



September 21, 2017 4:00pm  
 Regular Meeting of the Board of Directors  
 7800 Airport Center Drive, Greensboro, NC

Meeting Minutes

Member Attendance

	Karla Hall	Scot Conklin	Jay Hawkins	Tony Wilkins	Erina Byers	Cyndi Swindlehurst	Open..
DATE	President	V. Pres	Treasurer	Member	TCFA	Member	open
7/5/17	T	T	A	T	T	T	
7/20/17	P	P	P	P	P	P	
8/10/2017	P	P	P	P	A	P	
8/31/2017	P	P	T	T	A	P	
9/6/2017	P	T	P	T	T	T	
9/21/2017	P	Excused	P	P	P	P	

- I. Meeting Called to Order at 4:00 pm
- II. Motion to Approve the Agenda with revisions by Jay, Second by Erina, All in favor.
- III. Pledge of Allegiance stated by all
- IV. Mission Statement read by Jay Hawkins
  - o *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*
- V. Special Presentation on NWEA Testing by Tony Best, TCFA. Normative Data of 2015 Map Growth provided as a resource.
- VI. Review of Minutes from: August 10, 2017 Regular Meeting, August 31, 2017 Special Meeting and September 6, 2017 Special Meeting  
 Motion to approve the minutes as submitted by Tony, Second by Karla. All in favor.

VII. President's Report

Karla submitted for the record the Charter School Board Member Information form: Appendix F which is now being used for New Charter Applications. Questions to be considered in CCA-CFA Board Application. Item sent to Governance Committee for consideration.

New Director Evaluation Tool submitted for the record by Personnel Committee. (second submission) To be used for the mid-year and annual director evaluation. Revisions to be submitted at the October meeting if any and new evaluation tool to be approved in October.

Committees of the Board of Directors submitted for the record, (second submission) to be approved at the October meeting.

Summary of the Grade 9-11 student withdrawals submitted and summarized as requested by Mike Picarelli.

6 Student withdrawals to attend Piedmont Charter HS for academic reasons, 1 student withdrawal to attend TMS, no reason noted, 21 student withdrawals to GCS: 2 for academic, 2 for athletic, 3 for IB program, 3 for transportations/location, 11 other and 1 student withdrew to attend Weaver , 2 students withdrew to attend middle colleges and to participate in athletics at district schools, 1 student withdrew to attend Caldwell, 2 students relocated out of state and 9 students withdrawals for other reasons not listed.

Board Committee Appointments:

Motion by Tony to Approve of renewal of committee members to Finance Committee: Jason Smith, Andy Cochrane, and new member John Rogan, Second by Jay. All in Favor

Motion by Jay to approve new committee members to the High School Planning Committee: Amy Murphy, Karen Apple, Krista Wilkins, second by Tony. All in Favor

Motion by Jay to approve new committee member David Dow to Finance Committee, Second by Tony. All in favor.

Motion by Tony to renew Snoa Garrigan to the Governance Committee, second by Cyndie. All in favor.

Motion by Jay to approve application of Reeves Howard to the SIT and to send to PTO for final vote. Second by Karla. All in favor.

Committee Chairs to notify all individuals of approvals.

PTO President to notify Reeves and hold vote at next PTO meeting.  
Karla will provide to all Committee Chairs the conflict of interest and confidentiality agreements to sign.  
All committee and Sit assignments are for 2 years.

VIII. Director's Report- submitted for the record  
Actionable Items\*

Motion by Karla to Approve the submitted Crisis Plan (second submission), Second by Tony. Discussion: Joe and Karla met last month to review items questioned. All in favor. Motion passed without objection.

Motion to by Cyndie to approve the Proposed Latin Textbook for Middle School Latin second by Erina. Discussion of text book. All in favor. Motion passes without objection.

Motion by Jay to Approve the Invision Services Contract as submitted. Second by Karla. Discussion of contract and services to be provided. All in favor. Motion passed without objection.

