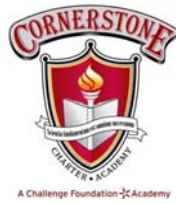


CCA-CFA Board of Directors Meeting



July 20, 2017 3:00pm
 Regular Meeting of the Board of Directors
 7800 Airport Center Drive, Greensboro, NC

Draft Minutes

Member Attendance

Approved August 10, 2017

	Karla Hall	Scot Conklin	Mike Picarelli	Jay Hawkins	Tony Wilkins	Nick Iosue	Erina Byers	Cyndi Swindlehurst	Open ..
DATE	President	V. Pres	Secretary	Treasurer	Member	TCFA	TCFA	Member	open
7/5/17 Special Meeting	T	T	A	A	T	T	T	T	
7/20/2017	P	P	T	P	P	A	P	P	

The Board did a walk through of the gym prior to the meeting.

- I. Karla called the meeting to order at 3:13pm
- II. Motion by Tony, second by Erina to approve the Agenda. All in favor.
- III. Pledge of Allegiance
- IV. Mission Statement:
 - o *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*
- V. Approval of Minutes from
 - o Motion to Approve the Minutes of April 20, 2017 Town Hall by Jay, second by Erina. All in favor
 - o Motion to Approve the Minutes of May 17, 2017 by Karla, second by Jay. All in favor.

- Motion to Approve the June 15, 2017- Annual Meeting- with revisions by Karla, second by Jay. All in favor
- Motion by Erina to approve the June 19th, 2017 minutes, second by Tony. All in favor.
- Motion by Cyndie to approve the July 5, 2017 minutes, second by Erina. All in favor.

VI. President's Report

- Motion by Karla to accept the resignation and removal of Nick louse from the Board of Directors at the request of TCFA. Second by Scot.
Discussion: Article 2.2 in the Affiliate Agreement assigns 2 TCFA representatives to the Board, they are revising this to one representative per school.
Karla called the vote: All in favor, motion passed without objection.
- Pending Items from Prior Meetings
 - Board Committee Assignments submitted for the record. Board Chairs are to schedule meetings in August prior to the August 10th Board Meeting. Academic and Governance already scheduled for August 2
 - Board Outcomes Calendar submitted in board materials. Committees and Board should be looking at these items over the year.
 - All Board signed, submitted conflict of interest, confidentiality and commitment agreement and background check forms. Please get these to Karla as soon as possible. Jen Croatt handles all background checks
 - other

VII. Director's Report

- Sgt. Kory Flowers presented the Crisis Management Plan to the Board of Directors for review. This plan will be also presented to the staff. Sgt. Flowers assured the Board that the facility is a secure facility. Board will approve the plan next month.
- Actionable Items submitted for the record*
 - Staff and Parent Handbook revisions were submitted for the record, not significant changes needing approval of the board.
 - Athletic Handbook revisions are being sent to Academic for review and will come to the Board next month.
- Fire Inspection Reports- submitted for the record
- Staff Development Schedule- submitted for the record
- Important Dates submitted for the record.
- Enrollment/Waitlist: Current enrollment is at 1086 and the waitlist is at 1232.

- State Funding report came in and the amount exceeds budget for 2017-2018
- Singapore Math Updates provided by Erin. Ongoing planning is going on. New Hires will start training on 8/7-8/8
- SIT has a retreat schedule for 8/1
- PTO Report read by Joe from Ashlee Stout new PTO President.

VIII. Finance Committee Report*

- End of year budget adjustments will be presented in August to close out the year.
- CBRE contract for next year has a reduction of \$3200, DJ schedule will be modified.
- Bank Resolution for 401K read by Jay. Motion by Karla second by Jay to approve the resolution for the 401K. Discussion: Scot requested that we confirm the state mandated language be in the contract for the 401K. Jay confirmed it was in the contract, not in the resolution. Tony asked if the treasurer was ok with the resolution. Jay confirmed. All in favor. Motion passed without objection.
- Bank Resolution for 457B read by Jay. Motion by Karal second by Erina to approve the resolutuion for the 457B. Discussion: Jay confirmed the mandated languae is in this contract as well. Tony aksed if the treasurer was ok with the resolution. Jay confirmed. All in favor. Motio passed without objection

IX. Facility Committee Report*

- Summer Work update by Joe and Scot
- Fields will be ready for use in the fall.
- Locker Rooms. Karla advised Joe that a walk through of the locker rooms this afternoon revealed that they were in the same condidtion as they were on May 17th and on June 10th. Tony asked that Joe follow up and report to the Board on the clean up of the locker rooms. Joe had not been in the locker rooms since June 10th but had requested that ABS clean them. He will follow up and report to the Board.

X. Public Comments

Angie Caudle- Parent

Thanked the Board for their work and dedication to the school.

Concerns:

- There has been no communication to the parents and CCA Community on staffing for the high school or lower grades.
- High School has not had any field trips, this is a disappointment to the students whose last field trip was a trip to Disney in 8th grade. Students need a field trip, who organizes these and how can we get them done.
 - Joe replied that there have been college visits by Leigh Bell
- Graduation Needs: This school had Beta Club in middle school and it was discontinued and no Beta Club or Honor Society for high school. These things are needed for students applications to college. Need Graduation Committee

- Joe replied that a teacher has been hired that will do honor society
- Joe replied that when he was hired the teacher that did Beta Club was no longer interested and so it was discontinued.
- Leadership: besides the freshman course what else is being done to create leaders in our students. These students need mentors, guides etc...
 - Joe interjected that Angie should schedule a meeting with him, she offered an apology is this was not the right forum.
 - Karla stated no apology was needed. That we have several members of this Board with HS students, suggested she contact Mr. Pugh and bring these ideas forward to him, involving parents, staff and students.

No further comments

XI. Executive Session

Note Time 4:12

Motion to move into executive session by Karla/Scot/All in favor

Executive Session is called for in accordance with NC Statute § 143-318.11.

(a) (5): To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

(a) (6): To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

XII. Open Session

Note Time 4:30

XIII. Actionable Items from Executive Session

- Motion by Tony Second by Erina to approve the following new staff hires
 - Scot Pugh HS History
 - Erin Kale HS French
 - Maggie Dowling EC
 - Cece Taylor EC
 - Caitlyn York 2nd

■ Claudia Beard 1st

- Open positions are still pending for a 5th and 6th grade teacher.
- Coaches: Jaime Caulden- Tennis, Sean Gardner - Tennis both are staff members and approval not needed only Board notification of the change.
- Subs Hollie Jarmon- parent, Joan Hice, parents both background checks completed. Motion by Jay Second by Tony to approve the following new subs.

XIV. Calendar

- Board Meeting: August 10th @ 3 pm
- Academic Committee Meeting: August 2, 2017 at 9:00 AM
- Facilities
- Governance
- Finance
- SIT
- Back to School Bash and School Dedication: August 18th @ 5 pm
- Open House August 13, 14 by Grade Levels
- Back to School: August 16th- early release

XV. Adjourn

Motion to Adjourn by Tony, Second by Jay, All in favor.
Meeting adjourned 4:49 pm

Minutes Submitted to the Board of Directors by Karla Hall 8/9/2017

Approved by the Board of Directors 8/10/2017

Signed Karla Hall Karla Hall, President of the Board of Directors for Mike Picarelli
Michael Picarelli, Secretary of the Board of Directors