



**Board of Directors Meeting
July 28, 2015**

A meeting of the Board of Directors of VERITAS Community School was held at 7:30 p.m. via conference call by conducted by Barbara Parrish.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

- | | |
|-------------------|------------------------------|
| ▪ Jason Cole | jcole@tjca.org |
| ▪ Vanecie Delva | Vanecie.delva@gmail.com |
| ▪ Lisa Mancini | lmancini.veritas@gmail.com |
| ▪ Tracy Mott | tracyobrienmott@gmail.com |
| ▪ Ramesh Nayar | ramnayar76@gmail.com |
| ▪ Barbara Parrish | barbaraparrish2014@gmail.com |

Lydia Garza Olmsted and Laura Thomas were absent.

Ex Officio: Katy Ridnouer

Board Advisors: Terrance McCaffery

Guests: None

Call to Order:

The meeting was called to order at 7:34 p.m. by Chairperson, Barbara Parrish.

Agenda Approval:

1. A meeting agenda was not sent to the Board in advance of the meeting. Barbara Parrish suggested the following agenda be covered during the meeting:
 - i. Presentation and approval of the RTO II revisions

- ii. Review of the transportation plan that will be finalized and presented for approval during the 8/11/15 Board meeting
 - iii. Review of the school lunch program and available options for service during the schools initial days spent in a temporary location while repairs are being completed at the Villa Heights location.
 - iv. Update on repairs to the Villa Heights facility and the construction loan secured to cover the costs.
2. Upon a motion by Barbara Parrish, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the suggested agenda for the July 28, 2015 Board meeting.

Business:

1. Public Comments: None.

Report Outs:

1. Temporary Facility: Katy Ridnouer discussed the classrooms located at the Seigle Avenue Presbyterian Church that she has secured on a temporary basis while construction is being completed at the Villa Heights property.
 - i. An e-mail will be sent to the VCS parents within the next 24 hours to advise them of the necessity of a temporary location emphasizing this decision was made to ensure school started on August 24th and the school is safe for the students.
 - ii. An updated Certificate of Occupancy will be secured from the city.
 - iii. There is an area of fencing that will need to be replaced at this location; Ms. Ridnouer is working with a local company to obtain an estimate of the cost.
 - iv. The lease is in the process of being finalized and once that has been completed, Ms. Ridnouer will send a copy to the Board via secure e-mail for their approval. Each board member will have 24 hours to review the lease and respond with their vote via secure email. The Board Chairperson and Board Secretary will be copied on the e-mail to ensure proper recording of the electronic voting process.
 - v. A clean up date has been scheduled at the school on Saturday, August 8th with students, parents, teachers and Board members invited to participate.
2. School Lunch Vendor: Terrance McCaffery presented the different levels of meal choices and costs associated with the school lunch program. A final recommendation will be presented to the Board for approval in the August 11, 2015 meeting. Since the school will be temporarily housed at the Seigle Avenue location and the excessive cost of sourcing responsibly raised meats and produce, the full implementation of the VERITAS Nourish to Flourish Food Program may not be possible year one. However, the plan is to

take meaningful steps towards our goals. We can measure our progress through the following levels:

- i. Level I: Highly processed, prepackaged foods including traditional “heat and eat” school lunch with high preservative levels, low nutritional density and wasteful packaging. VERITAS will not participate in this level.
 - ii. Level II: Freshly prepared whole food that is prepared centrally and served buffet style. This level significantly improves the quality and reduces the preservatives in the food, increases nutritional density and reduces waste. This level is recommended for VERITAS for year one.
 - iii. Level III: Freshly prepared whole food, prepared on site. This level will drive food costs down and provide more control and flexibility with the menu.
 - iv. Level IV: Partner with food suppliers to replace conventional meats and produce with local responsibly raised products. This level adds significant cost when sourcing transitional food vendors, but VERITAS can build direct relations to obtain more reasonable costs.
3. Transportation Plan: Ramesh Nayar presented the updated transportation plan that will be submitted to the Office of Charter Schools (OCS) for the RTO II revisions. Verbiage will be updated to refer to Exceptional Children as “students with disabilities”. The final plan will be presented to the board for approval in the August 11, 2015 meeting.
- i. Upon a motion by Barbara Parrish, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept the revised Transportation Plan as written and requested by the Office of Charter Schools (OCS).
4. RTO II Revisions: The following items were presented in their revised state for approval to submit to the Office of Charter Schools (OCS) based upon their previous recommendations:
- i. Student Enrollment: Presented by Katy Ridnouer
 - ii. School Facility: Presented by Katy Ridnouer
 - iii. Student Accountability: Presented by Vanecie Delva and Barbara Parrish
 - iv. Key Staff: Presented by Katy Ridnouer and Barbara Parrish
 - v. Student Handbook: Presented by Lisa Mancini and Tracy Mott
 - vi. Federal Programming: Presented by Barbara Parrish
 - vii. Upon a motion by Barbara Parrish, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept the RTO II revisions as written and requested by the Office of Charter Schools (OCS).

5. Moved to Closed Session

- i. Upon a motion by Barbara Parrish, seconded by Jason Cole, and unanimously approved, it was:

MOVED: To a closed Session at 8:35 p.m. to discuss facility recommendations.

6. Closed Session Ended

- i. Upon a motion by Barbara Parrish, seconded by Ramesh Nayar, and unanimously approved, it was:

Moved: To end the Closed Session at 8:54 p.m.

Adjournment:

1. Upon a motion by Barbara Parrish, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To adjourn the meeting at 8:56 p.m.

Meeting Reminders:

The next board meeting will take place on **August 11, 2015 at 7:30 p.m.** A location for this meeting will be announced within one week before the August meeting.