



A Challenge Foundation-C Academy

August 10, 2017
 3:00pm
 Regular Meeting of the Board of Directors
 7800 Airport Center Drive, Greensboro, NC

Meeting Minutes

Member Attendance

	Karla Hall	Scot Conklin	Mike Picarelli	Jay Hawkins	Tony Wilkins	Nick losue	Erina Byers	Cyndi Swindlehurst	OPen..
DATE	President	V. Pres	Secretary	Treasurer	Member	TCFA	TCFA	Member	open
7/5/17 Special Meeting	T	T	A	A	T	T	T	T	
7/20/17	P	P	P	P	P	A	P	P	
8/10/2017	P	P	P	P	P		A	P	

- I. The Meeting was called to order at 3:02 pm by Karla Hall
- II. Motion to approve the Agenda with the revision to add a SIT appointment under the President's Report by Scot, second by Karla. All in favor. Motion passed without objection.
- III. The Pledge of Allegiance was recited.
- IV. The Mission Statement of CCA-CFA was read.
- V. Approval of Minutes
 1. Motion by Tony to approve the minutes of the June 15, 2017 annual meeting with spelling correction, second by Scot. All in favor. Motion passed without objection.
 2. Motion to approve the minutes of July 20, 2017 regular session by Jay, second by Tony. All in favor. Motion passed without objection.
- VI. President's Report

Karla gave a report on the pending items from the July 20th meeting.

 1. Crisis Plan was not submitted by Joe for final approval, it is pending a meeting to review few details. Karla will add to agenda for September 21 meeting.
 2. The procedures and process for staff members who are related to the any administrator was not completed and sent to the board. This needs to be done for compliance with the state nepotism statute. Will add to agenda for September 21, meeting.
 3. Update on Locker Room inspections. Joe has had ABS clean the locker rooms. As of today Joe reported they were clean.

4. Parent meeting with Angie Caudle occurred following the Public Comment by Mrs. Caudle last month.
5. Review of charter for alignment to goals and objects is being sent to committees.
6. Board Outcomes Calendar submitted
7. Signed items collected and given to Mrs. Dobbs.
8. Application for Sit submitted to Board for Approval. Motion by Karla to approve the application for the SIT of Aimee Sharp, parent. Second by Jay. Discussion of Role of SIT requested by Tony. Description of SIT provided. Motion called, all in favor. Motion passed without objection.

Noted for the record by Karla: Candidate goes to PTO for final vote in accordance with SIT Policy.

VII. Director's Report was submitted for the record.

1. Discussion of summer withdrawals from High School rising 9-11 grade. Board would like to administration to follow up and compile a list of reasons for withdrawal. Some of this information is contained in the records release request form. Mike would like to assist with compiling this information.
2. Discussion of Storrs Furniture delivery and billing. Administration working on resolution
3. All other items submitted for the record.
4. PTO Report: Minutes from past meeting submitted for the Record
 - Motion by Cyndie to Approve the lunch vendor slate from PTO for 2017-2018 of Zaxby's, Carter Brothers, Elizabeth Pizza, Jet's Pizza, Barberitos, Panda Express, Wendy's Chick-fil-A, Subway and Sysco. Second by Tony, All in favor. Motion passed without objection
 - Motion by Scot to approve the apparel vendors slate from PTO for 2017-2018 school year of Wear Yours, Sign O Rama, Latitude 360, Lands' End, Kelly Shiver, Sign Resources and Piedmont Promotions. Second by Tony, All in favor. Motion passed without objection
 - Motion by Tony to approve the request from PTO for an Adult Holiday Soiree as part of their fundraising programs. Second by Cyndie. Discussion: Cost of the event is \$30 per ticket, cash bar for alcohol, Vote Called: All in favor. Motion passed without objection.
5. Presentation of the Nest Egg Fundraiser for Approval. Ashlee Stout, PTO President presented the information. Discussion included that this was a restructuring of a prior means of collecting money. In the past, the Nest Egg was simply an opt-out for parents not wanting to sell items. This is now being presented as a full fundraiser with tiered giving levels. It was noted that this was not voted on in the minutes of the PTO meeting. According to Board Policy and Procedure the PTO needs to approve all new fundraisers and then present to the CCA-CFA Board for final approval. The Board requested the PTO make changes in the tiered giving levels to include low level donations of \$25, to remove the recognition at graduation and to list a disclaimer.

