

REGULAR MEETING
of the
UNITY CLASSICAL CHARTER SCHOOL BOARD OF DIRECTORS

The Unity Classical Charter School Board of Directors held a Regular Board Meeting on August 15, 2016.

The meeting began at 6:30PM and was held at 701 Scaleybark Road, Charlotte, NC 28209

Present : Brian Payne (via phone), Marty McCarthy, Susan Walker, Dana Goldfarb, Stephanie Kokrak, Don Minges, Joe Young, Sheila Goad, Head of School. Lisa Oats, Lisa Shillinglaw and Ken Kilpatrick attended as visitors.

Absent: Dick Kittle, Matt Drinkhahn, Siobhan Papa.

Marty McCarthy presided over the meeting as Brian Payne was joining via conference. Joe motioned we accept the minutes from the last meeting with correction to Stephanie's last name. Dana seconded the motion and the minutes were unanimously accepted.

Voting: The Board had one agenda item for consideration

Enrollment Form: Pros and cons of various forms were discussed. Length of form, detail of information and ability to check boxes were the primary areas of concern. The Board is most interested in a form that indicates commitment. Is it advantageous to put the uniform purchase on the enrollment form? Sheila and the Education committee will make their recommendation and share out to the board prior to the next meeting so we can vote. No vote taken.

New Business:

Enrollment Numbers: The question was raised regarding acceptance of a 20% raise in the number of students who can be accepted should we have a large wait list. Sheila will reach out to Kebbler Williams for an answer.

Releases for Transportation: Concern was raised regarding how we should handle students who may not be picked up within the published timelines. Should a release be a part of the enrollment package? Sheila will reach out to Kebbler for guidance.

Board Chairman Vote: Brian Payne reported that his work situation demands that he reside in AZ and he felt he could no longer be able to remain as the Board Chair. He will serve as a consultant to the Board but has to step down. Brian moved that Susan Walker be approved as the new Board Chair, Don Minges seconded the motion and the Board vote was unanimous. Susan called for volunteers to fill her current role a Board Secretary. Marty agreed to act as interim but the board is seeking a Secretary.

Fundraising Report:

- Marty and Sheila are scheduled to meet with Foundation for the Carolinas tomorrow, August 16.
- After meeting with The Belk Foundation Marty reported that the organization does not fund start-ups but asked that we keep them informed. They would be open to touring the school in two or three years and reviewing.
- Tom Miller from Parents for Educational Freedom introduced Marty and Joe via email to Gregg Sindors from Team CFA . Marty, Joe and Sheila met with Gregg at the NC Charter School Conference in Asheville. Team CFA has requested a meeting to further the alliance. Unity Classical Charter School has met the four requirements necessary to continue: Singapore math, school uniforms, MAP testing, willingness to accept two TeamCFA board members.

Project Plan Tracker: Line Items

- Teacher Salaries: Marty moved we keep \$40,000.00 as the budgeted average salary for teachers as it represents a mix of both experienced and inexperienced teachers. Susan seconded the motion and the Board unanimously approved the budgeted average salary of \$40,000.
- Retirement: Joe moved to keep the 401K match at 4% based on local charter school research done by Dana. Marty seconded the motion and the motion passed unanimously.
- EC: Susan moved that UCCS outsource our EC needs as our best option for year one based on a report from Stephanie. Joe seconded the motion and the Board delivered a unanimous vote. Speech Therapy is about \$68 per month with an estimated need of 20 hours per month. Occupational and physical therapy are about \$98 per hour with an estimated need of 30 hours

Red Items for Follow up from Project Plan Tracker:

- Identify a suitable site for building – City Park: Marty reported that we are in discussion and we will assist with navigating through road issues. We look to this as Middle/High School space.
- Secure large funding from potential benefactors – We are not making great progress.
- Develop a marketing plan, brochure, website - We will produce a one page marketing piece. Brian will reach out to Stephanie on digital media who will take care of social media until we can source this.
- Develop an employment contract, policy and procedures - Joe and Siobhan have drafted an employment contract which needs to be contrasted to contracts from other schools. Upon final draft the document will be voted on by the Board. Policies and procedures will be worked on after we have completed all of the forms for students and parents.
- Develop curriculum by grade level – DONE

Motion to adjourn made by Joe seconded by Dana and unanimously passed.

Next meeting: Monday, September 12, 2016 @ 6:30. Location is 701 Scaleybark Road.

Respectfully submitted,

Susan Walker

Unity Classical Board Secretary