

BREVARD ACADEMY – A CHALLENGE FOUNDATION ACADEMY
Board of Directors Regular Meeting
May 10, 2017, 5:00 p.m. BA-CFA Gym

Vice Chair: Nick Iosue

Secretary: Zia McConnell

Members present: Adrienne Casteen, Amy Knight, Ashleigh Dalton

The meeting of the Brevard Academy Board of Directors was called to order by the Chair at 5:03 p.m. A quorum was present.

Pledge of Allegiance: led by Jeremy Bush and Hudson Shackelford

Welcome: Nick welcomed all, and thanked the staff, the volunteers, and Ted for making this a great first school year in our new facility.

Approval of Agenda:

Motion: A motion was made by Amy to amend the agenda to remove Mountain Roots and the policy for student clubs from Old Business, and to remove approval for buses and Americorps workers from New Business. Also, a guest speaker is added to the Finance section. Adrienne seconded. Unanimous vote -- **Motion carried.**

Approval of Minutes:

Motion: A motion was made by Adrienne to approve the minutes from the April 12th regular meeting minutes with edits suggested by Ted Duncan. Ashleigh seconded. Unanimous vote -- **Motion carried.**

Teachers report: Amy Winston (Art)

Ms. Winston had an opportunity to travel to France to learn more about the art she teaches. She showed photos of architecture with the influence of the Romans (which is studied by the 3rd graders in the Rome domain). There were aqueducts and architecture from LaPont LeGuard. She was there during the Heritage Day and had the chance to actually walk the top of the aqueduct where the water flowed during its working days.

She went to the house of Monet (7th graders study Impressionism) and Cezanne's (a post-Impressionist artist) studio — per Amy, there is nothing like seeing the paintings you are teaching about up close and being able to show and describe them to your students. It brings an enthusiasm to your teaching that is invaluable. It is the same for the architecture of the buildings. (8th graders study the Eiffel tower)

Mr. Duncan praised Ms. Winston for taking her personal trip and sharing it (and her renewed enthusiasm) with her students.

Opportunity for public comment:

None

PTO: Charlotte Shackelford, President

Financials

- ! The goal is to leave ~\$4K in the account for the start up of next year.
- ! PTO ordered a "Square" for future fundraisers to make it easier to take debit/credit cards

- ! The balance in the checking account at the April meeting was \$8,651.29. Since that time we have received the following:

Scholastic Book Fair	130.51
K/1 Core Knowledge Pizza	122.00
Pizza Sales	1060.00
<i>Total</i>	\$1,312.51

- ! **Our expenses for the month were:**

Scholastic Book Fair	3,349.91
MS dance	607.78
Teacher Appreciation	281.32
Volunteer Day BBQ`	49.42
Pizza Monday: Pizza and sides	697.84
"Square" credit card tool	49.00
<i>Total expenses</i>	\$5,035.27
Balance	\$4,928.53

Past & On-going Events/Committees

- ! Teacher & Staff Appreciation Week
 - Daily ways to show appreciation shared with all BA-CFA families
 - PTO collaborated with school to provide daily "thank yous" to staff
 - Monday - Donuts/Coffee provided by Ted Duncan
 - Tuesday- Catered breakfast from Brighter Day, Chair Massages
 - Wednesday- Chair Massages continued, Staff Meeting Nacho Bar, Drinks, Dessert
 - Thursday- Catered Lunch from Mayberry's
 - Friday- Kona Ice and Early Dismissal for Teachers (great idea, Mr. Duncan!)
- ! Middle School Committee
 - Movie Day will be June 7th (after lunch) in the gym
 - 8th Grade graduation – currently working with middle school teachers to finalize details. Likely that PTO will provide desserts and drinks for the family reception.
- ! Staff Appreciation
 - Provided a nacho bar at the monthly staff meeting
 - Awarded the Golden Leaf Award (yay Amy Winston!)
- ! PTO Officers for the 2017-2018 School Year
 - Aimee bush (President)
 - Joan Barham (Vice President)
 - Katherine Galvagni (Secretary)
 - *Priscilla Brackett (Treasurer) Voting will take place at the next meeting*
 - Priscilla is a former bookkeeper and PTO officer

! **BoxTops for Education**

- We have raised \$1246.40 THIS SCHOOL YEAR with BoxTops!
- Flyer was sent home this week reminding families to continue collecting over the summer
- Our 3rd grade classrooms collected the most BoxTops this school year and will celebrate with a Pizza party (date to be finalized)

Upcoming Events

! **Field Day**

- PTO will assist in recruiting volunteers for field day
- PTO provided \$600 to rent 2 bounce house obstacle courses and a dunking booth
- PTO will provide popsicles for all students

! **Volunteer Appreciation**

- Currently brainstorming ways to show our appreciation for our amazing parent volunteers – partnering with Trudy Pierron on this.

Financial report: Nick

As Warren could not attend the meeting, Nick introduced a guest speaker (Farrell Beam) for the first of the financial report.

Mr. Beam from GWG described the L Bonds (corporate bonds) investment option to the Board. He has schools and other non-profits as clients. The idea is that if there is cash sitting (i.e. in unencumbered funds) why not get a better return on that money. The money is not invested in the open market but rather preferred corporate bonds. The minimum is \$25K, and with a 3-year term, you receive a guaranteed 6.25%. There are no fees. However, you cannot get the money out under any circumstances until the 3 year term is up. The money invested can only be up to 10% of your liquid assets.

