

3/16/20

Dear Cardinal Community,

A few updates for today.

Student Work

Around 12:00 p.m. today teachers will begin to email work for students. You can expect work to be sent directly from your child's teachers. Work will be consistent across grade levels/courses.

If you are unable to receive emails from the school, then you will have two opportunities to pick up work directly:

Today - 4:30p.m. until 8:00p.m.

Our wonderful Library team has also graciously offered to open the library during this time of students would like to pick out a library book

Tomorrow morning - 7:00a.m. until 9:00a.m.

During these times students will be able to access the school to collect any personal belongings. We respectfully request that you do so quickly, and avoid any unnecessary socializing. We are cleaning the building tonight and tomorrow, and we are hoping to avoid any unnecessary efforts from our janitorial crew.

Staff Office Hours

Our staff will be offering virtual "office hours" for our families during the following times:

M/W/F - 8:30a.m. - 11:30a.m.

T/Th - 3:00p.m. - 6:00p.m.

During these times staff will be available to help with academic questions via email or Google Voice phone calls. Their Google Voice numbers will be listed on our school website after 4:00p.m. today.

Also, because next week is spring break for our staff and students, there will be no office hours provided. If we do not return to school as currently scheduled, office hours will resume as planned during the week of 3/30.

April Lunch Orders

As some of you know, this situation arose during the midst of lunch ordering for April. Here is how we will proceed with lunch orders until we have clarity on what the future will hold:

- The lunch order system is closed for ordering immediately. They will receive no more April orders
- Those who have ordered for April will have their accounts credited for the funds already spent.
- Then we will wait. Once we have clarity on what the future will hold we will notify all our families on how lunch ordering will progress.

Finally, we will continue to update our families as events unfold. You will be able to find these updates via email, school Facebook, and the front page of the website.

It has been amazing to see our community, once again, come together to support our little school. Thank you for everyone's kindness and well wishes as we navigate these uncertain times.

Joe