SIT Report - no meeting

PTO Report - submitted for the record by Ashlee Stout

Motion by Tony to Approve the New Lunch Vendor- Country BBQ, second by Cyndie. All in favor. Motion passed without objection.

IX. Board Committee Reports

Finance Committee Report Submitted for the record.

June 30, 2017 Surplus and Cash statement with year end amounts submitted for the record.

August 30, 2017 Surplus and Cash statement submitted for their record along with August budget reports. No line item budget changes submitted.

Actionable Items from Committee:

Motion by Finance Committee to approve up to \$5000.00 for creation of new social area for ECPI. Discussion: current estimate is \$4903. All in favor. Motion passes without objection.

Motion from Finance Committee to create a separate escrow account with PNC for North Carolina State Retirement Plan. All in favor. Motion passes without objection.

Motion from Finance to approve Castle Branch Inc. as a new vendor for school background checks. All in favor. Motion passes without objection.

Discussion of Acadia Contract Renewal as sent from Acadia to Joe and Karla. Plan to renew Acadia contract with discounted rates.

Discussion of Director's spending / contract approval limits. Current amounts approved Finance of \$5000.00 for Current and or renewal of approved contracts and \$2500.00 for new contracts. Finance committee will continue this discussion and bring back to the Board,

Governance Committee Report- submitted for the record\*  
Motion from Governance Committee to approve the facility use policy as revised by legal counsel. All in favor. Motion passed without objection.

Motion from Governance Committee to approve the Grading Policy revision to reflect the the 10's conversion chart for grades K and First. All in favor. Motion passed without objection.

Academic Committee Report- submitted for the record\*

Motion by Academic Committee to approve the elementary K-5 Reading Challenge, to encourage students to read more in an effort to build endurance and strengthen reading skills. Discussion: this is a K5 optional reading challenge for students. All in favor.  
Motion passed without objection.

Motion by Academic to approve the submitted High School Theater plays:

Pride and Prejudice  
Dark Road  
Aesop's Fables  
The Internet is Distract - Oh look a Kitten  
And Then There were none  
Is He Dead?  
I never saw another butterfly  
See How They Run  
I Never Sang for My Father  
The Anatomy of Grey  
The Crucible

No descriptions submitted  
All in favor. Motion passed without objection.

Facility Committee reported for the record. No actionable items.

High School Planning Committee” Karla, Scot, Cyndie and Matthew met to plan this committee, committee description submitted with other committee descriptions. Appointments were made tonight and Matthew will submit names of staff and students.

- X. Public Comments: None
- XI. Executive Session requested by Joe to discuss new personnel  
Motion to move into Executive Session for Personnel in accordance with NC Statute 143:318.11. by Jay, second by Erina. All in favor. Time Noted: 5:55 pm
- XII. Return to Open Session for Actionable Items: Time Noted: 6:01 pm  
Motion by Tony to approve hire of HS Women’s Basketball Coach, Erica Handy, second by Cyndie. All in favor.  
  
Motion by Tony to Approve new substitute teachers, Melissa Leggett, Joan Hice, Mysty Beard, Sharon Pitts, Teresa Cooper and Chauncy Harris, second by Erina. All in favor.
- XIII. Calendar Items submitted
- o Board Meeting: October 19, 2017 @ 4 pm
  - o Academic Committee Meeting: October 4, 2017 @ 8:30 am
  - o Facilities
  - o Governance: October 9, 2017 @ 8:30
  - o Finance: October 17, 2017 @ 4pm
  - o SIT- TBA
  - o High School October 9, 2017 at 10:)) am
- XIV. Motion by Tony to Adjourn, second by Cyndie. All in favor.  
Meeting adjourned at 6:04 pm

Minutes recorded by Karla Hall, President Board of Directors

Minutes sent to the Board of Directors on 9/25/2017

Minutes Approved by the Board of Directors: 10/19/2017

Signed: Karla Hall, Karla Hall, President of the Board of Directors