

Minutes of Board Meeting

Pioneer Preparatory School: A Challenge Foundation Academy

Where: 6510 W. Clarendon Avenue, Phoenix Arizona 85033

When: **September 17th, 2018 at 5:00 pm**

MEETING AGENDA

- A. Call to Order 5:03 meeting to order by Rogelio Ruiz, Board President
- B. Roll Call

Cathy-here
Travis-here
Josh-here
Rogelio-here

- C. Consent Agenda - Rogelio Ruiz, Board President

Cathy-motion
Travis-seconded

All in favor:
Cathy—aye
Travis—aye
Josh--aye

- a. Discussion and Consideration of Board Agenda - Rogelio Ruiz, Board President

Cathy—motioned
Travis—seconded

All in favor:
Cathy—aye
Travis—aye
Josh--aye

- b. Discussion and Consideration of Board Minutes- Rogelio Ruiz, Board President

August 27
September 5

Cathy—made the motion
Travis—seconded

All in favor:
Cathy—aye
Travis—aye

Josh--aye

- D. Mission Statement - volunteer called upon by Rogelio Ruiz, Board President
Fabian Prado read the statement

- E. Call for public comment - Rogelio Ruiz, Board President

No comments were scheduled for the meeting.

- F. Director's Report - Laura Wilson, Director

Strategic report was reviewed and presented to the board. Main discussion regarding the sink hole and what needs to be done to make things safer. Question from Cathy regarding looking at data regarding those students who have been with Pioneer and new students. Are we looking at that? Discussion regarding additional monies being spent on building maintenance as the school is now 10 years old and there are some things that need addressing; air conditioning and now the sink hole.

- G. Treasurer's Report Vouchers and Financials, Approvals - Cathy Pirrone, Board Treasurer

Budget and actuals will be looked at this next month and can determine what expenditures are needed to make this repair. Tisha's report will be tabled. There will be an emergency meeting because of our budget.

Article for ASBCS was shared and the highlights are as follows:

All charters must complete the Annual Financial Response by November 15.

NSLP report is due by October 15, 2018

Failure to submit may result in the charter being placed on a subsequent board agenda. Discussion on the letter regarding negative practices that charter schools are using for enrollment. A note to make sure that enrollment practices are sound.

- H. Attendance Team Report- Jacki Stroup, Instructional Coach

Incentives to help with getting our kiddos into school. The committee is working hard to see what we can do to get the students here every day. There are phone calls being made, letters going out and encouraging parents to let us know if there is something we can do to help them get here. There are rewards and prizes as incentives which are on flyers throughout the school.

Good attendance for the older grades. Staff incentives are going to be acknowledged as well.

Best place for the students to be here is at school---Cathy Pirrone stated regarding this plan.

Question by Travis asked about truancy and truancy laws are pretty much the same for elementary and high school. The plan this year is to provide resources for the parents, getting them here on time and take an education approach this here. School will take a partnership approach for this year, possibly next year get to truancy program involved. It does make a difference to keep it positive and calling the parents has made a big difference.

Question was asked regarding transportation issues? Does this impact? No, more than that doctor's notes and appointments are the issue. We want to encourage parents not to take the full day for a doctor's appointment and to use Friday afternoons or afterschool for them.

I. 3rd Grade Spotlight- Cassandra Sullivan & 3rd grade team

Cassie will do an highlight with the 3rd grade team. Update on what we are doing as a CKLA school. Focusing on animal classification and samples are on the board. Apply knowledge, trying to make a topic more exciting for 8 and 9 year olds. Live reptile show on Thursday of this week.

J. Update on Instructional Coach and Associate Director Positions- Laura Wilson, Director

Update on instructional coach and associate director. Mrs. Wilson let the board know that Jacki Stroup will be moved to the Assoc. Director. Suzanne Jensen will be half time coach and .25 with Jessica Murphy and Ms. V. as curriculum support. An additional paraprofessional will be hired to support the ELL program.

K. Discussion and presentation of instructional minutes added to ½ days- Laura Wilson, Director

New calendar revision to add two ½ days March 1 will be a full day and April 5 will be a full day. Two days to be put back into the full days. This will add six hours of instructional. Consultants have been hired and. Vote on the calendar for recoup more days. Due to the fact that we are in an audit year, this was difficult. New dates

Motion to pass the new calendar;

Travis moved
Josh seconded

Cathy Aye
Josh-Aye
Travis-aye

L. Update on new cleaning company contract- Laura Wilson, Director

A new cleaning company has been hired; chemicals will be included in the contract. Cintas will provide us with additional supplies. A mat company will bring in new mats to ensure safety around the drinking fountain
Three deep cleans are included, carpets, bathrooms and summer and saving money is essential.

M. Discussion and possible action to add Laura Wilson as Charter Representative with ACC and ASBCS-
Laura Wilson, Director

Motion to add Laura Wilson as Charter Representative for ACC and ASBCS.

Travis—made the motion
Cathy--seconded

Cathy—aye
Travis--aye
Josh--aye

N. Upcoming events and important dates—

Cafecito Sept. 26
Student of the Month Sept. 28
Rock your school Sept. 20
Love your School Sept.29

Cathy has a report for an emergency meeting for the financial report and the plan is to have the emergency meeting on Friday morning 8:00 September 28, 2018 as signatures need to be into the state by that time.

Next board meeting October 29,2018 at 5:00

O. Executive Session--- Rogelio Ruiz, President A.R.S. 38-431.03 A.1 Rogelio Ruiz, President 5:55

P. Adjourn Regular Session-Rogelio Ruiz, President

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION