

BREVARD ACADEMY – A CHALLENGE FOUNDATION ACADEMY

Board of Directors Regular Meeting

April 13, 2016, 5:00 p.m.

Searcy Hall

Chair: Warren Alston

Secretary: Ashleigh Dalton

Members present: Laura Thomas, Nick Iosue, Zia McConnell, and Amy Knight.

Administration present: Barbara Grimm, Lisa Malaquin-Prey, Camy Stirling.

Guests: John Lanier, Gregory Cloos, Charlie Landreth.

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The regular meeting of the Brevard Academy Board of Directors was called to order by the Chair at 5:02 p.m. A quorum was present.

Pledge of Allegiance was led by Riley Burton.

**Approval of Agenda:**

**Motion:** A motion was made by Nick to approve the agenda. Laura seconded. Unanimous vote -- **Motion was carried.**

Note, Warren stated that this meeting will be recessed tonight and will reconvene on Friday at 3:00 p.m. at Searcy.

**Consideration and approval of minutes:**

**Motion:** A motion was made by Nick to approve the regular minutes of the March 9, 2016 meeting with changes that Zia had recommended. Amy seconded. This was a unanimous vote-**motion was carried.**

**Public Comment:** None.

**PTO Report:** No report.

**Financial Update:**

Suggested budget amendments:

1. Line 4: Technology-Non-Capitalized Hardware/Computers-Request to ADD \$3,000
2. Line 6: Contracted-Speech Services-Request to ADD \$3,000
3. Line 8: Admin Services-Financial Services-Request to ADD \$1,900
4. Line 8: Admin Services-General Admin-Request to ADD \$5,500
5. Line 8: Admin Services-Power School Services-Request to ADD \$665
6. Line 8: Admin Services-Technology Support Services-Request to REDUCE \$14,000
7. Line 12: Utilities-Telephone- Request to REDUCE \$6,000

If all recommendations are made:

Expenses: Decrease by \$5,935

Net Change: Increase Net Surplus by \$5,935

Net Surplus: \$253,247.60

**Motion:** A motion was made by Zia to approve the budget amendments as stated above. Laura seconded. It was a unanimous vote-**motion was carried.**

## **Directors' Report:**

### **ENROLLMENT**

**Current Total – 280 – 8<sup>th</sup> grade and students who will not be returning + Kindergarten siblings**

**2016-2017 # - 350**

**Current Initial Applications – 60**

**Current Total # of students for 2016-2017– 342**

We are currently receiving acceptance letters and sending out enrollment packets. Students are now accepted on a first-come, first-served basis. Fourth Grade is closed at 50 students.

### **ADVERTISING**

**AOTC –** We are sponsoring this bike race for \$250 and will have our banner at the start of the race. Additionally, our logo and link will be on the sponsor page.

**White Squirrel:** Our next radio spot will be Tuesday, April 11<sup>th</sup> at 9:15. Our topic will be the Auction.

### **Fundraising**

Many items have been collected for the June 4<sup>th</sup> auction and raffle tickets are being sold. At the suggestion of involved parents, it was suggested that we divide the fundraising committee into 3 areas: Grant writing/corporate sponsorship, Alumni Outreach, and Community Outreach

### **Kindergarten and First Grade Core Knowledge Night**

This event will be held on Thursday, April 14<sup>th</sup> and we have invited the community to attend. Dinner will be served.

## **ACADEMICS**

### **Assessment**

Spring MAP testing will be held on April 18<sup>th</sup>-29<sup>th</sup>.

### **AIG**

Beth Burney, a retired gifted educator, and I are working on the AIG plan. As a first year school for AIG, we actually have until October, but hope to complete the report no later than June 1<sup>st</sup>.

### **BUS**

We have been checking the website for the best deal on two buses.

These are possible bus routes for the 2016-2017 school year with each route having two- three stops.

**Route 1:**

Stop in Dunn's Rock on 276 (Maybe parking lot across from Mud Dabbers Pottery Shop) area to pick up Cedar Mountain Families. Then take Island Ford road to 64 and pick up at Harmony Korner and then Save Mor grocery store, which would get the families from Rosman.

**Route 2:**

Stop in Mills River on 280 (not sure where) then take cut through to Etowah (I don't know the road to take but I know you can cut through). Then pick up Etowah kids at Karate Studio parking lot.

**EC – RELATED SERVICES**

We are definitely saving money, considering that the consistent ongoing caseload has grown 20% from last year

We have been billing Medicaid for 3 of the 11 eligible Medicaid children since the beginning of the school year. Only three parents signed consents allowing us to do so.

