

Section: 3000 - Students & Parents

Title : Uniform Policy

Number: 3400

Status: Active

Adopted: Revised August 2016

TJCA-CFA UNIFORM POLICY: THOMAS JEFFERSON CLASSICAL ACADEMY-CFA K-12

Please put your child's name on all uniform items so they can be returned if found!

TJCA -CFA students are expected to dress in proper uniform attire at all times. Much effort is put into choosing uniform items that are comfortable, modest, durable and attractive. All student uniform items must be purchased from Casper's Closet at the Tri City Mall in Forest City. 2270 US Hwy 74A Bypass, Forest City. Tel: 828-245-7715, or through pre-approved school uniform sales. (examples include approved athletic, club, or Forum wear.) No other vendors are allowed. Note that the "core uniform" of polo shirts, oxford and camp shirts, black sweaters, khaki shorts, pants, and all skorts may only be purchased at Casper's Closet to assure availability to our families.

In addition, please note that all grandfathered logos and old plaid skorts are now phased out. Only the approved logo below will be permitted on polo shirts after July 1, 2015:



Note also that the French Toast brand skort is not approved uniform wear, and has been phased out. All plaid and khaki skorts must be purchased at Casper's Closet, or through FORUM resale.

Also note that TJ hoodies may be purchased only from Casper's, the TJCA FORUM, and through administration approved sports and club vendors.

Reasons for requiring a uniform policy:

- Reduces peer pressure
- Helps break down socioeconomic barriers
- Lowers cost; (Reducing number of outfits)
- Helps improve student conduct
- Assists in the ease and convenience of choosing wardrobe
- Helps in quick identification of students on field trips
- Creates more serious classroom atmosphere
- Promotes a positive student and school image
- Promotes pride and a sense of belonging

It is the responsibility of the parent(s) or guardian(s) to ensure compliance with the uniform dress code. The parent or guardian will be called to bring proper uniform items to school for any student arriving out of uniform. Students will be required to wait in the school office until the parent arrives with the proper uniform item(s) and will be marked absent from any classes they miss. Teachers and school administrators will do random checks to ensure uniform policy compliance.

Thank you for your full cooperation with this matter.

**By checking the box on page 1 of the student handbook, you are signifying the following:
We have read, understand and agree to comply with the entire uniform policy.**

- We understand that parent(s) /guardian(s) may be called to the school to bring the correct uniform should a student arrive improperly dressed.
- We understand that for after school or evening events & field trips, dress codes must also be followed, or students may be turned away at the door.

The Administration reserves the right to determine appropriateness of dress in cases not covered by the Dress Code or in other cases as they may arise.

Please put your child's name on all uniform items so they can be returned if found!

We ask that you consider donating all outgrown uniform items to the school for students in need.

K-12 Uniform Policy

Students may mix and match their choice of the following uniform items to be purchased only from **Casper's Closet** in Forest City. 2270 US Hwy 74A Bypass, Forest City. Tel: 828-245-7715
Casper's Closet uniform items will have logos on the tops and ID tags on the back of pants, shorts, Capri's, **No other brands will be allowed and no other stores are authorized to sell TJCA uniforms.**

K-12

- Khaki shorts:
- Khaki pants:
- Khaki Capri pants – girls
- Khaki & Plaid scooters – girls
- Khaki & plaid jumpers – K-5 - girls
- Oxford shirt in white – boys
- Camp shirts in white – girls
- Knit shirts in white or wine
- Black sweater
- Black fleece jacket
- Burgundy, lined & hooded rain jacket
- Black heavy jacket
- Burgundy sweatshirts

- Burgundy hoodies
- PE t-shirts & shorts (grades 6-9)
- Ties – (these are the only ties allowed)

Also available from Casper's Closet, policy approved:

- Footies, Socks and Tights
- Hair accessories
- Book bags
- Belts – black or brown only

Please put your child's name on all uniform items so they can be returned if found!

Some general information regarding uniforms:

Skirts, Scooters, Jumpers & Shorts: These may not be shorter than 3” above the knee. **New items must be purchased to replace uniform items as your child outgrows these.**

Shirts: Polo Knit and Oxford shirts must remain tucked in at all times while on campus or attending any off campus school activities.

Grade K-5 students wear classroom uniforms to PE; **however, girls wearing jumpers or skirts must wear black shorts beneath them.** These may be brought to school on assigned Physical Education days, worn under the clothing on Physical Education days, or a clean pair may be kept in the student's cubby in the classroom. The 6-12 black shorts may be used for this purpose when available.

Socks: Socks should be worn at all times. Socks can be up to knee high in length. Socks must be solid black, solid white or solid wine colored. (no khaki, multi-colored or patterned; no other colors are allowed on the socks. Repeated offenders will be billed if socks are provided by the office)

Tights/ Full-length Leggings: Students may wear solid wine, solid white or solid black tights or full-length leggings. There must be no patterns.

Stockings: JH & HS students may wear suntan or flesh tone stockings. (knee high stockings are only allowed under pants or calf length skirts)

SHOES:

Shoes: Must be soft-soled, solid white, grey, or black. White, black or gray accent or logos with matching shoelaces or velcro, are acceptable. No other color is allowed anywhere on the shoe, including the logo and laces. Heels may not be over 1” high. Soles should be rubber or leather in order to reduce noise in the hallways and to protect the floors.

