

## BREVARD ACADEMY – A CHALLENGE FOUNDATION ACADEMY

## Board of Directors Regular Meeting

December 16, 2013, 7:15 p.m.

Conference Room, Brevard Academy Campus

Vice Chair: Warren Alston

Secretary: Zia McConnell, present

Members present: Stewart Marshall, Nick Iosue

Administration present: Tony Helton, Ben Butler

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Guests: Jennifer McCluney (Acadia NorthStar), Krystal Powell, John Lanier

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The regular meeting of the Brevard Academy Board of Directors was called to order by the chair at 7:34 p.m. A quorum was NOT present.

**Welcome:** Warren welcomed everyone and said how great the Holiday concert was. It was great having it at the Porter Center.

We do not have enough Board members in attendance for a quorum, so there will be not voting this evening.

**Consideration and approval of minutes:**

The November minutes will be voted on in January.

**Public comment:**

Ben Butler said that after a long and arduous process, his charter application to the state is in (for the school in Waynesville). He said that Mr. Helton was a tremendous help in guiding him as he prepares to be the director of the new school, and expressed his thanks.

**Financial Report – Jennifer McCluney / Krystal Powell**

Again, with no quorum, no budget amendments were presented.

The budget final count and allotment from the state is finally in. Our ADM for the 20<sup>th</sup> day of school was 231 students.

Krystal Powell will be attending our regular meetings from now on. Krystal and Juli work together already, and Krystal will be presenting the budget reports to us from now on.

The biggest difference we will see in the budget is the one-on-one teacher that was hired, and the Spanish teacher and the dance teacher, who have more hours than originally thought.

Board line 16 – Tony will give us a budget line for this – with sweatshirts and t-shirts we need to have a budget line that matches our expenses.

We have learned that in the fall we will need to order more of the smaller sizes as new students come in needing uniforms.

Stewart Marshall noted that if we stay on track our surplus number will be in the range of ~\$37K. However, with the salary changes, the surplus will be ~4K, so we will need to really be mindful as budget amendments are presented in the future.

Also, we projected in May and received the DOE allotment, but now Brevard no longer qualifies as rural, so we do not get this Federal money.

**PTO report:**

- BA-CFA took 2<sup>nd</sup> place in the Christmas parade floats!
- The Middle School dance was a big success
- Considering a bowling night and another Zaxby's night in the future.

**Teacher report: Camy Stirling**

Camy gave us all a written report, but due to the late hour with the Christmas concert, the report was not discussed, but will be read by the Board members on their own time.

**Director's report – (see attached)***Enrollment*

Current student enrollment stands at 224.

All staff members were a big help in putting on the Christmas concert. They all pitched in so that Mr. Gardner could direct the students and not have to worry about helping them on and off stage, get their cues to come on stage, etc. Thanks for everyone pulling together to make this concert a big success.

We are sad to lose Katie Campbell and her family. They will be moving to Virginia for her husband to take a job there.

The staff Christmas party will be on December 20<sup>th</sup> at 12:15 at Quixote's.

**Team CFA report:**

No report.

**Committee Reports:**

None

**Old Business**

None

**New Business:**

None

**Next Regular Meeting:**

January 13<sup>th</sup>, 6:30 p.m. in the BA-CFA Conference Room. This change is due to the fact that MLK holiday is the third weekend of the month. The February meeting will also be moved to the second Monday, February 10<sup>th</sup>, due to the President's Day holiday.

**Meeting ended** by Vice-Chair at 7:58 p.m.