

BREVARD ACADEMY – A CHALLENGE FOUNDATION ACADEMY  
Board of Directors Special Meeting  
August 29, 2017, 9:00 a.m., BA-CFA Conference Room

Chair: Nick Iosue

Vice Chair: Adrienne Casteen

Members present: Warren Alston (Treasurer), Zia McConnell (Secretary),  
Ashleigh Dalton (via phone)

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The Special Meeting of the Brevard Academy Board of Directors was called to order by the Chair at 9:00.m. A quorum was present.

**Approval of Agenda:**

**Motion:** A motion was made by Warren to approve the agenda, Adrienne seconded. Unanimous vote -- **Motion carried.**

**Budget amendments:**

*Title I funding:*

Rather than use our funding for individual tutors, we could use it for a teachers' salaries. This would give us consistency across students and leave some money for professional development.

*Substitute teacher line:*

We need to add \$3K to our substitute line because the AmeriCorps person did not come through. Third and fourth grades are short an assistant. The question was asked about Middle grades – Crystal Holland is working with students who need help in reading and math for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. Julie Gaston asked about using parent volunteers, but Ted said reliability of schedules was important to both teachers and students, and it is hard to get with volunteers.

**Motion:** A motion was made by Zia to approve adding \$3K to our operating budget and to add a teacher using Title I funds. Adrienne seconded. Unanimous vote -- **Motion carried.**

A serious discussion needs to take place about what we want to the cap number of students to be...We need to talk about what number is still healthy enough versus the number that creates a negative impact on infrastructure and additional budget items like classroom space.

*PE Assistant:*

With Cassie Smatana leaving to take the job at BHS so close to the start of the year, it is a bit of a scramble to get a replacement for her. She brought a lot of energy and organization to the PE team. She was also a 1<sup>st</sup> year teacher, so it will be tough to find a replacement with good experience at a 1<sup>st</sup> year teacher salary.

Ted is looking at options, but in the mean time we need to restructure the PE team.

**Motion:** A motion was made by Adrienne to remove our full-time PE teacher position, and add a part-time PE teacher position. Warren seconded. Unanimous vote -- **Motion carried.**

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Warren offered to meet with our three new Board members to discuss and explain our budget.

*Afterschool Assistant:*

We have had 25 attendees. A reduced rate for prepaying as an option has helped. Once Boys & Girls' Club opens, we may see lower numbers than that. But with that many students, an additional person is needed to help manage that number of students. This was actually going to be one of the duties of the AmeriCorps person too.

**Motion:** A motion was made by Ashleigh hire a part-time Afterschool assistant (\$7470). Zia seconded. Unanimous vote -- **Motion carried.**

**Closed Session: Personnel**

**Motion:** Adrienne made a motion from the floor to enter into a closed session to prevent the disclosure of privileged or confidential information under the NC general Statutes 143.318.11 (a) (1) to discuss items related to personnel matters. Ashleigh seconded. Unanimous vote -- **Motion carried.** The Board entered into Closed Session at 9:23 a.m.

**Motion:** Zia made a motion to come out of Closed Session. Adrienne seconded. Vote was unanimous. **Motion carried.** Time: 9:42 a.m. **No action was taken.**

**Adjourn:**

**Motion:** Adrienne made a motion to adjourn. Zia seconded. Unanimous vote -- **Motion carried.**

Meeting concluded at 9:43 a.m.