

## **Pioneer Preparatory School: A Challenge Foundation Academy**

### **Minutes of the Meeting of the Board of Directors**

**Monday, September 19, 2016**

**Meeting was held at**            **Pioneer Preparatory School**  
**6510 West Clarendon Avenue**  
**Phoenix AZ 85033**

**Board Members Present:** Matt Sandoval, Cathy Pirrone, Shelley Baltodano,  
Jim Diaz

**Absent Board Members:**    Travis Marderosian

**Also Present:**                    Jarret Sharp (PPS Director), Tisha Crisler (Accountant),  
John Pirrone (Committee Member), Breanna Spadafora  
(Community Coordinator), Jessica Murphy (Reading  
Specialist), Eliana Jerez-Givre (2<sup>nd</sup> Grade teacher),  
Bailey Hershberger (6<sup>th</sup> grade teacher), Ana Castro  
(Parent), Abigail Mendez (student WSST), Carlos  
Mendez (parent), Michelle Mendez (student 4<sup>th</sup>)

M Sandoval called the meeting to order at 5:01 PM after a quorum was established.

C Pirrone moved to adopt the agenda as presented.

J Diaz seconded the motion to adopt the agenda.

Motion carried unanimously.

J Diaz approved the board minutes from August 22, 2016 & August 24, 2016

C Pirrone seconded the motion.

Motion carried unanimously.

Mission Statement read by Jarret Sharp.

#### Directors Report

See Operations Report.

Extended offer to Elliot Recktonwal, will start tomorrow

Enrollment down at 606, added 3 today 609

NWEA data provided and shared via Google doc

Community Enrichment program- 1<sup>st</sup> quarter Lions Care About Community

Concerns with facilities: landscaper, concern of people that are contracted and do not have fingerprint clearance cards. Seeking a licensed company that can contribute effective ideas for landscaping our school, with fingerprint clearance.

Playground shade install next week.

Ms Hawkes and Ms Evans secured \$500 donation for Music Program.

#### PTSA:

Meets 2<sup>nd</sup> Th of month

Oct 13 3:45-4:45 in Rm 198

\$2783 total in account

26 parents currently active, increasing attendance steadily

4 committees for parents taking ownership of PPS

Gardening Committee, Safety Committee, Marketing Committee, and Event Committee

First things First parenting and wellness for small children.

25 students for Adult/Parent English classes

#### Finance Report

See attached report.

Audit- Field work completed for financial portion of Audit.

Noted enrollment is lower than budgeted enrollment. May need to adjust ADM for budget

S Baltodano moved to approve the vouchers and financials as presented.

J Diaz seconded the motion.

Motion carried unanimously.

#### Team CFA Update

Write-up on Dr. Jarret Sharp

Creating a Rubric for school/teacher educational technology implementation

#### Report on Strategic Planning Session

Positive feedback on Planning Session. Goals were assigned to committees as follows:

- Culture Sustainability: Success of school, to provide a positive environment for learning. Opportunity for all staff to explore Maryvale community in a community asset mapping/team building exercise. Focus on staff retention via school transparency and safe feedback opportunities.
- Academic Performance: Core of PPS Strategic Vision. Organic cohorts will meet/exceed grade level standards. ELL reclassification at exceptional rates. Need to identify Special Needs/ELL mixed students due to language barriers. Facilitate collaboration between interventionists and teachers.
- Community Engagement: Providing resources and additional entities that support all types of family need; matching families with institutions. Connecting to the community for teacher recruitment, relationships with universities, and integrating with the Culture Committee to help new

teachers integrate with PPS. Build civic institution relationships to help provide resources.

#### PUBLIC COMMENTS

Baily Hurshberger: 6<sup>th</sup> grade Teacher

Issues with enrollment, doesn't have enough desks for students due to higher enrollment. Please consider quality when enrolling additional students. Also, related to culture building, is the board available to attend culture building opportunities.

#### Discussion and Possible Action Regarding Approval of 2016 Annual Financial Report

S Baltodano moved to approve the annual report

C Pirrone seconded the motion

Motion carried unanimously

#### Discussion and Possible Action of Gifted and Talented Title III Narrative and Upload to Arizona Department of Education

A narrative of what PPS provides for Gifted and Talented students was needed and written. Narrative will be uploaded to the state for Title I approval after board approval.

S Baltodano moved to approve narrative as written

J Diaz seconded the motion

Motion carried unanimously

#### Discussion and Possible Action Regarding Warren Charter Law Termination of Attorney- Client Relationship and Resignation as Statutory Agent

S Baltodano moved to approve termination of relationship with Warren Charter Law.

C Pirrone seconded the motion.

Motion carried unanimously.

#### Discussion and Possible Action Regarding Moving 0.5 Wednesdays to Fridays in concert with Western School of Science and Technology

P Boyle, stakeholders, and parents/teachers feel it advantageous to have PPS early release schedule coincide with Western School of Science and Technology. This will allow professional development coordination, family vacations to be planned and reduce student early sign-out. Allows teacher appreciation with early afternoon free time. PTSA was interested in entertaining the change. Board may want to consider after verifying potential conflict current school programs.

S Baltodano moved to approve.

J Diaz seconded the motion.

Motion carried unanimously.

#### Summary of Current Events, Future Meeting Dates, and Future Agenda Items

Nov 1

Dec 5

Jan 23

Strategic Planning- second meeting to be scheduled with facilitator. Dr. Sharp to call facilitator to obtain possible dates.

NO EXECUTIVE SESSION

S Baltodano moved to adjourn the meeting.

C Pirrone seconded the motion.

Motion carried unanimously.

Meeting adjourned at 6:41 PM