

UNITY CLASSICAL CHARTER SCHOOL BOARD MINUTES
September 14, 2015

Board Members Present: Beth Early, Marty McCarthy, Mark Lavoie, Susan Walker, Joe Young, Kelly Trnian, Matt Drinkhahn, Siobhan Papa, Derrick Gates, Brian Payne

Derrick Gates agreed to look into accessing our application site which we are currently unable to access. He will make amendments to our application to add resumes for all the Board members who joined since our application was filed and will post minutes of board meetings since Jan.2015 to the site. Beth and Susan can assist with the minutes. Amendments to the application must be completed by October 22.

The decision was made to drop Unity's Dropbox in favor of keeping everything in Google Docs. Mark will backup the files.

Joe Young moved to adopt a Board of Advisors. Advisors will not have voting privileges. The motion was approved unanimously to include Dr. Nini, Mrs. Chun and Rev. Sam.

Pat Craig is a retired educator who the board favorably approved to serve on the Education Committee. The benefit will be that she is qualified to both serve on the committee and possibly serve on the Board should the opportunity arise.

Mark reported that he is having difficulties serving as the Chair of the Marketing Committee. The demands are especially heavy for school start-up. Siobhan has a marketing background and offered to help find additional volunteers for serving. She already has someone in mind.

Last meeting minutes were approved.

Opportunities for professional development were discussed. Marty, Matt, Siobhan and Derrick will all attend the Leadership Conference on October 9. Each will pay their own expenses. On September 29, Marty, Siobhan, and Matt will be attending the Kebbler Williams Charter School Governance meeting.

An Important Date coming up is October 30, 2015. On this date Charter Amendments are due to the Office of Charter Schools. Some of the tasks to be performed are to: Add all board members, take out references to

Hillsdale College, make by-law changes and send by-laws to Tom Miller. Tom will update and send resources and Joe will send back to Tom.

Regarding Ready to Open Status, a 2014 Ready to Open Requirements Checklist and a School Star-up Checklist were distributed to board members. Beth directed all members to read the documents and appoint a point person. Each of the board members are asked to pick an area they are most interested in for service.

Regarding Enrollment and Facilities, information is due to the SBE in March 2016. We will know more about the process after the Sept. 29th meeting and will be looking for an update from the attendees.

Beth Early stepped down as Board Chair citing a desire to serve in her core area of Education. She was given heartfelt thanks for leading Unity through the Ready to Open process and serving in this capacity. She nominated Brian Payne as her replacement citing his strong financial background. Marty seconded the motion and Brian was unanimously elected to Chair the Unity Classical Board. Mark Lavoie will continue to serve as Vice Chair and Marketing Chair.

The following reports were given:

NC PUBLIC CHARTER SCHOOL CONVENTION JULY2015: Siobhan reported

- Marty and Siobhan attended the Convention.
- Various data points, areas of opportunity and concern were discussed.
- Siobhan has created a Powerpoint and will share with the board to detail the points discussed.

GOVERNANCE: Joe Young reported

- Joe is working with Jeff Ward on getting a 501(c)(3) designation for Unity.
- Joe is also working on appendices to complete the paper application and Derrick agreed to assist.
- Unity will need a Facilities Committee very quickly. We are in good standing due to already having a facility but it needs updating. Charlotte Learning Academy is the current occupant and will be vacating next year.
- Joe also recommended for the sake of expediency that we have a three person Executive Committee. The committee will be able to

make rapid decisions, will be accountable to the board and will need to keep minutes of their meetings. The idea was put to the Board for consideration.

EDUCATION: Beth Early and Kelly Trnian reported

- Head of School Qualifications were distributed to the Board.
- The next task is to prepare a Head of School application. The committee needs to know salary and benefits in order to complete. It was suggested that the SBE could supply some of this information.
- Homework is to read the qualifications and decide where to post.

FINANCE: Marty McCarthy reported

- Dr. Chun will serve as Honorary Chair of Development.
- Unity has annual grant opportunities and we will be applying for those grants some of which target EC, lower income schools etc.

MARKETING: Mark Lavoie reported

- As we ramp up for enrollment and opening we need additional members on this committee.

In additional business Susan will send an updated roster to Tom Miller along with a schedule of meetings. Brian will send out the Ready to Open Checklist via WIGGIO and will prepare a presentation on WIGGIO. Marty will obtain a hard copy of the original application.

We will hold Unity Board meetings the second Monday of every month going forward. Holidays will be dealt with on a one off basis. Meetings will begin at 6:30 pm in Dr. Chun's office, 1339 Baxter Sr., Charlotte NC 28204. Next meeting is scheduled for October 19 due to the Columbus Day holiday falling on the 12th.

Respectfully Submitted,

Susan Walker