VII. Board Committee Reports:

1. Finance Committee Reports submitted for the record. No meeting was held this month because Acadia NorthStar had not closed out our 2016-2017 reports as of this date. Finance will meet on September 12, 2017. A special board meeting will be needed to approve the closing statements from Acadia for the audit the first week of September.

2. Governance Committee Report*

- Motion from Governance to approve the Facility Use Policy. Discussion of the submitted policy and request for legal counsel to review. Vote called for the submitted policy from committee, Motion passed (4-2) Karla and Scot Nay.
- Mr. Wilkins asked that we reconsider and send to attorney for review, All agreed and Cyndie will take care of that and report back to board. Motion by Cyndie to send the Facility Use Policy to John Flynn for review before implemented. Second by Karla. All in favor. Motion passed without objection.

3. Academic Committee Report*

- Motion from Academic Committee to Approve Revisions to the Athletic Eligibility Requirements as submitted, all in favor. Motion passed without objection.
- Motion from Academic to Approve the Instructional Materials Policy as submitted, all in favor. Motion passed without objection.
- Motion from Academic to Approve the First Grade Grading Scale. Discussion of our Academic Grading Policy is not consistent with the Tens Grading Scale being used on report cards. Need to revise the policy in Governance Committee and review with Academic for policy compliance. Motion to approve the submitted revision to the First Grade Grading Scale as submitted from committee. Motion passed, (5-1) Karla Nay.
- Motion by Academic to Approve Revising NWEA Schedule to eliminate Science NWEA K-8. All in favor. Motion passed without objection.
- Motion by Academic to Approve Middle School Elective name change from Fun with Science (7th Grade) to Explorations in Science. All in favor. Motion passed without objection.
- Motion by Academic to Approve Middle School Elective Curriculum Materials for Dollars and Sense Course. All in favor. Motion passed without objection.
- Motion by Academic Approve the Athletic Eligibility Requirements for academics and attendance for alignment to NCHSAA. All in favor. Motion passed without objection.
- Motion to Approve Textbooks submitted by Academic Committee:
 - AP Statistics: The Practice of Statistics- 5th Edition ISBN 978-461-0873
 - AP English 3- The Language of Composition ISBN 978-0312676506
 - French I T'es branch'e? Level One Student Edition. ISBN 978-0-82195-852-0
 - Physical Science, Glencoe Physical Science Student and Teacher Editions 978-0078945830, 9780078945847All in favor. Motion passed without objection.

4. Facility Committee*

- Summer Work update reported
- Field Updates - in use for soccer currently Budd Group maintaining.

- Status of TCO/CO- September 14, Erosion Control Evaluation to take place for permanent CO. Joe will report to Board at next meeting.
- Motion by Facilities Committee to approve the fencing of the area of the parking lot for recess and activities with gates. Discussion of the number of parking spaces required by Planning Board. Discussion of the number of parking spaces for stacking lanes by GSO department of Transportation. Since area is not permanently reducing parking spaces and stacking lanes committee recommends approval.
Vote called. All in favor. Motion passes without objection
- Motion by Facilities Committee to repair actuator and VAV on air condition for ECPI. All in favor. Motion passed without objection
- Motion by committee to repair the irrigation and controller at \$4500.00. Discussion of moving picnic tables to the fenced area to allow grass to grow on hill with irrigation installed. Scot cautioned that the tables in the fenced area would block parking and stacking lanes as approved by the City. Scot recommends that committee check with Architect and Civil Engineer. Vote Called. All in favor. Motion passed for Irrigation repair without objection.

