

Thomas Jefferson Classical Academy: CFA

**Board Meeting**

**05DEC17**

**Location:** Upper Campus, Leitner Auditorium

**Present:** Paul Foley, Steve Herndon, Nick Longerbeam, Ray Maxwell, Elizabeth Sabolovic, Donna Trimble, Sally Harbin, Andy Francis, & Tony Robbins.

**Others Present:** Joe Maimone, headmaster ;Gary Blake, upper campus principal; Jason Cole, grammar school principal; Tessa Waldrep, grammar school assistant principal; Mike Fair, upper campus assistant principal; and Jeff Ziegler, academic dean.

**Absent:** Jerald DeLaGarza

**Opening:**

The meeting opened at 5:49pm.

Pledge

Moment of silence

**Public Comment:** None

**Chairman's Moment:**

The meeting opened with the recognition of several academic teams and the Middle School Football Team. Mrs. Harbin noted that the Middle School Academic Team placed second at regionals and the team will compete in the finals on Saturday December 9<sup>th</sup>. She presented certificates to the members. Mr. Smith noted that the Quill Team placed first at regionals and fifth at the state finals. He presented certificates to the members. Mrs. Lloyd noted that the High School Academic Team placed first at regionals and earned top score in 11 of the 12 categories.

Tony Robbins and Coach Flynn recognized the Middle School Football Team for an undefeated season. Cole Jennings and Devon Bradford were selected to play in the UNC Carolina Bowl on December 16<sup>th</sup>.

Ray Maxwell recognized Lisa Stepp for being named 2017 Teacher of Excellence.

Ray Maxwell noted what a great place TJCA is where students can excel both academically and athletically. He thanked everyone for their hard work.

**Minutes (att. 1):**

The November board meeting minutes were presented. Andy Francis made the motion to accept the minutes with amendments and Sally Harbin seconded the motion. The motion passed unanimously.

**Financial Report (att. 2a-d):**

Paul Foley noted the finance committee had met earlier in the day. Paul Foley made the following motions:

1. Recommends approval of the October 31<sup>st</sup> budget. Andy Francis seconded the motion. The motion passed unanimously.

2. Recommends the Board approved the amended lease payment from TJCA to TJCEF from December 1, 2017 to June 30, 2018 in the amount of \$1,032.98. Andy Francis seconded the motion. The motion passed unanimously.

**Continuing Business:**

**Team CFA Update:**

Paul Foley noted that the CFA Newsletter highlighted the TJCA Fall Festival and the Academic Teams. He also noted that CFA network continues to expand with the opening of 2 new schools in NC in the fall.

**FORUM Report (att. 3):**

Elizabeth Sabolovic noted that the Forum had met. The Forum reviewed the recent Fall Festival and began making plans for 2018. The Forum will provide lunches at both campuses in prior to Christmas break. She reminded everyone to link grocery cards to TJCA and boxtops are still being collected. There will be no meeting in December. There is a dine out night planned in January in Shelby.

**Director's Report (att. 4a, b):**

Joe Maimone noted that our current enrollment is 1282. The new student recruitment window will be from January 2-March 15, 2018. We will use the Lotterease system again. He noted that progress is being made with the USDA; hopefully with a closing in March/April.

Gary Blake noted that the Middle School and High School Academic Teams are competing for a State Championship. He also noted that the High Football Team had a very successful season finishing 11-2. The Toys for Tots was very successful. The admin team will be grilling steaks for the entire staff December 15<sup>th</sup>. Finally, Mrs. Robin Taylor will be retiring and Mr. George Hall will be replacing her.

Jason Cole stated that Winter MAP testing is currently underway. Also, staff are working at the Santa House in Forest City.

**Committee Reports:**

**Executive Report (att. 5a):**

Did not meet.

**Community Relations (att. 5b-c):**

Steve Herndon noted the committee had met and had discussed advertising options. Steve made the motion that TJCA continue to use the communicator boards in Forest City and Shelby. Ads will run the weeks of January 8-14, 2018, January 15-21, 2018, and March 5-11, 2018. Andy Francis seconded the motion. The motion passed unanimously. Steve stated that we will not use Northland Cable ads, but we will explore internet advertising options.

**Curriculum:**

Did not meet.

**Facilities:**

Andy Francis noted that the facilities committee had met. The committee is still awaiting quotes for the canopy at the grammar school. Andy noted that there will be a lot of work done during Christmas break. He noted that everyone thinks our new buses are great and the committee will continue to look for new buses. The committee will explore the following:

1. Ways to improve the middle school building.
2. Replacing the windows in the middle school gym and installing a partition.
3. Hiring more janitorial/grounds keeping staff.
4. Install a digital sign at the grammar school.

**Fundraising:**

Tony Robbins noted the fundraising committee had met. The committee discussed ways to reach out to the community with a goal to raise \$2.1 million. He noted finalized building plans are needed for the fundraising process.

**Legal Affairs:**

Elizabeth Sabolovic noted that the legal affairs committee had met. She noted that the committee is still reviewing our bylaws and that the process will take several meetings.

**Personnel/Policy (att. 6):**

Did not meet.

**Ad hoc Vision:**

Paul Foley noted that the vision committee had met. Chad Cowan from Hilltop Securities met with the committee to discuss bond issues.

**Continuing Business:**

**Upcoming meetings:** February 6, March 6 Leitner Auditorium

Charter Renewal site visit will be April 11, 2018.

**New Business:**

Communicator ads will run the weeks of January 8-14, 2018, January 15-21, 2018, and March 5-11, 2018 in Shelby and Forest City.

Sally Harbin made the motion to adjourn the meeting and Andy Francis seconded. The motion passed unanimously and the meeting adjourned at 6:30.

## TJCEF Quarterly Meeting

05DEC17

**Location:** Upper Campus, Leitner Auditorium

Ray Maxwell called the meeting to order at 6:35pm.

**Present:** Paul Foley, Steve Herndon, Nick Longerbeam, Ray Maxwell, Elizabeth Sabolovic, Donna Trimble, Sally Harbin, & Andy Francis.

Andy Francis made the motion to accept the October minutes. Sally Harbin seconded the motion. Motion passed unanimously.

Financial statements were reviewed. Ray Maxwell, Paul Foley, Joe Maimone, and Susan White will be authorized signatories.

Paul Foley made to the motion to approve the amended contract between TJCA and TJCEF from December 1, 2017 to June 30, 2018 in the amount of \$1,032.98. Elizabeth Sabolovic seconded the motion. The motion passed unanimously.

Andy Francis made the motion to go into closed session IAW NCGS 143-318-11 (a)(5). Sally Harbin seconded the motion and the closed session began at 6:41pm.

Paul Foley made the motion to come out the closed session and Andy Francis seconded the motion. The meeting returned to open session at 6:58pm.

Paul Foley made the motion to allow the chair to negotiate a purchase of our 40 acres of property without the reversion clause so that we are eligible for USDA financing as discussed in closed session. Andy Francis seconded the motion and the motion passed unanimously.

Andy Francis made the motion to adjourn and Paul Foley seconded the motion. The meeting adjourned at 7:02pm.