



Board of Directors Meeting June 11, 2014

A meeting of the Board of Directors of VERITAS Community School was held on June 11, 2014 at the Hemby Center in Charlotte, North Carolina.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

- Dan Barber daniel.barber@gmail.com
- Vanecie Delva vanecie.delva@gmail.com
- Tierney Everhart tierney.everhart@gmail.com
- Terrance McCaffery terrance.mccaffery@gmail.com
- Katy Ridnouer katy@ridnouer.com

Also present were: Joann Bradley (Educator), Lisa Mancini (Insurance Professional), Ramesh Nayar (Banker) and Barbara Parrish (Educator / Administrator) as potential board members.

Call to Order:

The meeting was called to order at 7:25pm by Chairman Katy Ridnouer.

Minutes Approval:

The minutes from the 5/14/14 meeting were approved by a majority of board members.

Business:

1. Team CFA update – Director, Tony Helton, thought it appropriate to delay joining the board until VERITAS becomes a TeamCFA affiliate. VERITAS Board agreed.
2. Board member requirements – the board reviewed the following:
 - a. Conflict of Interest Agreement – the Board reviewed the Conflict of Interest Agreement to ensure that it is in line with state laws. The new bylaws and Conflict of Interest will be ratified with all sworn in Board members in our July 9th meeting. The Board also agreed to explore compiling a “Golden Rules” pocket summary of our bylaws and Conflict of Interest. In essence, we will ensure that any Board member acts with integrity and in accordance with our mission and vision at all times.
 - b. Background checks – Katy and Vanecie informed the potential board members about the required background checks. These will be completed by Vanecie no later than June 20th.
 - c. Time commitment – The Governing Board is required to commit 2 years to VERITAS (they are welcomed to continue their term thereafter). They must attend 80% of Board meetings and can vote electronically, if necessary.
3. Nominated Board member vote – A motion was made by Katy Ridnouer and seconded by Dan Barber to vote for Joann Bradley (Educator), Lisa Mancini (Insurance Professional), Ramesh Nayar (Banker) and Barbara Parrish (Educator / Administrator) as new VERITAS Board members. The motion was passed unanimously. Katy will update the Charter School Advisory Committee as stipulated in our provisional Charter approval (i.e. the necessity to add three additional Board members by July 1).
4. Board Secretary – A motion was made by Katy Ridnouer and seconded by Dan Barber to approve Tierney Everhart as the new Board Secretary. The motion was passed.
5. Bylaws overview – the Board reviewed recommended changes to the bylaws. The Board will give feedback to Lisa on the proposed changes and will approve in our July 9th meeting.
6. Financial statements review – A motion was made by Terrance McCaffery and seconded by Tierney



Everhart to approve May's financial statements. The motion was passed.

7. PEFNC update – Katy updated the Board about the potential partnership with PEFNC. We believe that this partnership poses no conflict of interest with TeamCFA. Both parties will update VERITAS about the future partnerships in 2 weeks.

Report Outs:

The Board members reviewed their respective Report Outs and received feedback for next steps –

1. Curriculum plan – Dan reviewed the curriculum plan. He will continue to finesse the plan and will incorporate feedback from the Board.
2. E-Rate – Vanecie reviewed findings about a telecommunications infrastructure subsidy. The Board decided to table the discussion to understand our needs closer to the school opening.
3. Exceptional Children - Tierney will investigate an analytics tool to help ensure transparency and continuity for our exceptional children program.
4. Facilities – Terrance updated the Board about securing a facility:
 - a. Eastland Mall – the future for this property is uncertain. We will continue to monitor progress.
 - b. Milton – this community has a high crime rate. Katy will follow-up with the police department and Boys and Girls Club to further investigate safety concerns. Terry will subscribe to crime analysis web service and produce crime reports for areas around potential school sites.
 - c. Trinity Partners will help us research potential facilities and partnerships.
5. Grants – Katy
 - a. 501(c)3 update – we officially received our 501(c)3 status. The Board prioritized grant applications as follows:
 - i. Planning, Program Design, and Implementation – Katy has filed with all the necessary organizations to submit the application for CFDA 84.282B and has begun writing the grant. The grant submission date is July 11, 2014.
 - ii. Tech – Vanecie will research grants and follow up with Katy on findings
 - iii. Security – Tierney will research grants and follow up with Katy on findings
 - iv. Belk grant – Tierney will investigate grant requirements and follow up with Katy on findings
 - v. Outdoor equipment – Barbara will research grants and follow up with Katy on findings
 - vi. Curriculum – Dan will research grants and follow up with Katy on findings
 - vii. Facility – Ramesh and Terry will research grants and follow up with Katy on findings
 - viii. Charlotte grants – Katy will research local grants and follow up with the Board
6. Professional Development plan – Lisa volunteered to help create a training curriculum. The Board will be required to complete webinars in September 2014. Dan will offer clarity on this. Lisa was interested in talking about Board training, not Professional Development, which is usually referring to teachers.
7. Teacher recruitment – Katy has received ample interest from potential teachers. She will start a streamlined process and will draft interview templates and job descriptions.

In the pipeline:

1. HR policy – Terry asked for volunteers to investigate and compile HR policies and Lisa agreed to pursue the task. HR policy will be added to the monthly Board meeting report outs.
2. Fundraising – Barbara volunteered to serve on the fundraising committee with Katy and Terry. They will develop fundraising goals and strategies, including grants, corporate and individual donations.

Due to timing constraints the board tabled the remaining agenda items until our next meeting: Wellness Policy (Nutrition) and the next community meeting.



Adjournment

With timing constraints, upon a motion duly made by Katy Ridnour and seconded by Tierney Everhart the meeting was adjourned at 9:13pm.

Meeting Reminders:

The next board meeting will take place on July 9th, 2014 at the Hemby Center in Charlotte, North Carolina.

A handwritten signature in blue ink, appearing to be 'Katy Ridnour', is written over a horizontal line.

Secretary

The date '7/9/14' is handwritten in blue ink above a horizontal line.

Date

