

Thomas Jefferson Classical Academy: CFA

**Board Meeting**

**01AUG17**

**Location:** Upper Campus, Leitner Auditorium

**Present:** Paul Foley, Steve Herndon, Nick Longerbeam, Ray Maxwell, Elizabeth Sabolovic, Paula Staley, Jerald DeLaGarza, Steve Herndon, & Donna Trimble

**Others Present:** Joe Maimone, superintendent; Gary Blake, upper campus principal; Jason Cole, grammar school principal; Tessa Waldrep, grammar school assistant principal; Mike Fair, upper campus assistant principal; and Jeff Ziegler, academic dean.

**Opening:**

The meeting opened at 5:57pm.

Pledge

Prayer

**Public Comment:**

None

**Chairman's Moment:**

This was Paula Staley's last meeting as she will be moving out of state. She thanked everyone for making North Carolina a home for her family. Paula stated that it is the people at TJ who make a difference and she's been honored to be a part of TJ. Mr. Maimone presented Paula thanking her for time as board chair.

**Minutes (att. 1):**

The June board meeting minutes were presented. Paul Foley made the motion to accept the minutes, and Jerald DeLaGarza seconded the motion. The motion passed unanimously.

**Financial Report (att. 2a-d):**

Paul Foley noted the finance committee had met earlier in the day and the budget is on target. There are a few recommendations from the auditor. There will be changes in the FMLA policy and the board will work with David Hostetler to ensure the changes are correct. The review of the 401K plan is good. Paul made the motion to accept a \$15,000 grant from CFA to purchase new chrome books. Donna Trimble seconded the motion. The motion passed unanimously. The following motions were made:

1. Paul Foley made the motion to request TJCEF make 2 payments to Little Construction for the Feasibility Study for the Existing Site and for the Ruff Property. Ray Maxwell seconded the motion. The motion passed unanimously.

2. Paul Foley made the motion that when a teacher's pay reaches the maximum scale that TJ will not exceed it. This only applies to salaries and not stipends. Jerald DeLaGarza seconded the motion. The motion passed unanimously.

3. Paul Foley made the motion to accept the 2017-2018 budget projection. The budget includes \$5,570,991.50 for salaries and bonuses which leaves a surplus of \$134,689.74. Andy Francis seconded the motion. The motion passed unanimously.

**Continuing Business:**

**Team CFA Update:**

Team-CFA conference was great. Donna Trimble said it was very beneficial and the sharing of ideas was great. She also noted that there were a lot of TJ presenters. Paul Foley noted that CFA will decrease its board representatives by one. Erina Byers no longer sits on the TJ board

**FORUM Report (att. 3):**

Did not meet

**Director's Report (att. 4a, b):**

Joe Maimone stated we have a current enrollment of 1324. We have spent \$64,000 on text books which is well below the allotted amount. We had great AP results with 75% of the class of 2017 scoring a 3 or higher during their years at TJ.

Gary Blake stated that bleachers have been ordered and will be installed prior to the first home football game. He also noted that all teaching positions had been filled. Interviews for the HR Director are ongoing. Lastly, the football locker room has been renovated.

Jason Cole stated that building maintenance is ongoing. He noted that the 3<sup>rd</sup> grade teaching position had been filled. Also, summer camps had a great turn-out. Jason stated that all the buses are in good shape. Tony Robbins wants a plan to modernize the bus fleet.

**Committee Reports:**

**Executive Report (att. 5a):**

Did not meet.

**Community Relations (att. 5b-c):**

Tony Robbins noted that there are several events planned for the fall.

**Curriculum:**

Did not meet.

**Facilities:**

Did not meet, but there several projects in process. Facilities committee will include modernizing the bus fleet on its next agenda.

**Fundraising:**

Did not meet.

**Legal Affairs:**

Did not meet. David Hostetler will be here next month to update the board on his review of our bylaws and policies.

**Personnel/Policy (att. 6):**

Did not meet.

**Ad hoc Vision:**

Paul Foley noted that the vision committee had met. Ray Maxwell presents a cost comparison for 3 sites that included phasing options v. full buildout. Paul Foley made the motion to hold a special board retreat to provide a clear direction for Joe Maimone and Little Construction. Andy Francis seconded the motion. The motion passed unanimously. The meeting will be August 11<sup>th</sup> at 0900 at the grammar school.

**Transition Committee:**

Paul Foley stated that there are beneficial changes being made to the overall environment at TJ. Paul noted that the committee will continue to meet and we all must work together.

**New Business:**

**Upcoming meetings:** September 5 (upper campus); October 3 (upper campus)

Steve Herndon made the motion to hold all meetings at the upper campus, so the meetings can be recorded. Sally Harbin seconded the motion. The motion passed unanimously. Andy Francis stated that we need to explore options to ensure we have the right equipment to do the job.

**Policy Updates:**

Gary Blake and Jason Cole presented the following:

Policy Changes 2017-18

Code of Conduct Changes 3500

- Removed all references to ISS & Saturday detention
- Revised consequences regarding impact of suspension on athletic participation and extracurricular activities

Academic Probation 3210

- Streamlined procedures and simplified language, most significantly by removing all references to cautionary status
- Aligned consequences of course failure to code of conduct and athletic handbook

Athletic Handbook

- Added updates pertaining to transfer students
- Added 6th grade to references pertaining to middle school participation
- Added requirement to adhere to school attendance policy to participate
- Added language regarding consequences of suspension on athletic participation

Length of School 2470

- Changed length of employee workday to 7:30-3:30

Dress Code

- Clarified shoe colors to include solid grey and added examples

Andy Francis made the motion to accept the above policies. Sally Harbin seconded the motion. Motion passed unanimously.

**Casper's Closet Uniform Contract:**

Paula Staley noted that we must give Casper's Closet an 18 month notice that we're not renewing the contract as is. Elizabeth Sabolovic made the motion to notify Casper's Closet that TJ will not be renewing the contract as is. Paul Foley seconded the motion. Motion passed unanimously. Administration will explore options to present to the board.

**Charter Renewal Request for 2019:**

Paula Staley stepped down as chairperson to make the motion that TJ request renewal of our charter. Sally Harbin seconded the motion. Motion passed unanimously.

**Advanced Placement Spring 2017:**

Mr. Ziegler noted that TJ continues to have great AP results.

**Election of 2017/2018 Board Officers:**

Paula Staley presented the following slate of board officers:

Ray Maxwell: Chairman

Andy Francis: Vice-Chairman

Secretary: Sally Harbin

Treasurer: Paul Foley

Grievance: Tony Robbins

Jerald DeLaGarza made the motion that we accept the slate of officers. Donna Trimble seconded the motion. Motion passed unanimously.

Andy Francis made the motion to adjourn and Jerald DeLaGarza seconded the motion. The meeting adjourned at 6:55pm.