

Thomas Jefferson Classical Academy
Developing Thoughtful, Articulate Young Adults

Custodian Application

APPLICANT'S LEGAL NAME: _____ DATE OF APPLICATION: _____

(Last) (First) (Middle) (Jr., II, etc.) (Nickname/AKA)

(Street Address) (APT.#) (CITY) (ZIP)

(MAILING ADDRESS if different from above) (APT.#) (CITY) (ZIP)

(HOME TELEPHONE) (CELL) (EMAIL ADDRESS)

Have you been employed by TJCA before: ____ YES ____ NO
If yes, please provide position and dates: _____

Do you hold a current CDL? ____ YES ____ NO
If yes, please provide license #: _____, and expiration date: _____

Are you currently employed? ____ YES ____ NO
If yes, may we contact your employer? ____ YES ____ NO

If yes, list your position and place of employment: _____

Contact information of employer: _____

References: Please provide 2 references/ 3 if unemployed (references must be able to address ability to drive and manage students - no personal references).

	<u>Name</u>	<u>Relationship</u>	<u>Contact Information</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

What is your highest level of education: __High School __Associate's __Bachelor's__Master's

Are you related to any TJCA employee or Board of Directors at TJCA: _____YES _____NO

If yes, please provide their names and your relationship to them: _____

Please return completed application and background authorization to:

Mike Fair

Assistant Principal (Middle School/High School)

Thomas Jefferson Classical Academy

2527 Hwy 221A

Mooresboro, NC 28114-7698

Email: mfair@tjca.org

Telephone: 828-657-9998

Personal interviews will be conducted. Additional information may be requested.

The State of North Carolina requires we check the background of all applicants to public schools. Applicants may be denied a position if they have committed crimes the State of North Carolina deems serious.

I certify the information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am employed. I authorize the verification of any or all information listed.

Signature: _____

Date: _____

Printed Name: _____

Submitted _____

Employment Background Authorization & Release

I understand that a consumer report or an investigative consumer report (hereinafter referred to as "Report") may be procured at any time during my candidacy for employment and/or during my employment, contract work or volunteer work. I understand the Report may include information as to my character, work habits, performance, and experience, along with reasons for termination of past employment. I understand that as directed by Company policy, information may be obtained from public and private sources and may include information related to: social security number verification, criminal records, credit history, driver/motor vehicle records, employment, education credentials and personal references. I also understand that the information I provide regarding my sex, race and date of birth will be used for the sole purpose of gathering the above mentioned information correctly, and will not be used to discriminate against me in violation of any law.

Personal Information:

Name First Middle Last

Name _____

Name _____

Home Address _____ City _____ State _____ Zip _____

SSN _____ Date of Birth _____ Sex _____ Race _____

Valid Email Address: _____

I state that my personal information provided above is accurate to the best of my knowledge. I hereby authorize without reservation the procurement of a Report. Furthermore, I authorize any organization, person or agency to furnish information about me and I release any organization, person, agency and Company from any liability arising out of the request or release of the information contained in the Report. A photo or fax copy of this release form will be valid as an original thereof, even though said copy does not contain an original writing of my signature.

Signature _____ Date _____

Report processed by:
Background Investigation Bureau, Inc.
9710 Northcross Center Court
Huntersville, North Carolina 20878
Toll Free: (877) 439-3900

2527 Hwy 221A, Mooresboro, North Carolina 28114-7698
Tel: (828) 657-9998; Fax:(828) 657-9012; Website: www.tjca.org

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