



**Board of Directors – Emergency Meeting Minutes
September 22, 2015**

An emergency meeting of the Board of Directors of VERITAS Community School was held at 7:30 p.m. via virtual connection only.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

- Vanecie Delva vdelva@veritascommunityschool.org
- Tracy Mott tmott@board.veritascommunityschool.org
- Ramesh Nayar rnayar@board.veritascommunityschool.org
- Barbara Parrish bparrish@board.veritascommunityschool.org
- Laura Thomas lthomas@board.veritascommunityschool.org
- Jason Cole jcole@board.veritascommunityschool.org

Lisa Mancini was absent. Also present were:

Ex Officio: Katy Ridnouer

Board Advisors: Terrance McCaffery

Guests: None

Call to Closed Session:

After taking role to ensure there were no individuals on the video conference line that were not a VERITAS Board member, Board advisor or invited guest, the closed session was called to order at 7:39 p.m. by Chairperson, Barbara Parrish.

1. Upon a motion made by Barbara Parrish, seconded by Ramesh Nayar and unanimously approved, it was:

MOVED: To go in to a Closed Session at 7:39 p.m. to discuss personnel recommendations.

2. Personnel Recommendations: Katy Ridnouer proposed changes in the school's personnel structure due to lower than expected enrollment as well as the unexpected resignation from staff due to personal reasons. The board discussed the Head of School's proposal specifically in regards to the recommended discharge of a full-time teacher due to lower than expected enrollment. Terrance McCaffery provided input regarding the current budget, number of teachers per grade level and number of students per grade level. Thorough discussion of the recommended personnel plan ensued among board members and included cause for discharge of teacher (based on enrollment not performance), reconfiguration of students between remaining Kindergarten teachers, salary and separation terms for discharged teacher, and communication with effected parents.
3. Upon a motion made by Barbara Parrish, seconded by Ramesh Nayar and unanimously approved, it was:

MOVED: To end the Closed Session at 8:23 p.m.

4. Open Session

Upon a motion was made by Barbara Parrish, seconded by Laura Thomas and unanimously approved, it was:

MOVED: Accept the personnel plan as proposed by Katy Ridnouer and discussed by the board.

Adjournment: Upon a motion by Barbara Parrish, seconded by Laura Thomas and unanimously approved, it was:

MOVED: To adjourn the meeting at 8:30 p.m.