



March 22, 2018 4:00 PM

Regular Meeting of the Board of Directors  
7800 Airport Center Drive, Greensboro, NC

Minutes

Member Attendance

	Karla Hall	Scot Conklin	Jay Hawkins	Tony Wilkins	Erina Byers	Cyndie Swindlehurst	Paul Stanfield
DATE							
7/5/17	T	T	Excused	T	T	T	
7/20/17	P	P	P	P	P	P	
8/10/2017	P	P	P	P	Excused	P	
8/31/2017	P	P	T	T	A	P	
9/6/2017	P	T	P	T	T	T	
9/21/2017	P	Excused	P	P	P	P	
10/19/17	P	T	P	T	T	P	
10/27/17	P	P	T	A	T	T	
11/16/17	P	P	P	P	P	P	
12/07/17	P		P	P (Phone)	P (Phone)	P	
1/11/18	P		P	P	P	P	P
1/25/18	P		P	P	P	P	P
2/15/18	P		P	P	P	P	P
3/09/18	P		P	P	phone	P	phone
3/22/18	P		P	P	P	P	P

- I. Call to Order by Jay Hawkins Time: 4:00 PM
- II. Approval of the Agenda
  - o Motion to approve the agenda with revisions by Karla/Tony/all

- III. Pledge of Allegiance
- IV. Mission Statement:
  - *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*
- V. Approval of Minutes from previous meetings
  - Minutes from Dec 4, Dec 7, Feb 15—tabled
  - Motion to table the minutes by Tony/Erina/all
- VI. Welcome to Ms. Cobb at her first board meeting by Tony
- VII. Presentation to the Board
  - 5<sup>th</sup> Grade Departmentalization, by Alex Peabody
    - Document passed out to board members
    - Mr. Peabody went through the list of expected pros and cons that was presented to the board last year and discussed how each item has progressed through this year. He also discussed positive discoveries made throughout the year.
    - Departmentalization has been a success. Teachers can prepare/specialize more, improve/increase instructional time. Students benefit from improved instruction, relationships with multiple teachers, “fresh start” at each core during the day.
    - Motion to extend the departmentalization of fifth grade for the future. Cyndie/Jay/all
- VIII. New Business and Actionable Items
  - Budget Adjustments
    - Budget adjustments in the packet.
    - Thanks to Claire Dobbs for her work with the budget.
  - Motion from the finance committee to approve the budget adjustments listed in the document.
    - All in favor- no objections
  - Motion from the high school committee to approve the courses and descriptions of AP Studio Art, French II, AP Human Geography

- All in favor- no objections
- Motion from the high school committee to approve Marine Biology and Astronomy (already approved course) as either a single full-year course or two half-year courses, as the administration sees fit.
  - All in favor - no objections
- Motion from the high school committee to approve the Exam Exemption Policy
  - Students in good standing may exempt one Non-EOC Final Exam. For the exempted class, students must have a cumulative average of 85 or above, have no more than 6 absences (excuses or unexcused), and no Out-of-School Suspensions.
  - All in favor- no objections
- Board Training Proposal
  - Mr. Wilkins presented the name of Jim Slaughter to train the board on Roberts Rules of Order. He is highly qualified and will do it free of charge. Joe will purchase the Roberts Rules books. The group will decide on a date for the training after the books arrive.
  - Motion to approve Lisa Gordon Stella as legal counsel. Discussion. Jay/Cyndie/Motion passes 5-1.
  - Jay will sign Letter of Engagement. No retainer required.

## IX. Reports to the Board

- President's Report. Jay turned the time over to Erina for a Team CFA report.
  - Allyson Walller was honored with the Team CFA spotlight for this month. Congratulations to Ms. Waller.
  - Today is the 90<sup>th</sup> birthday of E.D. Hirsch, founder of Core Knowledge
  - Team CFA will now operate as a Charter Management Organization (CMO) for new Team CFA schools. CCA's relationship with Team CFA will not change.
  - Comments by Gregg Sindors of Team CFA. They are happy to be associated with us. We have one of the best directors in the network.
- Director's Report

- The Library furniture is ALL HERE! Furniture company donated \$2,000 to our library.
- Thanks to Jen Croatt and Donna Koehler for a successful lottery. Strong waiting list. We received more applications than ever before.

- PTO Report
  - Submitted for the record
- SIT Report
  - Submitted for the record
- Finance Committee
  - Money has been moved to investment account as approved in February meeting
  - Submitted for the record
- Governance Committee
  - Submitted for the record
- Facilities Committee
  - No meeting this month
- High School Planning
  - Minutes were submitted for the record
  - Items in the December survey that had to do with HS.
  - Matthew provided a full list of HS Course offerings to the committee
- Academic Committee
  - Minutes will be submitted
- Leading Together
  - Paul submitted minutes and a schedule that the committee will try to accomplish by June.
  - He discussed an article with the board to give an example of leadership development.
  - Comments on the focus groups by Ms. Cobb. They are very positive and informative. About 90 families participated in March.

X. Public Comments

- No public comments

XI. Motion to enter executive session for the purpose of discussing confidential personnel matters per NCGS 143-318.11(a)(6). Karla/Tony/all

(a) (6): To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

XII. Return to open session at 6:06 PM

XIII. Motions from Executive Session

- Motion to sign a new contract with School Director Joe Caraher for a term of 24 months/through 2020. Cyndie/Tony/all.
- Motion to Approve three new hires. Cyndie/Karla/all
  - Jonathan Allred—EC TA, pending background check
  - Katie Thekkekandam—6<sup>th</sup> grade ELA
  - Jennifer Martin—8<sup>th</sup> grade math
- Motion to approve Kari Townsend as a substitute teacher, pending background check. Karla/Jay/all.

XIV. Motion to Adjourn Jay/Tony/all 6:08 PM

Minutes submitted for the record: March 23, 2018

Minutes approved by the board: April 26, 2018

Cyndie Swindlehurst

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Cyndie Swindlehurst, Board Secretary