



October 19, 2017 4:00 pm  
 Regular Meeting of the Board of Directors  
 7800 Airport Center Drive, Greensboro, NC

Minutes

Member Attendance

	Karla Hall	Scot Conklin	Jay Hawkins	Tony Wilkins	Erina Byers	Cyndi Swindlehurst	Open
DATE	President	V. Pres	Treasurer	Member	TCFA	Member	open
7/5/17	T	T	Excused	T	T	T	
7/20/17	P	P	P	P	P	P	
8/10/2017	P	P	P	P	Excused	P	
8/31/2017	P	P	T	T	A	P	
9/6/2017	P	T	P	T	T	T	
9/21/2017	P	Excused	P	P	P	P	
10/19/17	P	T 4:06	P	T 5:19	T	P	

- I. Meeting Called to Order by Karla Hall at 4:01 pm
- II. Motion by Cydnie to approval of the Agenda with revisions.  
 Second by Jay  
 All in favor. Motion passed without objection
- III. Pledge of Allegiance recited
- IV. Mission Statement read
  - o *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*
- V. Motion by Jay to approve the Minutes from September 21, 2017 Regular Meeting

Second by Cyndie  
All in favor. Motion passed without objection

VI. President's Report

5 mins

Director Evaluation Tool was submitted for the record. Cyndie has some revision to wording she is suggesting. She and Karla will get together to revise the wording and provide to Personnel Committee. Evaluation Tool will be submitted to the Board for approval in November.

Board Committee Descriptions are still being revised by committees. Will be submitted to the Board for approval in November.

Appointments to Governance and Academic Committee tabled until November

Staff Appointments to High School Committee submitted for approval. Athena Mobley and Leigh Bell.

Motion by Karla to approve the appointments of Athena Mobley and Leigh Bell

Board Training

Karla played the video from the Charter School Initiative organization on Board Training and submitted for the Record Proposals for training for 3 different half day session. <https://www.charterinitiative.org/cs-leadership-institute> (video) The organization gave 2 scholarship to our board members this summer for training. Both Karla and Erina recommend that the Board bring this organization in for training on governance and charter school law.

Cyndie gave the name of Lisa Gordon Stella an attorney that has charter school legal videos on Youtube. She suggested we look into training she may offer.

Discussion:

Training provided by Thomas Miller through TCFA 2 years ago and currently providing training now.

Credentials of the CSI staff that provide the training.

Conflict of interest of CSI working with CCA and conflict of interest of Thomas Miller providing training

Training date open for CCA December 14- planning meeting

Cyndie will get more information on Lisa Gordon Stella

Decision to be made at next meeting

Time 4:20 pm

VII. Director's Report- submitted for the record

Discussion of the Enrollment numbers and if there was a need to increase 9th grade enrollment from the waitlist. Joe has the flexibility to do so within the 20% total increase in enrollment. Current enrollment is 1073, max is 1091.

Joe presented a request to change the Business Managers position to 12 month position and adjust salary accordingly.

Motion by Karla to change the Business Managers position from an 11 month position to a 12 month position and increase salary as requested by the Director.

Second by Cyndie

No Discussion

All in favor. Motion passed without objection.

Joe presented information on renewal of Acadia Northstar Contract  
Renewal for 2 years will allow a discounted price.

Motion by Karla to approve the renewal of the Acadia Northstar Contract at the discounted rate for 2 years with an extension added from February 2018 - June 2018 for this year at the discounted rate.

Second by Jay

Discussion- clarification on the contract term

All in favor. Motion passed without objection

Joe submitted the names of the staff members to add to the SIT team

Motion by Karla to approve Lauren Peabody (K-2), Leslie Lipford (3rd-5th),  
Katelyn Sheets (HS), Maggie Dowling (EC), Rebecca Wilson (TA)

Second by Cyndie

All in favor. Motion passed without objection

Noted that the PTO approved the appointment of Reeves Howard to SIT.

Joe will notify Reeves.

PTO Report next meeting is November 3, 2017 6:30 pm  
Report submitted for the record.

Update on Next Egg Fundraiser provided. Amount is currently at \$10,000.  
November 18 is the Soiree donations still needed. Karla proposed that the Board make a donation of \$300 with each member donating \$50.00 in gift items. All agreed this was reasonable. Scot has some woodworking and engraving items to donate, Jay has some ideas for donations too.

