

CCA-CFA Board of Directors Meeting



September 6, 2017  
 Special Meeting of the Board of Directors  
 7800 Airport Center Drive, Greensboro, NC

Agenda

Member Attendance

|                           | Karla Hall | Scot Conklin | Mike Picarelli | Jay Hawkins | Tony Wilkins | Nick losue | Erina Byers | Cyndi Swindlehurst | OPen.. |
|---------------------------|------------|--------------|----------------|-------------|--------------|------------|-------------|--------------------|--------|
| DATE                      | President  | V. Pres      | Secretary      | Treasurer   | Member       | TCFA       | TCFA        | Member             | open   |
| 7/5/17<br>Special Meeting | T          | T            | A              | A           | T            | T          | T           | T                  |        |
| 7/20/2017                 | P          | P            | T              | P           | P            | A          | P           | P                  |        |
| 8/10/2017                 | P          | P            | P              | P           | P            |            | A           | P                  |        |
| 8/31/2017                 | P          | P            | P              | P           | P            |            | A           | P                  |        |
| 9/6/2017                  | P          | T            | A              | P           | T            |            | T           | P 9:04am           |        |
|                           |            |              |                |             |              |            |             |                    |        |

Also present: Joe Carher, Director, Claire Dobbs, Business Manager  
 Guests: Ashlee Stout, PTO President

- I. Call to Order at 9:00 am
- II. Motion to approve the agenda by Jay, second by Scot, No discussion. All in favor.  
 Motion passed without objection.

III. Finance\*

Discussion and Approval of Line item 2016-2017 year end budget changes\*

Claire presented the line item budget changes.

Motion by Jay to approve the Line item budget changes, second by Karla

Discussion:

Line Item change referencing General Contract to Landmark was for repairs to Cathedral of His Glory and other non-construction work.

Line Item change for workers compensation, increase was due to increased Enrollment and the size of the facility.

No other discussion.

Vote called by Karla

All in favor.

Motion passed without objection.

All Board commended the Director and the Business Manager for ending the year with a Surplus that is larger than any prior year.

IV. Discussion and Approval of New PTO Fundraiser: Establishment of the "Nest Egg" as a primary PTO fundraiser\*

Information was sent to the Board on the "Nest Egg" from the PTO president in advance of the meeting.

Motion by Karla to approve the "Nest Egg Fundraiser" as submitted to the Board.  
Second by Erina.

Discussion:

Review of leveled giving as requested by the Board to include lower dollar amounts. Both the \$25 and \$50 level was added.

The disclaimer added to the flyer as requested by the Board at the August Meeting to be included.

Remove the graduation recognition as requested by the Board at the August meeting.

Motion Revised

Motion by Karla to revise the motion to approve the "Nest Egg Fundraiser" as submitted to the Board with the stipulation that the disclaimer be added, and no reference to graduation recognition be included.

Second by Erina.

All in favor.

Motion passed without objection.

VII. Acceptance of Michael Picarelli's resignation from the Board of Directors.

Board discussed the notice of resignation. Mike was not present at the meeting or on the phone call to discuss.

Discussion of Secretary Role vacancy

Motion by Scot to accept the resignation from the Board of Directors of Michael Picarelli

Second by Karla

All in favor

Motion passed without objection

Discussion of Board Applications for open positions.

Governance Committee to begin review of applications in up coming months.


VIII. Motion by Cyndie to adjourn, second by Scot, All in favor.

Meeting adjourned at 9:21 am

Minutes recorded by Karla Hall, President of the Board of Directors

Draft Minutes sent to the Board of Directors on September 6, 2017

Minutes Approved by the Board of Directors on 9/21/2017

Signed , Karla Hall President of the Board of Directors.

