

**Pioneer Preparatory School: A Challenge Foundation Academy**

**Minutes of the Meeting of the Board of Directors**

**Monday, June 26, 2017 Meeting was held at**

**Pioneer Preparatory School**

**6510 West Clarendon Avenue Phoenix AZ 85033**

**Board Members Present:** James Diaz (Board Chair), Shelley Baltodano,

Cathy Pirrone , Travis Marderosian, Elva Hooker

**Absent Members: none**

**Also Present:**

Jarret Sharp, School Director; Tisha Crisler, Bookkeeper; Stephanie Meyers, Sarah Messick, Eliana Jerez-Givre, Ariel Kincaid, Lynne Almy, Jessica Murphy, Matt Sandoval

J Diaz called the meeting to order at 5:00 PM after a quorum was established.

S Baltodano moved to adopt the agenda as posted on the Website E Hooker seconded the motion to adopt the agenda. Motion carried unanimously.

C Pirrone moved to adopt the minutes from May 22, 2017. E Hooker seconded the motion. Motion carried unanimously.

Mission statement read by Jarret Sharp.

**CALL FOR PUBLIC COMMENTS** Lynne Almy: End of year survey

**DIRECTOR'S REPORT** Review the attached written Director's Report.

650 targeted enrollment , 630 enrolled for 2017-18, high in 4th and 6th grade, Lost 11 students due to the opening of Victory Charter School , most kids were in Kinder, 1st , and 2nd grade 1st full year as being as a principle. Give data points as how the schools doing. Mandatory training on sexual harassment, .The staff family handbook had been completely revamped. Read the 2 books assigned, Mindset and Leadership.

Letter grades will be ranked differently because of how the school's grades are.(k-6)

They will be released on September 5, August 28

Safety being addressed for next year during drop-off and pick-up times; Crossing Guard being considered

Items that are not being used daily will be moved to a storage unit to provide more room for daily storage needs of staff. Copy Room will be the new supply room and Principal's Office will be converted into a staff lounge. Coaches Office will be a place

for literature/periodical/staff library needs. New Coaches Office will move to a more private location. Teacher dialogue and Parent meetings will be hold in Dr.J's office. Dondra and Will, will also use space to work with kids and family members.

Remaining staffing needs: music teacher (2 strong candidates) and paraprofessional

Community Outreach and Instructional Coach positions are filled and Onboarding will take place on July14, 2017.

**TREASURER'S REPORT** Please review attached Treasurer's Report and Vouchers List. S Baltodano moved to approve the vouchers. C Pirrone seconded the move to approve the vouchers. Motion carried unanimously. Credit Card payment, most of the money used for traveling because of meetings.

Team CFA Update Team CFA National Convention this month: teachers prepare to travel for professional development. Fall CFA: new school development and opportunities for growth for teachers interested in being a school leader.

**REVIEW OF ACTION ITEMS** Next meeting July 24, 2017 at 5pm

Arbinger Institute: Outward Mindset; Training for staff and board for building strong culture in our school and community and developing strong leaders. 2 fellas will be working with teachers for help.

School starts Aug 7, 2017

Form an evaluation committee to develop a process for evaluating the school director

Job Descriptions school-wide written and ready for board review by August 2017

Conference Call to approve proposed budget and approval of paint bid for service needed on facility; agenda to be posted.

T Marderosian moved that the board begin Executive Session at 5:38pm E Hooker seconded the motion. Motion carried unanimously.

Executive Session entered at 5:38pm: Pursuant to A.R.S. § 38-431.03.A.1 the Board may go into Executive Session for discussion, consideration or consultation related to employment issues.



T Marderosian moved to enter Open Session at 7:07pm E Hooker seconded the motion.

Motion carried unanimously.

T Marderosian moved to approve Proposal #1 and Proposal #2 as discussed in Executive Session  
C Pirrone seconded the motion. Motion carried unanimously.

C Pirrone moved to adjourn the meeting @7:09pm E Hooker seconded the motion. Motion  
carried unanimously. Meeting adjourned at 7:09pm

**Next Board Meeting is scheduled for July 24, 2017 at 5:00PM (Pre-Service Meeting)**