Motion from PTO for the Board of Director to approve adding Prissy Polly's BBQ as a lunch vendor.

Motion by Jay to approve Prissy Polly's BBQ as a school lunch vendor.

Second by Cyndie

All in favor. Motion passed without objection.

Time 4:30

#### VIII. Board Committee Reports

Finance Committee: committee is still working on the contract authorization amounts for the director.

Financial statements submitted for the record.

Vendor Payments reviewed along with financial statements

Developing financial goals for strategic plan

Motion from Finance to add Erin Shoemaker to the list of individuals receiving a cell phone stipend.

All in favor. Motion passed without objection.

Motion from Finance to move \$28,268.00 from the Fund Balance to this year's operating budget. This amount specifically covers the PTO donation and the Xerox payout. (not used last fiscal year)

All in favor, Motion passed without objection.

Motion from Finance to move up to \$125,000.00 from the Fund Balance to this year's operating budget. The specific purpose is to purchase additional chromebooks, licenses for 6th-7th grades, teacher laptops, chromebook carts, two athletic minibus and bus liability insurance. Expected time to complete these purchases is four months.

Discussion:

Request to modify the motion from finance to add the already approved irrigation repairs to the motion.

A CDL is not required for the minibuses if under 14 passenger vehicle is purchased.

Motion by Jay to Modify the Finance Motion to read: to move up to \$125,000.00 from the Fund Balance to this year's operating budget. The specific purpose is to purchase additional chromebooks, license for 6th-7th grades, teacher laptops, chromebook carts, two athletic minibus, bus liability insurance and repairs to the irrigation system. Expected time to complete these purchases is four months.

Second by Scot

All in favor.

Motion passed without objection.

Governance Committee Report- submitted for the record, no actionable items.

Academic Committee Report- submitted for the record

Motion from Academic Committee to approve the High School Novels as submitted, Into the Wild, A Long Way Gone, Things Fall Apart and Siddhartha.

All in favor.

Motion passed without objection

Facility Committee Report-submitted for the record

Status of TCO/CO- Jay update the Board that the CO has been approved by the city.

Discussed issue of illegal dumping in our Dumpster.

High School Planning Committee, summary report submitted for the record. First official meeting next month.

IX. Public Comments: none

X. Motion by Jay to move into Executive Session is in accordance with NC Statute §  
**143-318.11.**  
Second by Cyndie  
All in favor. Motion passed without objection

Time 4:54pm

XI. Return to Open Session  
XII. New Business

Time 5:56 pm

Discussion of School Wide NWEA and EOG Data tabled until next month

Actionable Items from Executive Session

Motion by Cyndie to Approve the new HS EC Position

Second by Jay.

All in favor. Motion passed without objection.

Motion by Cyndie to approve the hire of Christy Joyce for the part-time  
library/media center role.

Second by Jay

All in favor. Motion passed without objection.

Motion by Karla to approve the sub list of:

Brian Furniss-Roe, Ducle Maria Duarter-Huerra, Cassandra Downtin, Dorothy  
Dodge, Amber Coble, Simuel Pitts, Katie Thekkekandam, Justin Schamberger,  
Kim Bunch

Second by Erina.

All in favor

Motion passed without objection

Motion by Karla to authorize the School Director to modify Code of Conduct Violation 27 at his discretion until the governance committee can revise the consequences.

Second by Jay

Vote 5 in favor ( Scot, Jay, Cyndie, Karla, Erina)

1 abstain (Tony)

0 Nays

Motion passes 5-1-0

The Code of Conduct is to be reviewed by Governacne.

XIII. Calendar

- Board Meeting: November 16, 2017 @ 4 pm
- Academic Committee Meeting: November 6 @ 8:30 AM
- Facilities Committee Meeting: November 8 @ 8:30 AM
- Governance Committee Meeting
- Finance:
- High School Committee Meeting: November 15 @ 8:30 AM
- SIT

XIV. Adjourn

Motion to Adjourn by Jay

Second by Cyndie

All in favor.

Meeting adjourned at 6:02pm

Minutes Submitted to the Board on 10/20/2017

Mintues Approved by the Board of Directors \_\_\_\_\_

Signed: \_\_\_\_\_ Karla Hall, President of the Board

\* denotes actionable item

DRAFT