Update on facilities. Landmarks began demoing the building immediately, so it was not available for anyone to enter. Landmark is well under way. The plan is to start on the 4th floor and move down with reconstruction. We are currently waiting for grading permits, then we will start on the parking lots. There are utilities that will have to be reworked.

Mitch - Can you speak to the contingency plan if the building is not ready?

Scot Conklin - We have a contingency plan. We do still have a lease extension here in case the building is not ready in which we can rent on a month to month basis. We hope it will not come to that.

Janet Bryan- To facilitate more conversation, for those who have not seen the plan, can you explain how Cornerstone is planning to expand in the following years.

Scot Conklin - The total number of classrooms is 63. The plan is to have 5 classes in Kindergarten and four classes in 1-8. The facility was designed to hold 1400 students K-12.

Karla Hall - The first year, we have added an addition section on K, 1st and 6th. As those grades go up, we will expand naturally. We will grow to the maximum over the next few years. At the beginning we will not be overcrowded, but we will grow as expand.

Paul Stanfield - The growth is based on moving to enrollment levels consistent with the highest ranked state charter schools.

Janet Bryan- Can you explain what the building location will entail?

Scot Conklin - Four story building with a connector corridor. Off of that will be a gymnasium. ECPI will be to the left. Tennis courts are drawn into the plans, but we will let the athletic people decide how to best utilize the space. A playground area will be included, and the rest will be parking for ECPI and for us.

Pamela Harper- I have a student in the 9th grade. There is a lot I do not know about the K-8. Now that we will move into a K-12 facility, how will we differentiate between the Elementary, Middle, and High School? Will there be different schedules, will they come together? Also, what will we do for Athletics in August? And, what is the completion date for the project?

Scot Conklin- Ideally, we would like to have two weeks before. We will know more as time goes along. For athletics, the plan is continue to lease and work with other locations like we do now. The layout is 1st floor- K-1, 2nd floor- 2-5, 3rd Floor-6-9, 4th grade- 10-12.

Matthew- The question will be how we can capitalize on shared vision.

Joe- A lot of factors come into play with starting times. Traffic flow will be something to consider to determine our needs on time. Another things to consider for the future include- student drivers, and fencing. There will have to be staggered start times, and we will have a plan for that.

Mary Ann Abad- Are you planning to have afterschool care? The location will make it tough because of distance.

Karla Hall- We have not been able to focus our attention on that during the last few months, but we have started looking into that, and we hope to have a clear answer for that around May.

Pamela Harper- Will there be a cafeteria plan?

Scot Conklin – There is no cafeteria.

Pamela- Will lunch be the same as it is now?

Scot- Yes. There are two food prep rooms that we will operate from to deliver to rooms.

Eileen Gillis - Why have we not considered a lunch room?

Karla- It was never in the original plan, and we decided to continue with that plan.

Eileen Gillis- I believe it has been brought to the board before to look into the Kindergarten curriculum. From a child's psychology standpoint, it seems that some of the approach is punitive and it discourages students. If they do not feel that they are good at something, they will be discouraged and never feel good at anything. I am not in favor of everyone getting a trophy, but in Kindergarten it doesn't seem as grade appropriate for K students.

Paul Stanfield – Described the leadership aspects of the school and how it ties into the curriculum.

Janelle Kerr- Just as a follow-up, it seems far-fetched that a student would not get honor roll for something not being signed, but this does happen. I agree with what Eileen said- Is there a way maybe for K students to not do honor roll. I am seeing maybe one or two students who are not making honor roll.

Joe Caraher - We are beginning to look at some of these issues in our school improvement team.

Lisa Walker- As a parent, what is the procedure for items to be an agenda for a board committee?

Karla Hall - You could ask a board member who is on that committee to let you know which parent is on that committee. All committees are on the website.

Lisa Walker- PTO is currently working towards plans for the playground space. There are grants that you can apply for. The PTO wants to purchase equipment for the playground, but we would also like to enlist anyone who has experience with grant writing to help us with the project. I would like to invite you to be involved. Please let me know if you are interested in helping. Someone asked something about lunch, so I will address that as well. We are beginning to review our lunch vendors. Please register on the PTO website. It is a way we can connect with all families. When PTO sends e-mails out, that is where we get the information from. If you have questions, comments or concerns, please email me.

Karla Hall- The board has standing committees that we want parents to serve on. We are accepting applications for the committees from parents for next year. It is a two year commitment. You can find the applications online or in the office.

Ashley Stout- Thank you all for your hard work. Is there a plan that ECPI would ever leave and us take that building, and do you see that as a security concern?

Karla Hall - We do not see it as a safety issue. All of their students have background checks. We feel that the relationship we can form with ECPI will provide great opportunities for our students.

Scot Conklin – Our building will be secured. The ECPI lease of 5 years with options to renew. Should they leave, we could occupy that building as it is classroom space.

Tammy Thayer - Will ECPI students be accessing the parking lot??

Scot Conklin – There will not be a physical fence, but students would be escorted through any traffic flow areas.

Brent Blackwell- Because this building is so far out, transportation would be helpful. Has there been thought of this at all?

Scot Conklin - We do not have transportation. The logistics of our students being so far out from one another and such makes it difficult to finance. The parents could absolutely facilitate it arranging car pools/transportation, but the school will not provide it.

Brent Blackwell- What have you discussed regarding after school care?

Karla- There was a proposal submitted at tonight's board meeting for an after school program. We have to seek counsel and research the best options for us before we can officially approve this.

Deidre McArthur- With the new security access, will there be any changes in parents volunteering, etc. I would hate to see the access more difficult.

Joe- The question will not be - will you have access, but it will be more of how you have access. There could be an extra buzz to get it, etc. We will try to know how we provide safeguards for people, and provide a plan after that. It is important to keep the community feel, but we do not want to do it at the risk of safety for our students.

Ashley Stout- Will students be dropped off and picked up in the same assembly style like it is now?

Joe- We will continue to have assemblies. We will have to work through how we will work that until the gym is built. We like the central location of dismissal, but we will continue to make plans and work through all of that.

Scot Conklin - The gymnasium is scheduled for completion around December.

Bonnie Cauthen- If there will not be a gymnasium, where will they have PE?

Scot Conklin- They don't have PE now, and they have had PE for four years. Current PE teachers can be very creative.

Rebecca Gordan- When I was growing up, we had a community college right behind our school, and we never had any problems. So, I have no problem with ECPI being there.

Mitch Croatt - Can you tell us how you will update us on facilities progress?

Scot Conklin - As I receive updates, I will update the board, and update the parents through e-mails from the administration. There will also be pictures of progress that we will post.

Lisa Walker - When is the next town hall meeting?

Karla Hall- We do not have it scheduled yet.

Mike Sorrells - Is there anything significant to be done to leave this building.

Scot Conklin - We have to reconstruct the parking lot to restore it to the original condition. We will also work with the church to ensure things are left in an acceptable conditions. We have planned and budgeted for these expenses.

Paul Stanfield provided an update on Say Yes.

Motion to adjourn made by Scott Conklin.
Second by Jay Hawkins.
All in favor. Motion passes without objection.

Time 8:07 PM

Minutes recorded by Paul Stanfield.

Minutes submitted to the Board 4/13/16 for review.

Minutes Approved by the Board of Directors: 4/19/16

Signed: _____

Paul Stanfield, Secretary of the Board of Directors, CCA-CFA