

BREVARD ACADEMY – A CHALLENGE FOUNDATION ACADEMY

Board of Directors Regular Meeting

September 14, 2016, 5:00 p.m.

Brevard Academy Campus

Chair: Nick Iosue

Secretary: Ashleigh Dalton

Members present: Nick Iosue, Ashleigh Dalton, Warren Alston, Amy Knight, Zia McConnell, Jim Bishop, and Adrienne Casteen.

Administration present: Ted Duncan

The regular meeting of the Brevard Academy Board of Directors was called to order by the Chair at 5:00 p.m. A quorum was present.

Pledge of Allegiance was led by Hazel Friedman and Samuel White.

Approval of Agenda:

Motion: A motion was made by Ashleigh to approve the agenda. Warren seconded. Unanimous vote -- **Motion was carried.**

Consideration and approval of minutes:

Motion: A motion was made by Zia to approve the special meeting minutes and regular meeting minutes for the month of August. Amy seconded. The vote was unanimous -- **Motion was carried.**

Public Comment:

Crystal Holland: Thank you for the new building. Holland stated that children's behavior is much better because there is more room for the children to spread out, better ability to organize.

Christina Cison: Thank you to everyone. Now, there is room to teach. Thanks to Ted. Now, she is ready for the gym.

PTO Report: Charlotte Shackelford.

Past PTO Events

- Back to School BBQ
 - Event was a huge success- Roughly 500 people attended!
 - All leftover food was taken to the Bread of Life by Marissa McQueen and served as Sunday dinner. 😊
- Open House
 - Great turnout to both afternoon and evening events!
 - 72 parents joined PTO, additional 30 parents completed classroom volunteer forms

- Uniform Consignment Sale
 - Great feedback from all that attended!
 - Will plan to hold additional consignment sale later this year as seasons change
- Pizza Monday
 - 1st Monday went well. Moving forward, we will be ordering from Pizza Hut each week

PTO Finances

- Current Balance: \$430.88
 - Outstanding Reimbursements:
 - \$2,548.00 from Board for BBQ
 - \$177.72 from school for Open House
 - Outstanding Expenses:
 - \$1,000 to playground fund (will pay once reimbursed)
- Net Balance: \$2,155.88 (once outstanding amounts resolved)

Upcoming PTO Events

- First PTO Meeting will be September 19th at 8am
 - Moving forward, PTO meetings will be held on the first Monday of each month at 8am.
 - Since meetings are during school hours, we will email agenda to teachers the week before asking for feedback/suggestions to keep communications open.
 - Upcoming fundraisers will be discussed in more detail in 1st meeting and reported next month

Financial Update: There is none at this time.

Directors Report: Ted Duncan

- Transporting at least 120 students on our buses
- Fall Sports: Victory for flag football and 1st and 2nd places for cross country teams
- DPI has officially recognized the corrections to our EC audit
- Beginning clubs
- Girls on the Run-grades 3-5 will begin at BA
- Quixote-is currently transporting the lunches to the school
- Gym-will be ready in the morning
- First assembly will be this Friday morning in the gym. Transylvania youth strings will be present to talk about their program at 7:50am
- Kona Ice will be here tomorrow to celebrate the summer reading program participants
- Enrollment-329
- Personnel hirings since last board meeting: 4th grade assistant, technology teacher, bus supervisor, and one other bus driver

- Received our school grade from DPI based on last years end of grade test: B for reading, C for math, overall C. Goal at Brevard Academy to be a B or better school. Ted was at a conference earlier today where he began laying the plans to improve the EOG scores and to make sure our students are reaching their full potential and to be successful academically as well as socially and emotionally
- Charter is up for renewal this year(2017)
- Webinar on October 18 to learn about the renewal process of the charter

Team CFA Report: *Jim Bishop*

- Excitement across the state about charter schools. Davidson and Wake counties have applied for charter schools.
- Team CFA is emphasizing the importance of a B school, there are three B schools and the rest are under that score. Also Team CFA reports that B schools are better in developing good American citizens.
- Team CFA wants to host a lunch at each Team CFA's school at a professional development day. All the staff and board will be invited and the lunch will be provided. Will be about 75-90 minutes long and will be a networking and fellowship opportunity for the school, staff and board. –Nick Iosue stated that another goal of Team CFA is to build 50 more schools across North Carolina.

