

## **Pioneer Preparatory School: A Challenge Foundation Academy**

### **Minutes of the Meeting of the Board of Directors**

**Monday, April 25, 2016**

**Meeting was held at**            **Pioneer Preparatory School**  
**6510 West Clarendon Avenue**  
**Phoenix AZ 85033**

**Board Members Present:** Cathy Pirrone, Travis Marderosian,  
Shelley Baltodano, Matt Sandoval

**Absent Board Members:** Jack Rowe

**Also Present:**                    Tony Best (School Director), Tisha Crisler (Finance)  
John Pirrone

C Pirrone called the meeting to order at 5:02 PM after a quorum was established.

T. Marderosian moved to approve the March 28, 2016 minutes.

M. Sandoval seconded the motion.

Motion carried unanimously.

M Sandoval moved to adopt the agenda as presented.

T. Marderosian seconded the motion to adopt the agenda.

Motion carried unanimously.

Mission Statement read by Tony Best.

#### **PTSA Report**

Budget \$5873.38

Upcoming Pioneer Spring Festival Friday, May 6, 2016

#### **CALL FOR PUBLIC COMMENTS**

No Public comments

#### **DIRECTOR'S REPORT**

Review the attached written Director's Report.

Enrollment 617

2016 Open Enrollment- 650 Enrolled, 132 new scholars, no seats remaining,  
waiting list of 7 scholars.

Losing 6 teachers amicably. Interviews are being conducted.

Az Merit - finishing this week and make ups next week.

NWEA starts May 2

PPS partnering with YMCA to pilot a youth development summer program in combination with the Title 1 summer school program on PPS campus. Bottom 20% will have access to summer support.

Early Learning Readiness program accessible to community and sibling of scholars that are of preschool age

### **TREASURER'S REPORT**

Please review attached Treasurer's Report and Vouchers List.

S. Baltodano moved to approve the vouchers.

M. Sandoval seconded the motion to approve the vouchers.

Motion carried unanimously.

### **NEW BUSINESS**

TeamCFA Update:

National Conference in Nashville, TN scheduled for June 22-26, 2016,

13 PPS staff attending conference

Academic Data Interpretation meeting with CFA Technology Division-Kristen Rodriguez is being scheduled for those attending conference.

Core Knowledge site visits being scheduled for next year. CFA supports schools with access to CK analysis with an independent consultant.

Review of Pioneer Prep's FY 15 AUDIT: Feseter & Chapman, PC

It is the auditor's opinion that PPS is in a good position for Charter Board Compliance.

Independent Auditor's Report- Financial statements and notes are correct and accurate. PPS far exceeds ratios for positive net income, all other ratios are being met.

In depth Title I Audit: one item in non-compliance, the error has been corrected and no further non-compliance items expected. Measures have been put in place to ensure no further errors.

Legal Compliance Questionnaire: 2 non-compliance items; one related to 45 day testing was done on day 51 for 1 student, second related to incorrect record of absence for 1 student, should have been  $\frac{3}{4}$  of a day and was reported as a full day.

Form 9090: Draft, Board Review:

Line 4a page 2- Update Mission Statement to reflect current Mission Statement

Will work on Whistleblower Policy and Document Retention and Destruction Policy

Discussion regarding Building purchase:

Terms of the Pioneer Finance Project were not accepted by Challenge Foundation Properties due to the language of CFP being guarantor. Deanna Rader, PPS attorney, has reviewed the documents and feels there is minimal risk to Pioneer. Currently loan is on hold awaiting CFP decision.

Review and Possible Approval of Current Budget:

Revised Budget is required due to the drop in ADM.  
S. Baltodano moved to approve the revised budget.  
M. Sandoval seconded the motion.  
Motion carried unanimously.

Review of School Director's Evaluation:

Tabled until next meeting

Review and Approval of Pioneer's Title I Parent Involvement Policy:

Title I Cycle 4 School wide site visit took place on March 30. Visit went well. Only 4-5 items need attention. One item is the development of Parent Involvement Policy. T. Marderosian moved to approve Title I Parent Involvement Policy.  
M Sandoval seconded the motion  
Motion passes unanimously.

Summary of Current Events, Future Meeting Dates and Items for Future Agendas:

Last day of school May 20  
PPS Office summer hours will be Monday -Thursday 8-3, off Fridays  
May 6 @ 3:30-6pm PPS Spring Festival

S. Baltodano moved to adjourn at 6:33pm  
M Sandoval seconded the motion  
Meeting adjourned

***Next meeting is May 23, 2016 at 5pm.***