



VERITAS Community School — Application for Employment

GENERAL INFORMATION

____ Last Name	____ First Name	____ Middle/Maiden Name
____ Street Address		____ Apt #
____ Home Phone	____ Mobile Phone	____ Email Address

Position For Which You Are Applying (check all that apply)

____ Elementary Classroom Teacher; Grade Level(s) _____

____ Teaching Assistant

____ PE Teacher

____ Literacy Interventionist

____ School Chef

____ Office Manager

____ Afterschool Program Manager

____ Director of Finance & Reporting

____ Exceptional Children Teacher

____ Part-time ESL Teacher

____ Foreign Language Mandarin Teacher (Part-time)

____ Custodian

LICENSURE

(To Be Completed by Applicants Applying for an Instructional Position)

Do you currently hold a North Carolina Professional Teaching License?

Yes No

If yes, please list Licensed Areas / Subjects _____

Date Issued _____ Expiration Date _____

If no, please explain expected timeline for issuance of a North Carolina Professional Teaching License.

ADDITIONAL INFORMATION

1. Have you ever been convicted of or pled guilty or no contest to a crime (misdemeanor or felony), other than a minor traffic offense? (Answer YES to any traffic offense that involves drugs or alcohol).

Yes No

2. Do you have criminal charges or proceedings pending?

Yes No

3. Have you ever been suspended, dismissed, non-renewed, fired, or discharged from a position of employment?

Yes No

4. Have you ever had a teaching license suspended or revoked?

Yes No N/A

5. Have you ever been asked to resign from a position of employment?

Yes No

If you answered YES to any of questions #1-5 in this section, please explain the circumstances.

6. Are you a citizen of the United States?

Yes No

7. If you are not a citizen, do you possess a current alien registration card or Visa?

Yes No Type _____ Exp. Date _____

ABOUT YOU

How did you hear about VERITAS Community School?

What is it about VERITAS Community School’s mission that appeals to you?

What expertise and/or experience can you offer to VERITAS Community School?

NOTICE TO ALL APPLICANTS

VERITAS Community School requires a background check and fingerprinting of all applicants prior to employment. We also reserve the right to require pre-employment drug and/or alcohol testing. Any failure to comply with, complete, or meet such requirements may result in the denial or termination of employment.

By completing the information below, you are indicating that you understand that a background check may be requested at will by VERITAS Community School. The report may contain information about your character, general reputation, education, current and former employment, traffic records, credit, bankruptcy proceedings, criminal records, etc. from federal, state and other agencies that maintain such records. The information requested will be used in compliance with the Fair Credit Reporting Act and/or other applicable federal or state laws.

I authorize any party, institution, school, employer or agency contacted by VERITAS Community School, or its authorized representatives, to furnish the above-described information. I release from liability the agents, employers, and all persons providing information based on the data I have provided. I hereby authorize procurement of the background check by VERITAS Community School.

Signature _____ Date _____

Previous/Other Name Used _____

Social Security Number _____ Date of Birth _____

Driver's License Number & Issuing State _____

How long have you lived at your current address? _____

Previous Address #1 / Length of residence?

Previous Address #2 / Length of residence?

ATTESTATION

I have read this application carefully and I certify that all information contained in this application and any subsequent documents are true and complete to the best of my knowledge. I authorize VERITAS Community School to make an investigation and inquiries of my prior employment history, my qualifications and abilities, my statements in this application, and any other related matters in arriving at an employment decision. I hereby authorize my previous employers to provide all information that they may have concerning my past employment.

I acknowledge that no provision or portion of this Application for Employment constitutes an implied or expressed contract, guarantee or assurance of employment, or any right to an employment-related benefit or procedure. I understand that any omission of fact, or false or misleading information, given in this application, in any subsequent document or in my interview(s) may result in the denial of my employment, the withdrawal of my conditional offer of employment, or in my suspension or discharge, as applicable.

Signature Date

Please mail this signed application, cover letter, resume and list of references to:

VERITAS Community School
2600 Grimes St.
Charlotte, NC 28206

VERITAS Community School is an Equal Opportunity Employer who seeks to hire the best person for every position. VERITAS Community School is committed to complying with all applicable laws providing equal employment opportunities to all individuals. VERITAS Community School does not discriminate against any person based on race, color, gender, national or ethnic origin, sexual orientation, religion, or disability in any of its educational or employment programs or activities.