



**Board of Directors Meeting
August 11, 2015**

A meeting of the Board of Directors of VERITAS Community School was held at 7:30 p.m. at VERITAS Community School, 600 Seigle Avenue in Charlotte, North Carolina.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

- | | |
|-------------------|------------------------------|
| ▪ Jason Cole | jcole@tjca.org |
| ▪ Vanecie Delva | vanecie.delva@gmail.com |
| ▪ Lisa Mancini | lmancini.veritas@gmail.com |
| ▪ Tracy Mott | tracyobrienmott@gmail.com |
| ▪ Ramesh Nayar | ramnayar76@gmail.com |
| ▪ Barbara Parrish | barbaraparrish2014@gmail.com |
| ▪ Laura Thomas | laurathomas011@gmail.com |

Lydia Garza Olmsted was absent.

Ex Officio: Katy Ridnouer

Board Advisors: Terrance McCaffery

Guests: None

Call to Order:

Prior to the meeting, the board toured the Seigle Avenue and Jackson Avenue facilities that will serve as the temporary location for VERITAS Community School. The meeting was called to order at 8:00 p.m. by Chairperson, Barbara Parrish.

Minutes Approval:

1. Upon a motion by Barbara Parrish, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept the July 14th and July 28th meeting minutes as written.

Treasury Approval:

1. Upon a motion by Barbara Parrish, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the June Financial Statement as written.

Business:

1. Public Comments: None.
2. Resignation of Lydia Garza Olmsted: Barbara Parrish shared Ms. Garza Olmsted's letter of resignation. The board members expressed their gratitude for the time and hard work Ms. Garza Olmsted gave and wish her best.

Upon a motion made by Barbara Parrish, seconded by Laura Thomas, and unanimously approved, it was:

MOVED: To accept the resignation of Lydia Garza Olmsted

Report Outs:

1. Enrollment: Katy Ridnour presented an update for the enrollment numbers. There are 126 children enrolled to date.
2. Financial Reports: Jason Cole and Terrance McCaffery presented a financial update for the budget. VERITAS has received the following:
 - i. The balance of the first year funding of \$90,000 provided by TeamCFA has been received and deposited to our account
 - ii. TeamCFA has awarded VERITAS a \$52,000 Technology grant
3. Facility Update: Katy Ridnour provided an update for the following:
 - i. Temporary Location Beautification Day: Ms. Ridnour reported the day was a great success with teachers, families and students participating. Temporary fencing will be installed prior to the opening of school in one area that currently has a barbed wire fence.
 - ii. Villa Heights Update: Final approval for the Villa Heights lease will be presented at the CMS School Board Meeting scheduled for August 25, 2015. Ms. Ridnour

has been working with the architect to obtain a detailed plan of the renovations including dates of completion, associated costs and drawings of the final structural changes, but has not been able to obtain these items. Jason Cole offered to reach out to our partners at TeamCFA to assist in getting this completed before the meeting.

4. Eagle Transportation Contract: Ramesh Nayar provided an update to the transportation plan as follows:

- i. The annual contract has been finalized with Eagle Transportation, but Mr. Nayar is trying to negotiate the contract to either a six month period or one that will allow more flexibility for the cost.
- ii. Upon a motion by Barbara Parrish, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the Eagle Transportation contract as written, but give Mr. Nayar the autonomy to negotiate a more favorable payment option.

- iii. Drop Off/Pick Up Maps: Tracy Mott will design a traffic flow for all forms of drop off and pick up of students. The bus drop off and pick up will be separate from those students arriving by car or walking.
- iv. Communication of Transportation Plan to Families: Ms. Mott will provide the traffic flow to Ms. Ridnour so that a communication can be sent to parents by the end of this week.

5. Retirement/Savings Plan (added agenda item): Lisa Mancini and Ramesh Nayar recommended the school implement a 403(b) plan as its retirement/savings plan with Lincoln Financial Group.

- i. Upon a motion by Barbara Parrish, seconded by Laura Thomas, and unanimously approved, it was:

MOVED: To implement a 403(b) as the schools retirement/savings plan.

6. Technology Services: Vanecie Delva provided an update on the following items:

- i. Copier/Printer Services Proposal: Ms. Delva recommended the school contract with Xerox for these services. The board had additional questions regarding the contract and requested a sub group work with Ms. Delva to finalize the contract

contingent up the sub group reviewing the contract in-depth for approval. The sub-group will be comprised of:

- Vanecie Delva
- Jason Cole
- Lisa Mancini
- Barbara Parrish
- Katy Ridnouer

- ii. Upon a motion made by Barbara Parrish, seconded by Laura Thomas, and unanimously approved, it was:

MOVED: To accept the contract with Xerox contingent upon the identified sub group performing a more in-depth review of the services.

- iii. Teleconference Needs and Proposal: Ms. Delva recommended the board utilize Google Hangouts for video conferencing.

- iv. Upon a motion made by Barbara Parrish, seconded by Laura Thomas, and unanimously approved, it was:

MOVED: To utilize Google Hangout to facilitate the schools video conference calls.

7. School Photographer: Katy Ridnouer recommended Life Touch as the schools photographer for school pictures.

- i. Upon a motion made by Barbara Parrish, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept Life Touch as the schools photographer for school pictures.

8. Related Services Personnel: Barbara Parrish provided an updated list for the three service providers the school will use as a referral for related services.

9. RTO II Final Corrections and Updates: Barbara Parrish provided an update of the final corrections for the RTO II submissions.

10. Remaining Agenda Items:

- i. Upon a motion made by Barbara Parrish, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To table remaining agenda items for the September 8, 2015 Board meeting.

Adjournment:

- i. Upon a motion by Barbara Parrish, seconded by Lisa Mancini and unanimously approved, it was:

MOVED: To adjourn the meeting at 10:36 p.m.

Meeting Reminders:

The next board meeting will take place on **September 8, 2015 at 7:30 p.m.** at VERITAS Community School, 600 Seigle Avenue in Charlotte, North Carolina.