

## **Pioneer Preparatory School: A Challenge Foundation Academy**

### **Minutes of the Meeting of the Board of Directors**

**Monday, March 7, 2016**

**Meeting was held at**            **Pioneer Preparatory School**  
**6510 West Clarendon Avenue**  
**Phoenix AZ 85033**

**Board Members Present:** Cathy Pirrone, Travis Marderosian  
Shelley Baltodano, Matt Sandoval (via phone)

**Absent Board Members:** Jack Rowe

**Also Present:**                    Tony Best (School Director),  
John Pirrone

C. Pirrone called the meeting to order at 5:04 PM after a quorum was established.

S Baltodano moved to adopt the agenda as presented.

T Marderosian seconded the motion to adopt the agenda.

Motion carried unanimously.

S. Baltodano moved to approve the January 25, 2016 minutes.

M. Sandoval seconded the motion.

Motion carried unanimously.

Mission Statement read by Tony Best.

### **CALL FOR PUBLIC COMMENTS**

PTSA/School-Community Coordinator:

AZ Smiles Feb 29, English class for parents, Wells Fargo banking assistance Feb 22,  
*Guiding Good Choices* an evidence-based program designed to teach parents skills that  
can help prevent drug and alcohol abuse in their families in March.

### **DIRECTOR'S REPORT**

Review the attached written Director's Report.

Enrollment 620

2016 Open Enrollment- Only 39 seats left, if beyond 650 students by April 8 than all  
new enrollees are put into a lottery.

Three 6<sup>th</sup> graders take HS algebra at Western and anticipating 12 incoming 6<sup>th</sup>  
graders that would qualify for the program. T Best is looking at developing an  
acceleration block or enrichment program for high achievers for 2-5<sup>th</sup> graders who  
would not qualify to go to Western campus.

Title I Cycle 4 School wide site visit rescheduled to end of March.

### **TREASURER'S REPORT**

Please review attached Treasurer's Report and Vouchers List. for January.

T Marderosian moved to approve the vouchers.

S Baltodano seconded the motion to approve the vouchers.

Motion carried unanimously.

### **NEW BUSINESS**

TeamCFA Update:

Team CFA Arizona Board Dinner was nice.

Building purchase discussion:

Discussion of Tracy Banker's Email Regarding Purchase of the Building: CFA recommendation to increase the size of our board.

Discussion of Board Expansion:

Board recruitment discussion: inviting potential board members to attend a board meeting as a public attendee with the opportunity to interview versus developing a committee to recruit and interview potential board members before bringing before the board.

M Sandoval and T Marderosian will meet and develop a plan for board growth and recruitment and present at next board meeting.

Discussion of Hiring Counsel: Engagement Letter from DeAnna Rader at Gordon & Rees, LLP \$1000 retainer for legal services pertaining to purchase of property at a rate of \$300/hour or Senior Counsel at \$275/hour.

The Board recommends that T Best pursue legal counsel from Gordon & Rees LLP for the purpose of purchasing the property.

Review and Possible Action Regarding the Commitment Letter from Midfirst Bank:

First point of business is for T Best to retain legal counsel. Board discussion on repayment term and Balloon Payment; are there any penalties for prepayment. T Best to send commitment letter to DeAnna Rader at Gordon & Rees LLP for review.

Discussion and Possible Action on Challenge Foundation Properties Term Sheet:

T Best to engage legal counsel and contact CFP to initiate loan process.

T Marderosian moved to approve CFP letter of intent/term sheet with the details to be agreed upon at a later date.

S Baltodano seconded the motion

Motion passes unanimously.

Update from Subcommittee Regarding Director Evaluation and Pay: C Pirrone and J Rowe recommend that director be eligible for both bonus and salary increase, for meeting pre-determined goals. Monetary amounts will be discussed at a later date.

Discussion and Possible Action on Synergy as a Possible New Student Information System: state used and state approved system that T Best would like to purchase for efficiency in uploading information to the state; including student reporting, lunch information, compass learning, testing results, etc

C Pirrone recommends to purchase now rather than at the beginning of next school year due to the need to train staff on the system

\$10,762.50 total cost

T Marderosian moved to approve the purchase of Synergy

S Baltodano seconded the motion.

Motion carried unanimously.

Summary of Current Events, Future Meeting Dates and Items for Future Agendas:

AZ Merit April 4- End of April

AZELLA testing just finished results in May

Spring Break next week

EL teacher will be moved to retainer, T Best has 2 EL master teachers to oversee learning and maintain files on campus.

Title 1 Section 4- end of March

This Friday- Ribbon Cutting for New Playground supported by Arizona Cardinals

Spring NWEA test- last of the year, May 2

Power Scholars Academy; summer school, partnering with YMCA, breakfast and lunch provided by St Mary's Foodbank, STEM program at YMCA: On campus at Pioneer for all grades 9am-12noon, Kinders will be released while 1-6 grades continue at YMCA until 5pm, starts May 3 for 4 weeks Mon-Fri, Fridays all day at YMCA

S Baltodano moved to adjourn at 6:25 pm

T Marderosian seconded the motion

Meeting adjourned

***Next meeting is March 28, 2016 at 5pm.***