



**Meeting Minutes**  
**Tuesday February 18, 2014**

1. Attendance:

- Dan Barber                      daniel.barber@gmail.com
- Vanecie Delva                vanecie.delva@gmail.com
- Tierney Everhart            tierney.everhart@gmail.com
- Terrance McCaffery        terrance.mccaffery@gmail.com
- Katy Ridnouer                katy@ridnouer.com

2. Review Timeline

- Advisory Council Review and Interviews – January to May 2014
  - i. On January 13<sup>th</sup>, the Advisory Council submitted the names of 9 charter applicants whose applications were found incomplete. VERITAS' was found to be complete.
  - ii. On March 10<sup>th</sup>, the Advisory Board will discuss VERITAS' application. Katy will attend this discussion.
  - iii. On May 10<sup>th</sup> or 11<sup>th</sup>, VERITAS Board Interview with th Advisory Board
- Advisory Council Recommendation to Department of Public Instruction (DPI) – May 2014
- Preliminary Approval – June 2014
- Training by DPI – July to December 2014
- Final approval – January 2015
- Implementation – February to July 2015
- First Day of School – Monday, August 3, 2015

3. Review and approve January 8<sup>th</sup> Meeting Minutes – Team

- The Board approved the meeting minutes.

4. TeamCFA

- Tony Helton, TeamCFA Southeastern Regional Director
- Jason Cole, Principal at Thomas Jefferson Classical Academy: A Challenge Foundation Academy
- The Board facilitated an informational, Q&A session with TeamCFA representatives (supplementary materials attached). The Board agreed to digest the information relayed and sort through the pros and cons of the program. Additionally, available board members will follow up with a site visit of Brevard and Jefferson to gain more insight of TeamCFA's model.



#### 5. Site Updates — Terrance and Katy

- Villa Heights update – The former Villa Heights Elementary location seems to be a less viable option for VERITAS Community School. We will continue talks with CMS but are less enthused about the likelihood of gaining support from the community and CMS.
- Shamrock update – the Shamrock Board is interested in our candidacy of occupying the facility but given our inability to submit a binding commitment letter they are hesitant to continue conversations. They do believe in VERITAS’ vision and mission and discussed a potential rental arrangement. Katy will keep the board updated on any new developments.
- New location – Katy / Terrance mentioned a new potential site on 1000 Anderson Street and will keep the Board updated on any future developments.

#### 6. Mock Interviews — Dan

- Once we’ve received approval to be interviewed by the Advisory Board, we can then avail ourselves of the opportunity to participate in mock interviews with the NC Public Charter Schools Association.
- The mock interview will include the following:
  - i. 3 person review panel
  - ii. Each person on the panel will review your application cover to cover.
  - iii. The review panel will assemble a list of questions after reviewing the application (noting areas of concern).
  - iv. The panel will conduct a formal one-hour interview (double the length of the actual interview in front of the CSAB).
  - v. The applicant school will have 15 minutes to address the panel to sell their school.
  - vi. At the end of the interview, the panel will conduct a mock vote on whether they think your school should move forward.
  - vii. The panel will then offer tips/suggestions for the actual interview.
  - viii. The panel will follow up and send you an email with the list of tips/suggestions.
  - ix. The mock interview will take place in Charlotte, NC at the NC Public Charter Schools Association office.
    1. Cost of the mock interview: \$400
    2. By joining the Association for \$500, the mock interview will be free.
      - a. Discuss and vote on joining the Association.
- The Board agreed to join the Association by a unanimous vote.

#### 7. Curriculum/School Experience Update – Katy

- Evergreen Charter School



- i. Visit scheduled and confirmed for 3/3/14.
  - Training (*tabled for next board meeting given the lack of time*)
    - i. Learning the Namaste Way Summer Institute: June 18-20, 2014
- 8. School safety options update — Tierney (*tabled for next board meeting given the lack of time*)
- 9. Charter School Conference—Katy (*tabled for next board meeting given the lack of time*)
  - NC Public Charter Schools Association, @ Hilton Wilmington Riverside: July 30<sup>th</sup> – Aug 1<sup>st</sup>
- 10. Villa Heights Neighborhood update — Tierney (*tabled for next board meeting given the lack of time*)
- 11. Policy Development:
  - Background Checks Policy – Terrance – See Attached
  - The Board consented to move forward with background checks for all current and future VERITAS Board members.
  
  - Bank Account Policy – Terrance
    - i. Establishment of bank account
    - ii. By-laws – Article XI, Section 1
      - 1. Authority. The Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument on behalf of the Corporation, and such authority may be general or confined to specific instances.
  - The Board agreed to open a VERITAS account with \$5,000 in funds in order to better track expenses and have cash on hand for future school needs.
  
  - Wellness Policy – Nutrition — Terrance (*tabled for next board meeting given the lack of time*)
    - i. Explore successful alternatives to the Standard American Diet
      - 1. Namaste Charter School – Model school
      - 2. Village Kitchen – Freshly prepared – The Village Charter School, OR
      - 3. PS 244 in New York – Vegetarian
      - 4. Unity Charter School, NJ – Vegetarian, plant-based, zero-waste, freshly prepared
      - 5. Meatless Monday
    - ii. Explore Grants to subsidize cost of fresh prepared meals



1. USDA - impact of School Policy on BMI
  2. Federal – Kitchen equipment to facilitate healthier meal preparation
- Wellness Policy – Other – Katy (*tabled for next board meeting given the lack of time*)
    - i. Challenges and Proposed Solutions
      1. Absence of Physical Activity
        - a. Multiple opportunities for daily physical activity—a minimum of 100 minutes each school day (10 min. in morning movement, 40-60 min. in PE, 25 min. in recess, and 20+ minutes during multiple, in-class movement breaks)
      2. Inattention
        - a. Teach coping mechanisms along with Hyperactivity – Daily physical activity, healthy meals, and the Peaceful Classroom Curriculum. Also, follow treatment plan if recommended by a physician.
      3. Access to Vision and Dental Care
        - a. Partnership with local providers for screening and corrective care.
      4. Aggression
        - a. Peaceful Classroom Curriculum
          - i. Resource:  
[http://www.equitycampaign.org/i/a/document/12557\\_equitymattersvol6\\_web03082010.pdf](http://www.equitycampaign.org/i/a/document/12557_equitymattersvol6_web03082010.pdf)
- Employment Policies (*tabled for next board meeting given the lack of time*)
- Operational Policies (*tabled for next board meeting given the lack of time*)
  - i. Evaluations
  - ii. Facility Use
  - iii. Emergency Response
  - iv. Internet use
  - v. Collecting money
  - vi. School bells
  - vii. Emergency response plan for incidents of school violence
- Programming Policy (*tabled for next board meeting given the lack of time*)
  - i. Extracurricular Eligibility
  - ii. Developing enrollment form and application form—2 separate documents
  - iii. Wellness Priorities:



12. Possible Board Committees (*tabled for next board meeting given the lack of time*)

- Human Resources committee
- Others