

VERITAS BOARD MEETING MINUTES

January 17, 2018

1. Approval of old minutes
Minutes from 12/20 meeting approved
2. Introduction of New Board Members

KERI REVENS

KRISTI OPIOLA

Introduction of New Board Members

Keri: introduced background, three year relationship with Veritas, working with Coach Johnson, also on the middle school committee

Kristi: introduced background, faculty member, UNC Charlotte, working with Robin Ellis providing mental health services, works with immigrant families in Charlotte.

3. **Resignation of Amber Burke:** submitted her letter due to family commitment
4. **Parent and Staff Surveys (Jill Johnson and Catherine Hutasuhut):** surveys have been sent out for approval. Goal is to get them out this Friday. Need to have them out with a letter to explain why the survey is going out, also note that it is an online survey with multiple parts but parents can do the hard copy if they don't have access. Need to emphasize that the surveys are confidential.
 - a. **Send out letter with link to survey monkey surveys**
 - i. Committee to Review Data: Gary Webster, Maria Leahy and Catherine Hutasuhut
 - ii. Survey for 4th and 5th Parent Survey, place into the student report cards, have them return it to their homeroom teacher
 - iii. Parent Survey—add question on how Veritas was discovered, make it open ended, put it on survey monkey and the hard copy then also do a version in Spanish
 - iv. Staff Survey: Keri didn't see it for review
5. Brochure/Flyer Discussion: some changes to flyer discussed, making pictures reflect Veritas Children. Work on printing flyer
 - a. Working to switch survey into a google link
 - b. Also ask staff what they think
6. Middle School Report
 - a. Health and Wellness with a Capstone Project in 8th Grade
 - b. Goal would be to have 50 kids total

7. Open House
 - a. Can we reach out to KG/Nurseries? T-K
8. School Calendar
 - a. If we operate out of scope of CMS we need to have options for child care with our child care partners
9. Staff Report
 - a. Matches us items
 - b. Art Room set up by Chris and Mattisha single handedly in the B Building
 - c. Lots accomplished in 8 days
 - d. Staff have all been hustling to get things done, been a great experience to see staff members bonding over a tough crisis, brought many staff members together outside of the regular day
 - e. Had one staff members ask about Board input on aggressive/threatening family
 - i. For administration getting a little out of hand.
 - ii. Staff is giving there all but is getting a lot for Chris and Mattisha
 1. Parents sending three-page emails, contacting administration immediately taking X number of families with us
 2. Five families having issues, Maria suggests utilizing the grievance process, tell the parents to file a formal grievance process with the Board
 - a. Parent Grievance Policy
 - b. If they aren't satisfied with Chris's response then send to the Board
 - c. Jill and Chris brainstorming on means of addressing this problem
10. Financial Report
 - a. Gary Webster:
 - i. Revenue a little above half of what we are experiencing for half of the year