

Pioneer Preparatory School: A Challenge Foundation Academy

Minutes of the Meeting of the Board of Directors

Monday, December 7, 2015

Meeting was held at **Pioneer Preparatory School**
 6510 West Clarendon Avenue
 Phoenix AZ 85033

Board Members Present: Cathy Pirrone, Travis Marderosian
 Shelley Baltodano, Matt Sandoval

Absent Board Members: Dave McKee

Also Present: Jack Rowe, Tisha Crisler
 Tony Best, School Director
 John Pirrone

J. Rowe called the meeting to order at 5:05 PM after a quorum was established.

S. Baltodano moved to adopt the agenda as presented.

M. Sandoval seconded the motion to adopt the agenda.

Motion carried unanimously.

C. Pirrone moved to approve the October 26, 2015 minutes.

S. Baltodano seconded the motion.

Motion carried unanimously.

Mission Statement read by Tony Best.

CALL FOR PUBLIC COMMENTS

Randy Tranowski (Community Outreach Coordinator)- Written report provided to board: scholars were presented material on anti-bullying, internet safety, and human growth and development; events include NFL Play 60 Challenge/ visit from Alphonso Williams, Wells Fargo Financial Literacy Program, St Vincent DePaul Food Drive, and Open Hearts Clothing Drive; Campus programs include athletic programs, student council, reading club, Girl Power; Community outreach to include Fall Festival and Heroes for Students

DIRECTOR'S REPORT

Review the attached written Director's Report.

Enrollment 619

NWEA/MAP testing data- proficiency levels improved across grades

15 of 27 homerooms grew a half year or more on the Winter NWEA Reading assessment; of the 15, 7 grew by one year

12 of 27 homerooms grew a half year or more on the Winter NWEA Math assessment; of the 12, 1 grew by one year

Testing was completed on the 13th week and averages for state comparison are for the 16th week. Although improvement is still needed we are heading in the correct direction.

AZ Merit- limited English proficient scholars did well compared to state, economically disadvantaged scholars did not.

2 Sessions of after school tutoring based on NWEA data for each Reading and Math (20-35% Reading, 20-25% for Math)

Push in tutoring- in the room tutoring for the 20-25% Reading

Intervention pulls (bottom 20% for reading and math)

TREASURER'S REPORT

Please review attached Treasurer's Report and Vouchers List.

External surveillance cameras added to facility in response to vandalism.

M. Sandoval moved to approve the vouchers.

C. Pirrone seconded the motion to approve the vouchers.

Motion carried unanimously.

NEW BUSINESS

TeamCFA Update:

Team CFA Chief Operations Officer, Tony Helton

Board training session on December 7 covered Board Governance for Charter Schools, next training January 30, 2015 covering Academics.

Building purchase discussion: CF Properties - appraisal completed. Ad Hoc committee will provide details and report to the board after meeting with CF Properties.

Ad Hoc Committee for Director Evaluation implementation: discussion for streamlining the evaluation tool and request to identify a stretch goal for Tony Best. Directors Evaluation score would determine percentage for salary increase; SMART goals for bonus. The committee introduced an industry form that we could use to define strategic responses. Board Chair recommended the committee speak with our accountant to determine percentages of salary increase and bonus funds that would be sustainable. The committee is to present streamlining suggestions and budget parameters at January's board meeting.

Discussion/Request to update Pioneer Preparatory School's mission statement to correspond with the current school mission statement reflected on campus and on the website.

S. Baltodano moved to approve the update to the mission statement.
M. Sandoval seconded the motion.
Motion passed unanimously.

Discussion of increasing Employer Insurance Coverage contribution tabled until next meeting.

Brian Shaw follow-up questions to 2015 audit: email response by C. Pirrone read to board. No concerns with responses. C. Pirrone to send responses.

Discussion and possible action on Playground
Limited time to respond to new quote: \$75,446.33, previous quote over \$95,000
Fundraising and insurance settlement money earned to date: \$61,909.65
Possible Arizona Cardinals donation \$10,00 toward the playground.
T Best is asking to move forward on playground purchase to take advantage of discount.

M. Sandoval moved to pursue playground purchase.
C. Pirrone seconded the motion.
Motion carried unanimously.

Executive Session did not take place because personnel related to discussion did not receive 24 hour notice to attend the meeting.

M. Sandoval moved to adjourn at 6:11 pm
C Pirrone seconded the motion
Meeting adjourned
Next meeting is January 25, 2016 at 5pm.