Remainder of the Finance report:

Budget amendments:

Revenue:		Comments
a	Request to increase	
. Various		1206.00
Total adjustments in Revenue		1206.00
Expenses:		Comments
b	Request to increase	
. Line 1 – Salary – EC Teacher Assistant		10,080.00
c	Request to increase	
. Line 3 – AIG instructional supplies		800.86
d	Request to increase	
. Line 3 Sales tax		1000.00
e	Request to increase	
. Line 11 – Building Supplies & materials		6,081.54

Expenses:			Comments
f.	Line 11- Improvement to New Site	Request to increase	5,875.89
g	Line 12 – Waste management	Request to increase	500.00
h	Line 12 – Telephone	Request to increase	2,000.00
i.	Line 14 – Bus Repair Services	Request to increase	2,063.29
Total adjustment in Expenses			28,401.29

Total overall budget adjustments (\$27,195.29).

Money was moved over last month from unencumbered cash, knowing the budget was going to be over this month.

Motion: A motion was made by Zia to approve the budget amendments as recommended. Adrienne seconded. Unanimous vote -- **Motion carried.**

Director report:

Good News

- ! Amy Winston was our Golden Leaf Winner.
- ! Teacher Appreciation
- ! Early results in MAP show great growth
- ! Enrollment numbers are looking good.

Enrollment:

Grade	Current Enrollment	Projected Enrollment based on intents and applications
K	34	50 WL-21
1	38	48
2	32	50
3	39	50
4	45	50 WL-4
5	31	54 WL-1
6	32	40
7	26	36
8	23	26
Total	300	404 WL-26

Academics:

- ! We recognized 42 students for A Honor Roll, 89 students for A/B Honor Roll, and 14 students for Bulldog Honor Roll.
- ! We have completed our book study of The Why Before the How. This was a math intensive year long focus.
- ! We have created a reading team to address areas of need.
- ! We have a group of teachers planning an event for the eclipse.

! I am working with Acadia to apply for a Federal Grant for Small Rural Schools.

Advertising:

- ! White Squirrel Radio--I completed the White Squirrel radio interview on May 4 and addressed changes in class size law and how it affects charters.

Compass Learning:

- ! Students are showing growth in Compass learning.

Average Score	2/27 – 3/5	3/6 – 3/12	3/13-3/19	3/20 – 3/26	4/10 – 4/16	4/17- 4/23	4/24-4/30
K	77	81	80	82	81	0	81
1 st	77	79	80	79	83	100	77
2 nd	69	72	87	83	76	0	87
3 rd	76	75	78	80	74	68	73
4 th	67	74	69	73	69	0	69
5 th	69	66	64	73	66	0	73
6 th	68	66	69	69	76	100	71
7 th	73	75	71	75	66	0	68
8 th	82	73	83	85	75	0	84

- ! We are also using Moby Max to offer students variety. This is a great program to teach the basics in an engaging way.
- ! Our goal is to get all students on Compass for 90 minutes each week.

Facility:

- ! Mountain Roots received garden project funding.
- ! The city is currently recalculating our water use rate and money paid out so far.

Personnel:

- ! I have begun final observations on all staff.
- ! Interviews have begun for all vacant positions.

After-School:

- ! Continue to advertise open slots.

Transportation:

- ! We had to repair a throttle line on Jackie.

Safety:

- ! We have developed guidelines for classroom assistance.

Athletics:

- ! Tennis and soccer are both finishing up.
- ! The athletic banquet has been scheduled for May 25 from 5:30-7:00 pm.

Field Trips:

- ! Classes are planning end of year field trips.

Community:

- ! We are working on Design for Change Projects in the middle school.

Policies:

- ! We are currently reviewing our Code of Conduct to include a consequence matrix and restorative actions.

Team CFA report:

- ! No report at this time

Committee reports:*Facilities: Adrienne Casteen*

- ! We have more to report next month

Fundraising: Ashleigh Dalton

- ! Close to approval on the local grant-writing person

Long Range Planning and Visioning: Zia McConnell

- ! The Board members should be reviewing the red-lined version of the 5 Year Strategic Plan for the retreat.

Board Development, Policies and Procedures: Adrienne Casteen

- ! The Board is still accepting applications; we have had one. We have need for experience with fundraising and community involvement

Old business:

None

New business:*10-point grading system*

Motion: A motion was made by Adrienne to approve to a 10-point grading system. Ashleigh seconded. Unanimous vote -- **Motion carried.**

Beginner Teacher – Support Plan:

Motion: A motion was made by Zia to approve the Beginner Teacher Support Plan (pending any legislation changes) as presented by Ted Duncan. Adrienne seconded. Unanimous vote -- **Motion carried.**

2017-2018 Proposed Budget:

Motion: A motion was made by Adrienne to approve the 2017 – 2018 Budget as presented by Ted Duncan. (The budget reflects the city of Brevard returning \$22K for overcharge of water.) Adrienne seconded. Unanimous vote -- **Motion carried.**

Next Meeting:

The next regular meeting will take place on Wednesday, June 14th at 5:00 p.m. in the BA-CFA gym.

The Chair announced that there would be a short break before the Board goes into Closed Session.

Motion: Adrienne made a motion from the floor to enter into a closed session to prevent the disclosure of privileged or confidential information under the NC general Statutes 143.318.11 (a) (1) to discuss items related to personnel matters. Amy seconded.

Motion carried. The Board entered into Closed Session at 5:43 p.m.

Motion: Zia made a motion to come out of Closed Session. Ashleigh seconded. Vote was unanimous. **Motion carried.** Time: 6:15 p.m.

No action was taken.

Adjourn:

Motion: Zia made a motion to adjourn. Ashleigh seconded. Vote was unanimous.

Motion carried. Meeting adjourned at 6:16 p.m.