



November 16, 2017 4:00 pm  
 Regular Meeting of the Board of Directors  
 7800 Airport Center Drive, Greensboro, NC

Minutes

Member Attendance

	Karla Hall	Scot Conklin	Jay Hawkins	Tony Wilkins	Erina Byers	Cyndi Swindlehurst	Open
DATE	President	V. Pres	Treasurer	Member	TCFA	Member	open
7/5/17	T	T	Excused	T	T	T	
7/20/17	P	P	P	P	P	P	
8/10/2017	P	P	P	P	Excused	P	
8/31/2017	P	P	T	T	A	P	
9/6/2017	P	T	P	T	T	T	
9/21/2017	P	Excused	P	P	P	P	
10/19/17	P	T	P	T	T	P	
10/27/17	P	P	T	A	T	T	
11/16/17	P	P	P	P	P	P	

- I. Meeting was called to Order by Karla Hall at 4:00 pm
- II. Motion to Approve the Agenda with revisions by Erina Second by Scot, All in favor.
- III. Pledge of Allegiance Stated
- IV. Mission Statement Read by Cyndie
  - o *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*

- V. Approval of Minutes from 5 mins
- October 19, 2017 Regular Meeting minutes were tabled
  - October 27, 2017 Special Meeting: Motion to approve the minutes of 10/27/2017 with correction of spelling by Erina, second by Cyndie. All in favor.

- VI. President's Report 5 mins
- Board President Gave a follow up from the October 19<sup>th</sup> meeting. Board Committee Descriptions are still pending from committees. Update on Board Training given by Cyndie, proposal provided by Lisa Gordon Stella and follow up conversation with Buddy Coleman. State also provides training at no cost. Discussion of options. No decision made. Recognition of three high school art students that painted the school cardinal on canvas to be hung in the school: Noah Anderson, Rachel Harrison and Austin Vaugh.
  - Update on Community Meeting with PTO: Joe and Karla hosted the Q& A with the PTO
  - Board Planning Meeting to be held on the date of the December Board meeting at 12 noon.
  - Importance of completing the Strategic Plan by May 2018
  - Renewal of Board Member Term:
    - Motion by Karla to renew the term of Scot Conklin to the Board of Directors for his second 3 year term. Second by Erina. Roll Call Vote requested by Board Chair:
      - Scot Conklin- Aye
      - Erina Byers – Aye
      - Karla Hall- Aye
      - Tony Wilkins – Nay
      - Jay Hawkins- Nay
      - Cyndie Swindlehurst – Nay
- Motion fails 3-3  
Mr. Conklin is not renew for a second term, his current term expires November 30, 2017
- Board Training Presentation on Board Roles and Responsibilities.

VII. Director's Report- submitted for the record Time 4:31

- Presentation on Strategic Planning and importance of the Board creating a Vision Statement to build the SP on.

- SIT Report – No meeting
- PTO Report – Submitted for the record.

VIII. Board Committee Reports

- Finance Committee Report submitted for the record.
- Line Item Budget Changes submitted for the record, these were prior authorized by the Board.
- Governance Committee Report- submitted for the record\*
  - Motion from Committee to recommend to the Board to add an additional parent to the academic committee. All in favor.
  - Motion from Committee to recommend to the Board the approval of Matt Ritter to serve on the Governance committee for a 2 year term. All in favor
  - Motion from Committee to recommend to the Board the approval of Kristen Curcio to the Academic Committee. All in favor.
  - Motion by Governance Committee to not take action on the current application to Governance and to solicit new applications. Vote 5-1-0, Karla abstained. Motion passes.
  - Motion by Committee to send out the revised spring 2017 parent and staff survey for the fall of 2017 survey on 12/1/2017 through survey monkey. All in favor.
- Academic Committee Report- submitted for the record\*
- Facility Committee Report-submitted for the record\* Item to be discussed in Executive Session Time 4:54
- High School Planning Committee - submitted for the record
  - Motion from High School Planning Committee to revise the honor awards for the end of the year to be based on end of year final grade not individual quarterly grades. All in favor.
- Personnel Committee

- Recommendation to approve the Director Evaluation Tool as submitted.
  - Motion by Karla to approve the Director Evaluation Tool. Second by Scot. All in favor.
- Middle School Basketball Coach:
  - Motion by Scot to approve Ronald Redmond as the Middle School Boys basketball coach. Second by Cyndie. All in favor.
- Request by Karla to Director Caraher to provide a staff member to keep the minutes of future meetings. Mr. Caraher agreed.

IX. Public Comments: None

X. Motion by Karla to go into Executive Session in accordance with NC Statute § 143-318.11.

(a) (5): To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;

(a) (6): To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

Second by Scot. All in favor.

Time: 4:59 pm

XI. Return to Open Session

Time 5:42

XII. Actionable Items from Executive Session

- Motion by Jay to approve Karen Hardin for the EC Para Pro position. Second by Cyndie. All in favor.

XIII. Calendar

- Board Meeting: December Meeting is a planning meeting to further work on strategic planning and Board Training. December 14, 2017 @ 12 noon.  
The next regular Board Meeting is January 11, 2018 at 4pm
- Academic Committee Meeting: December 4, 2017 at 8:30 am
- Facilities Committee Meeting: 12/11/2017 6 pm

- Governance Committee Meeting December 6, 2017 @ 8:30 AM
- Finance Committee Meeting: 12/13/2017 at 4 pm
- High School Committee Meeting: 12/11/2017 at 8:30 Am
- SIT- TBD

Motion to Adjourn by Scot, second by Erina. All in favor.  
Time 5:46 pm

Draft Minutes Submitted to the Board of Directors on 11/17/2018  
Minutes Approved by the Board of Directors on:

Signed: \_\_\_\_\_  
Karla Hall, President of the Board of Directors

\* denotes actionable item