IX. Public Comments

- Amy Murphy, parent and member of the Academic Committee expressed concern over work for APUSH 11th grade course being too excessive. She provided Board with copy of the summer work. She said this work was never presented to the Academic Committee for approval, the book they needed to read was approved but the summer work had not. Her concerns are that there is too much summer work and too much homework during the school year. Requested the board look into amount of homework in HS.

X. Executive Session

Note Time: 4:36pm

- Motion by Jay to move into Executive session in accordance with NC Statute § 143-318.11. Second by Scot. All in Favor. Motion passed without objection

- (a) (5): To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;
- (a) (6): To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

XI. Open Session:

- Motion made in executive session by Karla to return to open session, second by Jay. All in favor. Motion passed without objection. Note Time: 6: 26

XII. Actionable Items from Executive Session

- Motion by Karla to approve Rebecca McGinnis - 6th Grade Language Arts.- second by Cyndie. All in favor
- Motion by Karla to approve Cindy Martis - HS Chemistry, part time, second by Cyndie. All in favor
- Motion to approve by Karla, Meretdith Gorham, HS Boys Soccer, second by Tony. All in favor

- Motion by Karla, to approve the authorization of the Board High School Planning Committee to include 3 Board Members, (Karla, Scot, Cyndie) , the high school principle, 2 high school teachers, (one appointed by administration and one by board), 2 parents, and non-voting members from the SGA. Second by Scot. All in favor. Motion passed without objection.
 - The purpose of reauthorizing the High School Committee is to focus on the original vision of the high school and to ensure that the HS is successful. Karla, Scot and Cyndie will meet with Matthew Pugh to establish the committee and begin accepting applications and appointments to the committee.
- Motion by Scot to allow Bobby Finch of Triad Commercial Properties to move forward with exploring real estate options as discussed in executive session. Second by Tony. All in favor. Motion passed without objection.
- Motion by Scot that Joe give 30 days' written notice to ABS and copy the entire board on the correspondence to terminate the custodial contract with them and bring additional custodial vendors to the board for consideration. Notice is to be sent to ABS prior to the start of school on August 16th. Second by Jay. All in favor. Motion passed without objection.
 - Facilities Committee and Administration will work with CBRE to identify another custodial contractor.
- Motion by Tony Wilkins to provide the Board Chair, Karla Hall with a phone stipend of \$75.00 per month. Second by Scot. Vote 4-0-1 (Karla Abstained)

XII. Other items:

- Discussion with Joe about staff contracts and if they had been signed. Board Chair has not signed contracts yet. These were to be signed in June for returning staff. Contracts not signed by Board Chair and Director are not executed. Joe to provide Karla with contracts.
- Discussion of work load, is there a need for middle school principle, other items not being completed due to work load and priority.
- Administration is requested to provide to the Board with the reasons 40 students withdrew from HS this summer.
- Administration was asked about AP-Biology 2 period class and credit for the double period. Joe to report this to Academic Committee, High School Committee and to Board next month. Discussion included Board opinion that a double period class needs additional credit offered.

XIV. Calendar

- Board Meeting: September 21, 2017 @ 4 pm
- Academic Committee Meeting: September 13, 2017 @ 8:30
- Facilities TBA
- Governance: September 15, 2017 @ 8:30
- Finance September 12, 2017 @8:30 AM
- SIT TBA
- Back to School Bash and School Dedication: August 18th @ 5:30 pm
- Open House August 13, 14 by Grade Levels
- Back to School: August 16th- early release

- XV. Motion to Adjourn by Karla, second by Tony. All in favor.
Meeting Adjourned at 6:45

Minutes recorded by Karla Hall, President of the Board of Directors
Minutes submitted to the Board of Directors on September 7, 2017
Minutes approved by the Board of Directors: September 21, 2017

Signed: *Karla Hall* , Karla Hall, President of the Board of Directors.