Students may not wear sandals, flip-flops, clogs, Crocs, Toe-Shoes, mules, or boots. Shoes must completely cover the foot, must be securely tied at all times and must fit properly.

EXAMPLES OF PERMITTED SHOES:



EXAMPLES OF SHOES NOT PERMITTED:



(Red Stripes, Red Lettering & Blue Star Converse - not permitted)



***Alternate shoes will be required for some sports team memberships. Coaches will make this decision. If these shoes are any color other than white or black, they may NOT be worn at any other time while in uniform.

FULL DRESS DAYS: May be required as a school day in which all students are expected to present themselves in their best uniform attire complete with tucked-in collar shirts, belts, and appropriate shoes.

- Seniors may be allowed to wear professional business attire on full dress days.
- **Hooded sweatshirts would not be permitted on Full Dress Days.** These days would be reserved for days in which visitors were expected on campus, TJCA host guest speakers, or special ceremonies are planned.

TEAM JERSEYS AND SPIRIT WEAR: Team jerseys or spirit wear are permitted to be worn on designated Fridays. These designated Fridays allow students to wear approved TJ spirit items that promote school spirit and pride.

VARSITY LETTERMAN JACKET / ACADEMIC JACKET: Only student athletes or academically qualifying students who have earned a Varsity Letter from TJCA may purchase the Letterman jackets. These must be ordered through TJCA and must be paid for before they will be ordered.

NOTE: **Students are not permitted to wear other students' jackets!**

SWEAT SHIRTS: These may be worn as part of the classroom uniform, if clean. Knit shirts, oxford shirts or camp shirts must be worn underneath with the collars pulled out. Other shirts must not be visible under the waist of the sweatshirt.

SENIORS: During the second semester (after January 1, 2016): Once seniors are accepted into a college and have brought their acceptance letters to the school counselor, college polos and sweatshirts may be worn with uniform khaki slacks, shorts, skorts or skirts. College t-shirts will only be allowed after Easter break.

Senior t-shirts may only be worn on specified school spirit days.

Any violations of this policy will result in this privilege being revoked.

Other Requirements

Bookbags/Backpacks: Bookbags / Back packs cannot be carried around school throughout the day. They must be kept in lockers. The exception is the last period of the day when students have to bring all belongings to last period for school release.

- Long sleeved shirts must not be worn under short-sleeved shirts. Only neutral colored short-sleeved shirts may be worn under shirts.
- Earrings are limited to two pair in the lobe area only.
- Two pair of studs OR 1 pair of studs and one hoop or dangling – no more than 1” in diameter and no longer than 1” for all grades.
- Jewelry items: Students may only wear one bracelet (not multi-coiled) and one necklace, thin chain, and no longer than 20 inches in length.

- **No additional buttons or pins are permitted to be worn**
- Students may only wear fingernail polish that is clear or very light in color.
- Cosmetics must be reasonable and modest. (Principal's discretion)
- Students may not wear mohawks or similarly unusual hairstyles; unnaturally colored hair; trees; spikes; bandanas or other non-approved head coverings at school. Hair may not cover the eyes of the student.
- **Exception on head coverings:** religious observance; medical reasons or spirit days where hats are allowed
- Students may not wear visible "body piercing" jewelry.
- Backpacks, lunch boxes and purses should not have inappropriate writing (Subject to Principal discretion), dangling keys, chains, etc on them. Please keep school colors in mind when making purchases.
- Students are not allowed to draw or write on themselves or other students.
- Visible tattoos are not permitted.
- Color appropriate hats, scarves and gloves are allowed in winter while students are outside. Keep school colors in mind. (Casper's may have some available)
- Blankets, pillows, and wraps may not be brought to school.

Administration reserves the right to request removal of any accessory items.

Sport/Cheerleading/And Other Clubs:

- Coaches will have some freedom in deciding what clothes students may wear while participating in after school practices. **However: All athletic wear must be modest and pre-approved by administration.**
- All clothing items must be in school colors – burgundy or gold, with black and white. (NOT blue, green, orange, etc)
Athletic shorts must be of appropriate length and fit to maintain modesty.
Midriiffs may not be visible.
- Approved t-shirts or team uniforms **MUST** always be worn on campus. No bare chests.

This section applies to ALL sports, cheerleading and any other club or activity during meetings, workouts, practices and performances. No exceptions.

Concert Dress Uniform Policy

Ladies: Knee length or longer black skirt or black slacks, white button up collared shirt, black tights or hose and black low heeled dress shoes (no sandals or tennis shoes).

Men: Black dress pants (no jeans), white button up collared shirt, and black shoes (no sandals or tennis shoes); bow tie and black tuxedo jackets for high school only.

Medical Exceptions

Any request to alter uniform wear due to a medical condition must be supported by documentation from a medical specialist with detail of the diagnosed condition of the student, along with the requested length of time for the exception.

Please put your child's name on all uniform items so they can be returned if found!