

Pioneer Preparatory School: A Challenge Foundation Academy

Minutes of Meeting of Board of Directors

Monday, August 27, 2018 at 5:01 PM

**Meeting was held at: Pioneer Preparatory School
6510 West Clarendon Avenue
Phoenix, AZ 85033**

Board Members Present: Cathy Pirrone, Rogelio Ruiz, Marsha Cordova

Absent: Travis Marderosian

Roll Call

Cathy—present

Marsha—present

Joshua--present

Pledge of Allegiance: Volunteer led

Rogelio Ruiz called the meeting to order at 5:00 PM

Rogelio Ruiz entertained a motion to adopt the agenda

Cathy Pirrone moved the motion to adopt the agenda

Motion carried unanimously

Cathy – Aye

Marsha – Aye

Joshua--Aye

Rogelio Ruiz entertained a motion to accept the minutes from the July 11-second

Cathy Pirrone moved to accept the minutes with two corrections and then would accept

Marsha Cordova seconded the motion

Motion carried unanimously

Cathy – Aye

Marsha – Aye

Joshua--Aye

E. Mission statement: Volunteer led

F. Call for public comment: -

Cassandra Sullivan 3rd grade teacher at Pioneer stated that she wanting to bring forth success that Laura put in place. Strengthening partnerships with CFA, morale is high, staff feels appreciated and valued.

Margarida Peterson—Laura Wilson is an exceptional leader and loves her passion for education and I followed her from my last school. I value her and what she does for her students.

Bonnie Weppner—teacher of the year for the charter schools. Laura got us through a difficult time and put committees and has made things better.

Suzanne Jensen-visible on campus, appropriate interaction, love for children, creates an atmosphere and has worked for her before and is excited to be back.

Nikki Norman—running really smoothly, how cohesive everything is going here at Pioneer.

Sarah Messick—teacher culture has been reestablished, new committees, scholars and families need consistency and with Laura Wilson, she will do that.

Kate Mitchell—supportive and have nothing but good things to say about Laura. I love the community. Brings this amazing culture to the school.

Trey Welsh—I am here for the kids and so is Laura. She took on roles and responsibilities in order to keep the school afloat last year and she has my utmost respect.

G. Treasurer's Report

Trish and Cathy vouchers totaling \$ 410,602.65. Teacher have both 1099 and W-2's and get this resolved in order to avoid a red flag for an audit. A couple of items especially for instructional supplies, medical supplies are high at this time. Jason Delgado scholarship will be tracked next month.

Question: Cathy indicated that the instructional supplies are high? Something we need to keep an eye on but this if the beginning of the school year and for now it is not a concern.

Painting was the exterior for the building impacted this line item.

Cathy makes a motion

Marsha seconded

Cathy Aye

Marsha Aye

Joshua Aye

Motion passed.

H. Strategic Report—Phoenix Mercury night was a great success. Cafecito will start up again.

Community events, staff all are going to part of this.

20-30 call back on wait list.

Looking for new contractor for landscaping

Two sinks that are broken—bid to repair possible next summer. New costs are nearly doubled. New sink did not get installed because others need to be repaired.

Water hammer still going on and they are still working on it to alleviate the noise.
AC bids have not been changed—person is getting them replaced, a few bids on AC units.
Cathy Pirrone—Question. Does any of this pose a risk on the children? Just the AC could be an issue.
Dibels and NWEA data will benefit the kids here and get us the information to better serve our students.
Sped will be exiting six kids from speech.
Growth Block—has been put in place thanks to the intervention team!!!
Grade level team leaders—come and present at the board meetings with a three minute time limit.
Travis Polster---Culture committee, new staff has been wonderful and jumping right in to make things better. There is a feeling of family now at Pioneer and this makes the work better.

Rogelio question Enrollment campaign—goal for the school 620 is good 650 would be wonderful.

I. Team CFA Report

Cathy Pirrone-one item has to do with all schools must provide a website. Clickable link
Salaries from last year
Salaries from this year
Increase of salaries for this year. November 15 is the deadline to make sure that the website is in place with all the expectations from CFA.

J. Discussion and adoption of Governing Board Policy

This was brought up last year, we can write up our own but ASBSC provides templates and make this easy for the schools. ASBSC check out the policy bridge and look at examples. It can be customized for Pioneer. Will follow up next month.

K. Discussion and possible action to increase Insurance Contribution

Item on the agenda for staff for insurance rates. We are not guaranteed a return check as high as it was this year to cover increase. Board needs to look at what changes need to be made

Cathy asked the following:
Impact on pioneer budget
Percentage of what is covered?
When do we need to start talking about this?

L. Discussion and possible action to update playground (landscaping, wood chips, painting on court).

Trying to see what we can do to upgrade the playground. Woodchips are low and need replacing. Rubber chips need to be looked at and they are more cost effective than you think. We could get one ton of rubber chips for about \$700.00. This is a safety issue as the woodchips are nearly gone at

this time. The next project is very cost effective as well and that is to paint four square lines and to spray wash. Additionally, we need to come up with a better way to protect kids on the playground due to that one open area. Pioneer needs to consider hedges, vines or something in order to deter pedestrians from walking in that area.

M. Discussion and possible action regarding Marsha Cordova's resignation.

Marsha will be resigning from the board and coming on board for Pioneer as a staff member. She is. Rogelio will accept the recommendation for Marsha's resignation effective August 30, 2018 from the Pioneer Board.

Cathy Motioned
Joshua Seconded

Motion carried unanimously
Cathy Aye
Joshua Aye

N. Need for Approval of Removing Jarret Sharp as Charter Rep-Laura Wilson.

Jarret needs to be formally removed for the upcoming audit and this needs to be done in order to clean up all our state documents.

Motion:
Cathy motioned
Joshua seconded

Motion carried unanimously
Cathy Aye
Rogelio Aye
Joshua Aye

O. Need for approval of current year calendar of 182 instructional days for ASBCS-Laura Wilson

This is also due to the fact that this needs to be done for our reporting as well as our upcoming audit. Recommendation for the change to take place from 190-182 motion needs to be made

Cathy motioned
Joshua seconded

Motion carried unanimously

Cathy Aye
Joshua Aye

P. Discussion and update of 10 year Internal Review--Laura Wilson

Opened 10 years ago and there will be a 10 year audit. Changes in board, grade level changes, enrollment cap is good, mission is still the same, and instructional days will be changed. September – April. They will contact Pioneer and give us a two week notice.

Five year audit coming next week as well on September 3, 2018

Q. Update on Director search—Rogelio

The board reported that they have done three rounds and are down to a final round tonight. After the executive meeting the hope is to have a director tonight.

R. Upcoming events and important dates—Laura Wilson

Staff CPR training September 21, 2018
Book club
Book club “What Teachers Want”
Dibels and NWEA will be finished this week.
Enrichment/parent permission have gone out and it is ready to roll out
Tutoring will begin for all grades in ELL/Math/Reading
Progress reports due September 3 to the parents
Cafecito coming Wednesday 8:00
Lion of the month breakfast—backpack, t-shirt, this Friday 7:30

S. Executive Session A.R.S. 38-431.03.A.1

Next meeting September 24, 2018 5:00 at Pioneer Board Meeting

T. Adjourn Regular Session—Rogelio Ruiz, President. 6:30 pm.

Executive Session Notes: Cathy Pirrone

Discussion of appointment of Laura Wilson for the Director’s Position

Josh made the motion to offer the Directorship Position to Laura Wilson;
Cathy seconded;

Cathy—Aye
Joshua—Aye
Rogelio--Aye

The Board ended the executive session at 7:31 pm.