



**Board of Directors Meeting
February 21, 2017**

A meeting of the Board of Directors of VERITAS Community School was held at 6:30 p.m. at VERITAS Community School, 2600 Grimes Street in Charlotte, North Carolina.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

- Jason Cole jcole@board.veritascommunityschool.org
- Vanecie Delva vdelca@board.veritascommunityschool.org
- Maria Leahy mleahy@veritascommunityschool.org
- Ramesh Nayar rnayar@board.veritascommunityschool.org

Ex Officio: Katy Ridnouer

Board Advisors: Terrance McCaffery
M. Dawkins

Guests: Representative for Tom Miller - Julie Gardner
Board Member from Aristotle Preparatory Academy – Demetrius Crayton
Acadia Representatives

Call to Order:

The meeting was called to order at 6:33 pm by Chairperson, Ramesh Nayar, seconded by Jason Cole, and unanimously approved by all.

Business:

1. Public Comments: None.

Minutes Approval:

1. Ram would be emailing Tracy to post December and January meetings.

Financial Reports:

1. Amanda Guevara from Acadia reported quarterly report.
2. Jason Cole motioned to approve changes, seconded by Ram, unanimously approved by all.

Report Outs:

1. Skills Inventory: We will hold off until March with the goal to target new member to fill areas to meet needs and form committees based on skills of each board member.
2. Strategic Planning Session Follow-up:
 - i. At March meeting we will set aside 30 minutes to review outcomes and next steps discussed at the Strategic Planning Meeting.
 - ii. Based on Skills Inventory, we will plan on viewing Tom Miller tutorials to discuss at meeting.
 - iii. Vanecie is available to help with Google Drive.
 - iv. Middle School Committee: We formed a new committee including Jason, Katy, Tracy and Maria. Katy will connect the group for future plans.
3. Discussion of Board Committees:
 - i. There are formalized committees including 1) Governing Committee (chair, vice-chair, secretary, and treasurer); 2) Instruction Programming Committee (head of school); 3) Finance Committee (Terrence, Ram, and Jason); 4) Audit Committee (Finance Committee members).
 - ii. We will reinstate monthly committee reports in March.
 - iii. We need to elect a Vice-Chair. Ram will email about this in March.
4. Talent Development and Enrichment: This will be discussed in the March board meeting,
5. Board Meeting Minutes: We will email board meeting minutes to board members 48 hours for meeting. A draft agenda and all documents will be emailed one week prior to the meeting. Responses to draft will be received by Thursday of that week. The final agenda will be email on Friday prior to the board meeting.

6. TeamCFA Report: Jason Cole reported that the summer conference is designed for teachers. CFA coaches are a positive asset.
7. Monthly Head of School Report: Katy Ridnour provided the monthly school update as follows:
 - i. Education and Operations Brief
 - a. Open Houses: There has been good attendance at Open Houses. The incentive program worked well. The types of questions asked at Open Houses were regarding behavior management and facilities.
 - b. MAP Testing: We are tracking students over time.
 - c. Diagnostic Visit: The visit was positive with recommendations and commendations. There is a need for PD of including art and music within the classroom curriculum.
 - d. Directors Meeting: The directors meeting was held at VERITAS.
 - e. M. Hawkins presented school activities:
Family Events: Chinese New Year Activities, National School Choice Week Event, Peace Night, and Wax Museum
 - ii. Meals Update and Snack Policy Discussion: Katy would like to see the snack policy more aligned with the school's mission—fresh fruit, less carbs
 - iii. Exceptional Children Audit Update & Related Discussion: VERITAS received a Level 5 Certification – 100 percent Compliant.

1. Moved to Closed Session: Upon a motion by Ramesh Nayar, seconded by Jason Cole, and unanimously approved, it was:

MOVED: To a Closed Session at 7:53 p.m. to discuss personnel and facility updates.

1. Closed Session Ended: Upon a motion by Ramesh Nayar, seconded by Jason Cole, and unanimously approved, it was:

MOVED: To end Closed Session at 8:35 p.m.

Adjournment:

- i. Upon a motion by Ramesh Nayar, seconded by Jason Cole, and unanimously approved, it was:

Moved: To adjourn the meeting at 8:40

Meeting Reminders:

The next board meeting will take place on **March 21, 2017 at 6:30 p.m.** at VERITAS Community School.