



December 4, 2017
4:00 pm

Special Meeting of the Board of Directors

Purpose: to discuss new board committee assignments, the December planning meeting, board procedures, and new board officers

7800 Airport Center Drive, Greensboro, NC

Minutes

Member Attendance

	Karla Hall	Jay Hawkins	Tony Wilkins	Erina Byers	Cyndie Swindlehurst	
DATE	President	Treasurer	Member	TCFA	Member	
7/5/17	T	Excused	T	T	T	
7/20/17	P	P	P	P	P	
8/10/2017	P	P	P	Excused	P	
8/31/2017	P	T	T	A	P	
9/6/2017	P	P	T	T	T	
9/21/2017	P	P	P	P	P	
10/19/17	P	P	T	T	P	
10/27/17	P	T	A	T	T	
11/16/17	P	P	P	P	P	
12/04/17	P	P	P	Phone	P	
1/11/18						

I. Call to Order by Karla Hall

Time: 4:00

- II. Approval of the Agenda. Tony-motion to approve, Cyndie-2nd Discussion concerning the removal of old business. Tony-Discussion concerning public comments and time limits. Time limit decided at 2 minutes. Cyndie-Question concerning moving the Machado training item to the January meeting. Agenda approved unanimously.
- III. Pledge of Allegiance
- IV. Mission Statement:
- *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*
- V. Introduction of TCFA Director Gregg Sindere- Board Governance. Gregg Sindere delighted to be a “minority partner” with CCA-CFA. Praised Joe and admin for creating a “dream team admin and staff.” Recommended that a charter school’s bylaws be reviewed periodically, that the board have critical discussions about how it wants to operate. Tony W. asked Mr. Sindere about the use of Robert’s Rules of Order, to which he replied many boards use them or a version of them.
- VI. New Business
- Dates for Dave Machado, Director of the Office of Charter Schools to moderate a meeting of Board Development. Our board’s available dates are 2/15, 2/8, 2/22. Karla to get more details from Mr. Machado.
 - Board Committee Assignments. Tabled until January. All committee meetings except High School planning will be postponed until then.
 - December 16 Board Workday/Planning Meeting.
 - Motion that the 12/16 planning meeting be moved to 12/7 to accommodate Tony Best. Jay/Cyndie/Roll call vote: Tony—aye, Cyndie—aye, Jay—aye, Karla—nay, Erina—nay. The motion passes 3-2.
 - Motion to cancel the 12/16 board meeting. Discussion. Jay/Tony/ Motion passes 3-1.
 - Board Procedures.
 - Tony makes a motion that the CCA board adhere to Roberts Rules of Order as the procedural guide for the board. Cyndie second. Discussion. Motion passes 4-1.

- Jay makes a motion to receive training on Roberts Rules. Tony second. Motion passes 4-1. (Erina's vote added to the majority after clearer phone signal.)
- Cyndie makes a motion that the "School director make the draft meeting agenda with input from the board." Tony second. Discussion. Motion passes 4-1. (Erina's vote added to the majority after clearer phone signal.)
- New Board Officers. Karla resigns as board president, effective 1/11/18. Board officer elections moved to 1/11/18.

VII. Public Comment. Bryan Willard-parent, Karen Apple-parent, Susan McWhite-parent, Janet Bryan-parent/letter submitted, Lisa Walker-parent/letter submitted, Mike Sorrell-parent, Amber Dow-parent, David Dow-parent, Deirdre McArthur-parent.

Karla reads statement, submits emails for the record. Tony Wilkins asks that vendors' presidents' emails be added to the record as well.

VIII. Adjourn. Jay makes motion to adjourn, Cyndie seconds, unanimous. Time: about 4:45

Minutes submitted for the record: March 23, 2018

Minutes approved by the board: April 26, 2018

Cyndie Swindlehurst

Cyndie Swindlehurst, Board Secretary