

CCA-CFA Board of Directors Annual Meeting  
 November 17, 2016 4:00 pm  
 7800 Airport Center Drive, Greensboro, NC  
 Approved Meeting Minutes

I. Karla Hall called the meeting to order.

Time: 4:00 PM

Member Attendance

DATE	Erina Byers TCFA	Scot Conkiin V. Pres.	Karla Hall President	Jay Hawkins Treasurer	Nick Iosue TCFA	Mike Picarelli Member	Paul Stanfield Secretary	Tony Wilkins Member
7/21/2016	A	P	P	P	P	P	P	P
7/29/2016	A	T	P	T	T	A	T	T
8/06/2016	T	P	P	P	T	T	P	P
8/18/2016	P	P	P	P	T	P	P	P
9/09/2016	T	T	P	P	T	T	T	P
9/15/2016	P	P	P	P	P	P	P	P
10/3/2016	T	P	P	P	T	P	T	P
10/12/2016	T	P	P	P	T	T	T	A
10/27/2016	P	P	P	P	P	T/P	P	P
11/17/2016	P	P	P	P	P	A	P	P

Administrators in attendance: Joe Caraher, Matthew Pugh, Allyson Waller.

Others in attendance: Christina Blake, Cindy Conklin, Lisa Walker

II / III. The Pledge of Allegiance was recited and school mission statement was read.

IV. Tony Wilkins moved to approve the agenda.

Second by Scot Conklin.

All in favor. Motion passed without objection.

V. Minutes from 10/27 not in packet – will table approval until next meeting

VI. Items from last meeting were completed. List of test scores by teacher handed out and fire drill mailed out.

VII. Board discussed best ways to handle internal and external development. A group of board members and staff members will meet to discuss further.

VIII. Reports were submitted.

- Director's report was submitted and reviewed. We can talk about staffing for next academic year next month. Draft academic calendars for next year were included (SIT team working on it).
- SIT, PTO and committee reports/minutes were submitted for the record.

#### IX. Financial Report.

- Jay Hawkins reviewed financial standing.
- Motion from committee to approved budget line item changes as submitted by committee.  
All in favor. Motion passes without objection.
- The draft audit for last year was distributed. There were no findings. Nick Iosue made a motion to approve the draft audit.  
Second by Tony Wilkins.  
All in favor. Motion passes without objection.

#### X. Facility Update

- Update was given on meeting with Landmark, Workplace Strategies, and TCFA. Section of highway will be renamed "Cornerstone Way".  
Board discussed several provider of facility services.
- Motion by Scot Conklin to approve Terminex as provider of pest management services.  
Second by Nick Iosue.  
All in favor. Motion passes without objection.
- Motion by Scot Conklin to approve Goose Masters as provider of goose pest management services.  
Second by Karla Hall.  
All in favor. Motion passes without objection.
- Motion by Scot Conklin to approve Schindler as provider of elevator maintenance services.  
Second by Erina Byers.  
All in favor. Motion passes without objection.
- Motion by Nick Iosue to reconstitute the Facilities Committee with revised purpose.  
Second by Scot Conklin.  
All in favor. Motion passes without objection.

#### XI. Motions from committee:

- Motion from Governance Committee to revise the Board Committee structure to allow "up to three" parent members.  
All in favor. Motion passes without objection.

Motion from Governance Committee to modify wording of the school attendance policy to add italicized words as shown: "A child may be considered to have excessive absences from school if the days of missed classes or courses exceeds *12% of current number of school days*.

All in favor. Motion passes without objection.

XII. Public Comments

Cindy Conklin – Suggested might revisit determination of student tardy in new building.

Motion by Nick Iosue to go into Executive Session for personnel in accordance with NC Statute Article 32:143:318.11.  
Second by Karla Hall.

Time: 5:46 PM

All in favor. Motion passes without objection.

XI. Return to Open Session

Time: 6:14 PM

Note: Tony Wilkins left during Executive Session.

XII. Actionable Items from Executive Session

No actionable items from executive session.

XIII. Calendar was provided for committee meetings.

XIV. Motion to adjourn by Nick Iosue.

Second by Erina Byers.

All in favor. Motion passes without objection.

Time: 6:16 PM

Minutes recorded by Paul Stanfield.

Minutes submitted to the Board 11/8/16 for review.

Minutes Approved by the Board of Directors: 11/17/16

Signed: 

Paul Stanfield, Secretary of the Board of Directors, CCA-CFA