Based on what we have billed so far this year, Brevard Academy has saved \$4575 to date. If we continue as is, with no other Medicaid children added to the 3 we are already billing, the projected savings for the end of this school year will be approximately \$6300. As reevaluations are held, parents are being asked to sign these forms.

**ATHLETICS**

We had our first soccer and tennis matches this week. Our students played hard and were extremely successful. The soccer team played at New Dimensions and finished 1-1. The tennis team played Thomas Jefferson and won more games than all of last year. Both teams look very strong.

**OUTDOOR EDUCATION**

This week's lessons were all about TRUST. As a part of our team building series, the students of Brevard Academy are learning to work together, to rely on one another, discussing what it means to trust friends and family, and how we can all be trustworthy. It was a GREAT day for playing (and LEARNING) outside!

**IMPORTANT DATES**

**April 14th Kindergarten & First Grade Core Knowledge Night**

**April 18-29 Spring MAP testing**

**May 3rd Talent Show**

**May 5th K-3 Art and Music Concert (Strauss)**

**May 10th 4-8 Art and Music Concert (Strauss)**

**May 12-19<sup>th</sup> EOG testing**

**May 23rd Field Day**

**May 24th 8th Grade Graduation**

**May 25th K-7 Awards**

**June 4th Live and Silent Auction**

## **SERVICE AND COMMUNITY**

### **Kindergarten Rallies**

On Wednesday, April 6, Katie Delizza and Christina Cison represented Brevard Academy at the Kindergarten Readiness Meeting sponsored by Head Start.

On Thursday, April 7<sup>th</sup> from 4-7, Katie and Christina again represented BA's Kindergarten program at the Kindergarten Readiness Rally at the Transylvania Rec Department.

### **Volunteer Opportunities**

Trudy Pierron will be representing Brevard Academy at the upcoming Volunteer Opportunity Fair on Wednesday, April 13<sup>th</sup>, from 10-2 in the Rogow Room at the Transylvania County Public Library.

The Volunteer Opportunity Fair will showcase over 20 agencies and coalitions in Transylvania County. The goal is to link volunteers of all abilities, schedules, and interests with opportunities to help make a real and positive difference in the community.

## **PROFESSIONAL DEVELOPMENT**

Emily Page completed an online professional development class on Geographic Information systems.

## **PROJECT UPDATES**

I will be delivering a short presentation on these projects.

### **Action Items**

! **Stipend for 2 teachers:**

**EC Director**

**Testing Coordinator**

! **Stipend for Beth Burney for her assistance on AIG plan**

! **Approval for Outdoor Design**

! **Early Admission Policy**

! **Calendar**

! **Budget**

! **Staff additions**

! **Job descriptions**

## **Presentation of the Outdoor Design.**

Gregory Cloos of Cloos Landscape Architecture and Charlie Landreth of 35 Degrees North spoke about the new outdoor design at the new BA campus on Hwy 64. Main points from the presentation included:

- ! Two playgrounds, one for K-2, and the second playground for older students
- ! Use storm water treatment area as a space for education
- ! Outdoor classrooms
- ! Outdoor dining areas
- ! Trail around the property line(up to ¼ mile in length)
- ! Playing field
- ! Track around playing field
- ! Orchards
- ! Challenge obstacle course
- ! Amphitheater
- ! Pavilion
- ! Corral in the back of the property when livestock comes in for education

Civil engineers will need to assess these plans and assess for water and drainage of the new plans for the outdoor environment. Need for other building permits will need to be obtained for areas such as the pavilion. Warren asked how long this will take from start to finish with Mr. Cloos and Mr. Landreth stating it can take up to a year if all funding is in place.

Barbara Grimm talked about the capital campaign. Barbara spoke of a list of priorities in the new space where this list will act as the sequence in which the outdoor and indoor space will progress. Barbara also said she has been researching murals for the interior walls and aquariums for the hallway space. The goal for the outdoor space at BA needs to be determined, whether space for only BA or space for the community. Once the goal for the space is determined then the proper grants can be researched.

Barbara is actively applying for the Can'd Aid grant, which she is proposing for funding for the walking trail. She stated that this is due May 2<sup>nd</sup> and this is an untargeted amount.

Outdoor playground: We are doing a live and silent auction on June 4, 2016, in hopes to raise \$50,000. We have a live donation link on the website now on Brevard Academy website. You can go and donate and you can also see how much has been donated and how close we are to

our target. Barbara stated that she is targeting grants, also reaching out to alumni and the community.

Overall budget for this outdoor design is one million dollars. Barbara stated that with her fund raising efforts this is probably realistically more of a five-year turnaround from start to finish on this outdoor design.