Committee Reports

Facilities: *Adrienne Casteen*- stated that we are indeed in the building and we are almost in the gym. Copper Construction has been able to follow-up with construction tasks that are still in need.

Fundamental Development and Public Outreach: *Nick Iosue*

Capital campaign. Non-fundraiser fundraiser

Long-Range Planning: *Zia McConnell*- stated we have to update a 5-year rolling plan and plans to do that before next month.

Personnel: During closed session.

Board Development Polices and Procedures: *Zia McConnell*

We are in the process of having staff identify areas of improvement. Policy committee is asking questions on how do people get things done around Brevard Academy. The committee is in the process of coming up with these polices/procedures and they will be on the website, so that they can be accessible to anyone at anytime. Zia stated that the bylaws were mailed in July, no word what the status is, and Zia has e-mailed DPI about the status. Board applications are currently being taken by our board.

Old Business:

- Need to vote on amount for CF properties for our lease payment. Warren stated \$17,000 per month starting September 2016. Nick stated that from September 2016 to August 2017 that the payment would be \$12,500 to CF properties after August 2017

then it would be \$24,000 per month and that term would be from September 2017 through August 2018. Goal is to secure financing before 2017.

- **Motion:** Warren made a motion for our lease payment to CF properties to be \$12,500 from September 1, 2016 to August 31, 2017, and thereafter \$24,000 a month from September 2017 to August 2018. Zia seconded. Discussion about the enrollment has to be stressed as a big deal for us to get to 400-450 students. Amy asked if this is an interest only payment at this point and the answer was yes. Unanimous vote – **Motion was carried.**

New Business:

- Board/Parent forum September 27th at 3:30 p.m and will be limited to 1 hour. The location will be determined. Kimberly will put the forum information on our website.
- Nick stated that the new team CFA represented for Brevard Academy is Warren Alston.
- Miscellaneous project related costs: Include basketball equipment and padding for the gym, bleachers will be determined at a later date.
- **Motion:** Adrienne made a motion to approve the miscellaneous project-related costs of basketball equipment and padding. Basketball equipment of \$15,000 and padding of \$11,000. Amy seconded. The vote was unanimous. **Motion was carried.**

At this time we are going into a recess at 5:36 p.m. and then go into a closed session.

Closed Session:

Motion: Ashleigh made a motion from the floor to enter into a closed session to prevent the disclosure of privileged or confidential information under the NC general Statutes 143.318.11 (a) (1) to discuss items related to personnel matters. Zia seconded.
Motion carried. The Board entered into Closed Session at 5:44 p.m.

Motion: A motion was made by Jim to come out of closed session. Zia seconded. The vote was unanimous. **Motion was carried.** Time was 6:42 p.m.

Old Business:

- **Motion:** A motion was made by Ashleigh to ratify decisions made in closed session for teachers' salaries up to state salary level. Adrienne seconded. The vote was unanimous. **Motion was carried.**

New Business:

- **Motion:** A motion was made to approve the technology stipends for technical supports. The motion was for \$2000. The motion was made by Jim. Seconded by Zia. The vote was unanimous. **Motion was carried.**
- **Motion:** A motion was made to approve a testing coordinator for a stipend up to \$3500. This motion was made by Ashleigh and seconded by Zia. Vote was unanimous. **Motion was carried.**

Adjourn:

- **Motion:** Jim made a motion to adjourn. Zia seconded. Vote was unanimous. **Motion was carried.** Time: 6:45 p.m.