

Pioneer Preparatory School: A Challenge Foundation Academy

Minutes of the Meeting of the Board of Directors

Monday, August 28, 2017

Meeting was held at **Pioneer Preparatory School**
6510 West Clarendon Avenue
Phoenix AZ 85033

Board Members Present: James Diaz (Board Chair), Shelley Baltodano,
Cathy Pirrone , Travis Marderosian, Elva Hooker

Absent Members: none

Also Present:

Jaret Sharp, School Director; Tisha Crisler, Bookkeeper;
John Pirrone, Matt Sandoval

J Diaz called the meeting to order at 5:03 PM after a quorum was established.

C Pirrone moved to adopt the agenda as posted on the Website

E Hooker seconded the motion to adopt the agenda.

Motion carried unanimously.

C Pirrone moved to adopt the minutes from July 24, 2017.

S Baltodano seconded the motion.

Motion carried unanimously.

CALL FOR PUBLIC COMMENTS

None

DIRECTOR'S REPORT

Review the attached written Director's Report.

580 current enrollment

50 students on waiting list

NWEA pre-testing began this week.

Curriculum: Reduced Math and ELA curricula to one school-wide curricula for each subject and added writing curriculum.

Director's Advisory Ranger Council composed of members of the leadership team and rotating grade level representatives, meets bi-weekly to discuss Pioneer culture.

Community Engagement Darryl Bess: newsletter, working hard in co-authoring grants, continuing with YMCA to develop strategies to get kids involved.

Remaining staffing needs: looking at cost of hiring a full time guest teacher to rotate as needed on campus for absenteeism.

New Registrar is doing a great job.

Expanding volunteer hours and mentors with Western School of Science and Technology students.
Instructional coach helping get new curriculum adopted and assisting teachers to help support all staff.

TREASURER'S REPORT

Please review attached Treasurer's Report and Vouchers List.
S Baltodano moved to approve the vouchers.
E Hooker seconded the motion.
Motion carried unanimously.

Discussion and Possible Action regarding New Board Member Rogelio Ruiz

Approve new board member
T Marderosian moved to approve Rogelio Ruiz to the board
C Pirrone seconded the motion.
Motion carried unanimously.

Discussion of future board training topics

Financials, Long term capital and financial planning, Strategic Planning, Replication of Charter, State Grades and Cut Scores, Human Resource Policy and Procedures,

Discussion and Possible Action regarding Weapons on Campus

Currently, only a weapons procedure is in place. Dr Sharp requests the board adopt a policy.
E Hooker moved to approve Dr Sharp be able to investigate and develop a policy to present to the board.
T Marderosian seconded the motion.
Motion carried unanimously.

Discussion and Possible Action on Pioneer Job Descriptions

S Baltodano moved to approve the job descriptions as presented with the right to amend.
C Pirrone seconded the motion.
Motion carried unanimously.

Discussion and Possible Action on Approving Dr Sharp as Charter Board Representative

T Marderosian moved to approve Dr Sharp to be the designated representative for Pioneer Preparatory School
C Pirrone seconded the motion
Motion carried unanimously

Discussion on Drafting a Policy for Board Approval of Banking Personal Time to Donate to other Professionals in Time of Bereavement

Drafting a policy to allow donation of hours of leave.

S Baltodano moved to approve Dr Sharp be able to investigate and develop a policy to present to the board.

C Pirrone seconded the motion

Motion carried unanimously

Discussion on Pursuing Information Regarding LEEDS Certification

Permission to share our information with SRP and report back to board.

T Marderosian approved Dr Sharp be able to share PPS information with SRP and present to the board.

R Ruiz seconded the motion

Motion carried unanimously

Discussion and Possible Action on Governing Board Policy Manual Development

Arizona School Board Association provides a Board Policy Manual that could be adapted for PPS.

C Pirrone moved to approve Dr Sharp be able to investigate and present to the board.

R Ruiz seconded the motion

Motion carried unanimously

Discussion and Possible Action Asking Legal Counsel to Act As our Agent in Changing Ownership and Address Parcels

C Pirrone moved to approve Dr Sharp be able to request legal assistance and report to the board.

R Ruiz seconded the motion

Motion carried unanimously

REVIEW OF ACTION ITEMS

Next meeting September 25, 2017 at 5pm

Evaluation Process and Bonus Evaluation Instrument

Policy Updates

Board Policy Manual information

PPS Culture and Strategy

E Hooker moved to adjourn the meeting at 6:16pm

C Pirrone seconded the motion.

Next Board Meeting is scheduled for September 25, 2017 at 5:00PM