### **Team CFA Report:** Laura Thomas

There is a website through team CFA that is rich with resources and ideas for teachers and parents. Website is [teamcfaresources.org](http://teamcfaresources.org)

### **Committee Report:**

#### *Facilities: Adrienne Casteen*

- ! She stated that the first building is progressing. Facilities committee is focusing on two things to the end of the school year. First is inventory of what we currently have, so they can develop a list of what we need in order to open in the fall. The list of things that we need the committee will provide a list of suggested vendors for the board to vote on in May.
- ! The school is trying to organize pack in and out with different color-coded boxes so that when buses are being unloaded in August there will be no confusion as to where each box needs to go.
- ! Kimberly Best is providing updates on the Brevard Academy website and Facebook page about the progress of the new building.

#### *Fundamental development & Public Outreach*

- ! Nick Iosue stated he is in contact with Josh Leder and they are solidifying a date for the 5K which will probably be sometime in July.

#### *Long Range vision and planning:*

- ! The 5-year plan needs to be addressed at the retreat in July. Zia will send out the current 5-year plan out in May for us to review.

#### *Personnel*

- ! Personnel will be discussed later in closed session.

#### *Board Development, Policies , Procedures, Bylaws:*

- ! Zia will send the Bylaws out to DPI.

### **Old Business:**

#### *Budget for 2016-2017 School Year: Warren Alston*

- ! BA wants to secure funding for our new space by the 2017-2018 school year

- ! New rent will cost \$7,000/month, this number is contingent on our enrollment
- ! Need new cleaning equipment, lawn mower
- ! Buses-\$10,000
- ! Increase for gas

New net coast for will be over \$31,000

Continued surplus of \$150,000

Nick asked what the final cost of the building will be, Warren estimated around 6 million dollars.

**Motion:** A motion was made by Zia to amend the budget as stated for the 2016-17 school year. Amy seconded. Vote was unanimous-**motion carried**.

#### *School Calendar*

A proposal was made for the 2016-2017 school calendar where school starts the day after Labor Day on September 6, 2016 and will end on June 13, 2016 for students.

Warren stated this will be a rarity that we will start late and end late in the school year, however this year is unique with the new building.

**Motion:** A was made by Nick to approve the calendar as stated above for the 2016-2017 school year with the start date the day after Labor Day. Zia seconded. It was unanimous vote-**motion carried**.

#### **New Business:**

##### *Policy*

- ! Look into policy and read to adopt

##### *Stipends*

**Motion:** A motion was made by Amy to approve the mentioned stipend for the EC director and the testing coordinator. Laura seconded it. It was unanimous vote-**motion carried**.

- ! Stipend for AIG plan for Beth Burney- we are going to table this proposal until the next meeting.

##### *New Board Member*

**Motion:** A motion was made by Nick to approve Adrienne Casteen as a new board member on the board of directors for Brevard Academy. Zia seconded it. It was the unanimous vote-**motion carried**.

##### *Clubs*

**Motion:** A motion was made by Amy to adopt a resolution for curriculum only based clubs which will be effective starting the 2016-2017 school year in the new facility. Nick seconded it.

Discussion: Barbara asked did this include Boy Scouts and Girl Scouts. Laura stated that this did not include Boy Scouts and Girl Scouts since they were an external group. Adrienne abstained from this vote. There were yes votes from all other board members. Adrienne stated that she did not know enough about this vote to be able to vote yes or no. **Motion carried.**

#### *Outdoor Design*

**Motion:** A motion was made by Amy to approve the plan for the outdoor campus master plan that was dated March 2, 2016. Nick seconded. It was unanimous vote-**motion carried.**

#### **Next Meeting:**

The next meeting will be on May 11, 2016 at 5:00 p.m. in Searcy Hall.

**Motion:** A motion was made by Nick: "I move that the board go into closed session in order to (i) consider the qualifications, competence, and performance of an individual employee pursuant to North Carolina General Statute § 143-318.11(a)(6), and (ii) consult with and instruct an attorney retained by the school in order to preserve the attorney-client privilege pursuant to North Carolina General Statute § 143-318.11(a)(3)." Amy seconded. Unanimous vote-**motion carried.**

The board entered into closed session at 6:34 p.m.

**Motion:** A motion was made by Nick to come out of closed session. Amy seconded. Unanimous vote-**motion carried.**

Time out of closed session was 8:04 p.m

**Motion:** A motion was made by Zia to approve minutes for closed session. Nick seconded. Unanimous vote-**motion carried.**

No action was taken and board decided no need for meeting to reconvene on Friday April 15 at 3:00 in Searcy.

#### **Adjourn:**

**Motion:** Zia made a motion to adjourn. Nick seconded. Vote was unanimous-**motion carried.**

Meeting adjourned at 8:05 p.m.