



**Board of Directors Meeting
April 14, 2015**

A meeting of the Board of Directors of VERITAS Community School was held at 7:30 p.m. at VERITAS Community School, 4301 Shamrock Drive in Charlotte, North Carolina.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

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|-----------------------|------------------------------|
| ▪ Vanecie Delva | vanecie.delva@gmail.com |
| ▪ Lisa Mancini | lmancini.veritas@gmail.com |
| ▪ Terrance McCaffery | terrance.mccaffery@gmail.com |
| ▪ Tracy Mott | tracyobrienmott@gmail.com |
| ▪ Ramesh Nayar | ramnayar76@gmail.com |
| ▪ Lydia Garza Olmsted | lgolmsted@gmail.com |
| ▪ Katy Ridnouer | katy@ridnouer.com |

Lydia Garza Olmsted joined at 7:36 p.m.
Barbara Parrish was absent.

Guests: Jason Cole, Team CFA
Laura Thomas, Team CFA

Call to Order:

The meeting was called to order at 7:30 p.m. by Chairperson, Katy Ridnouer.

Minutes Approval:

1. Upon a motion by Katy Ridnouer, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the March 5th and March 10th meeting minutes as written.

Treasury Approval:

1. Upon a motion by Katy Ridnouer, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the March Financial Statement as written.

Business:

1. Public Comments: None.
2. Additional May Board Meeting: A second meeting has been scheduled for May 21, 2015 at 7:30 p.m.

Report Outs:

1. Enrollment: Katy Ridnouer presented a table disseminating each grade level served, with a breakdown of the number of students enrolled for each grade and the number of students on the waiting list per grade.
2. Community Engagement: Katy Ridnouer reviewed the planned and proposed upcoming school events. The Board discussed concerns about the bandwidth to support these events as follows:
 - i. Enrollment Day: Scheduled at the School for April 15th from 4:30 – 7:30 p.m.
 - ii. VERITAS Field Day.
 - iii. Core Knowledge Sequence & Your Child.
 - iv. Health & Wellness in and out of the Classroom.
 - v. Peace-Building as a Vital Resource for Your Child and Family.
 - vi. Uniform Fitting with Flynn and O’Hara.
 - vii. Ribbon Cutting and Meet the Teacher Night.
3. NC SBE Charter Agreement: Katy Ridnouer presented the 2015 NC SBE Charter Agreement that VERITAS has been awarded by the state effective July 1, 2015 through June 30, 2020. An amendment to our charter regarding the addition of “A Challenge Foundation Academy” will be reviewed and voted upon by the State Board of Education in their May meeting.

Upon a motion by Katy Ridnouer, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept the NC SBE Charter Agreement as written.

4. Lunch Service Policies: Terrance McCaffery provided an update for the following areas that will be presented for approval during the May board meeting:

- i. Provide a lunch plan and policy that is aligned with our Nourish to Flourish plan.
- ii. Partner with the Regional Consultant for participation in the F/Red Lunch Program to ensure all appropriate steps are followed.
- iii. Provide clarification around participation with the F/Red Lunch Program.
- iv. Review and select a lunch software program to track program expenses and applications.
- v. Ensure any contracted vendors meet local codes with the Health Department.

5. Personnel: Katy Ridnour provided an update on the recruiting and hiring process:

- i. Interviews and lesson plan presentations from prospective candidates continue to progress with over 75% of the staff identified.
- ii. Ms. Ridnour will present a recommendation to hire prospective candidates to the board prior to offering an employment contract.
- iii. The Licensure Renewal Plan will be presented by Barbara Parrish for approval during the May board meeting.
- iv. Ms. Ridnour recommended the board hire a part-time Marketing and Communications Assistant immediately; an individual has been identified from the current teacher candidate pool.

Upon a motion by Katy Ridnour, seconded by Lydia Garza Olmsted, and unanimously approved, it was:

MOVED: To hire a part-time Marketing and Communications Assistant.

6. Student Accountability: Policies, plans and processes will be presented by Barbara Parrish for approval during the May board meeting.
7. Instructional Program: Lydia Garza Olmsted presented the VERITAS Before & After School Enrichment Program.

Upon a motion by Katy Ridnour, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the Before & After School Enrichment Program as written.

- i. Professional Development: The SBE approved plan will be presented by Barbara Parrish for approval during the May board meeting.
- ii. Classroom Policies: Policies have been drafted and will be presented by Barbara Parrish for approval during the May board meeting.

- iii. Student Behavior Policy: The policy has been drafted and will be presented by Barbara Parrish for approval during the May board meeting.
 - iv. Homework Policy: The policy has been drafted and will be presented by Barbara Parrish for approval during the May board meeting.
 - v. Health Plan: Tracy Mott provided an update to the plan that has been drafted and will be presented for approval during the May board meeting.
 - vi. Health Program Plan and Physical Education Plan: Tracy Mott provided an update to the plan that has been drafted and will be presented for approval during the May board meeting.
 - vii. In-class Movement Plan: Tracy Mott provided an update to the plan that has been drafted and will be presented for approval during the May board meeting.
8. Instructional Plan: The Curriculum Scope and Sequence plan for all grades and subjects and the Master List for all Materials will be presented by Barbara Parrish for approval during the May board meeting.
 9. Transportation Plan: Ramesh Nayar provided an update to the transportation plan and reviewed quotes provided by Vendors 1, 2 and 3. Jason Cole discussed the transportation plan used at Thomas Jefferson; they have purchased a couple of pre-owned activity school busses from local school districts and ask parents for a monthly donation to offset the costs. They have partnered with local YMCA's for pick up and drop off destinations. Mr. Cole offered to provide contact names to Mr. Nayar with a local school district to discuss this option. Mr. Nayar will continue to work on this plan as well as reach out to the contacts Mr. Cole will provide.
 10. Facility: Lisa Mancini provided quotes from two insurance carriers for Director's and Officer's Liability as required by the Office of Charter Schools.
- Upon a motion by Katy Ridnour, seconded by Lisa Mancini, and unanimously approved, it was:
- MOVED: To submit an application for Director's and Officer's Liability insurance with Utica National Insurance Company as quoted.**
11. School Safety Plan: The Security System Plan has been drafted and will be presented for approval by Katy Ridnour during the May board meeting.
 12. Community Outreach Plan: The following policy and plans have been drafted and will be presented for approval by Katy Ridnour during the May board meeting.
 - i. Family and School Communication Policy.
 - ii. School-Community-Home Relations Plan.
 - iii. Community Partnerships Plan.

13. Technology: Vanecie Delva provided a brief overview of the E-Rate plan and will provide an update during the May board meeting.

14. Remaining Agenda Items:

Upon a motion by Katy Ridnouer, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To table remaining agenda items for the May 12, 2015 Board meeting.

Adjournment:

1. Upon a motion by Katy Ridnouer, seconded by Lisa Mancini and unanimously approved, it was:

MOVED: To adjourn the meeting at 10:06 p.m.

Meeting Reminders:

The next board meeting will take place on May 12, 2015 at **7:30 p.m.** at VERITAS Community School at 4301 Shamrock Drive in Charlotte, North Carolina. Board Members are asked to arrive at **7:20 p.m.** for a Morning Movement demonstration by Tracy Mott.

A **second** board meeting will take place on May 21, 2015 at **7:30 p.m.** at VERITAS Community School in Charlotte, North Carolina.