



After a consultation with your child's physician, medication that cannot be administered outside of school hours may be administered by school personnel or the school nurse.

In order for medication to be administered at school the following must be completed:

- ◆ For long-term (daily or emergency) prescription medications, your child's physician must complete a **PHYSICIAN'S AUTHORIZATION FOR MEDICATION AT SCHOOL** form. **Parent signature is also required.** This form is valid for the current school year only. The medication must be in the original pharmacy bottle with a pharmacy label.
- ◆ For short-term prescription medication (2 weeks or less), medications may be administered at school without a signed Physician's Authorization for Medication at School form. A **SHORT-TERM PRESCRIPTION MEDICATION PARENTAL PERMISSION FORM** must be filled out by the parent/guardian. The medication must be in the original pharmacy bottle with a pharmacy label. The first dose of a new medication must be given at home by the parent/guardian.
- ◆ Prescription medication must be in the original pharmacy container with a pharmacy label with your child's name, medication name, dosage, date of prescription, and directions for use. All medication/refills brought to the school must be in the original pharmacy container.
- ◆ The parent/guardian must bring in and pick up all medication. **Students are not allowed to transport medication.**
- ◆ All medication will be counted in your presence by school staff and you will be asked to sign the **MEDICATION CHECK-IN LOG**

**At the end of each school year the parent/guardian needs to pick up their child's medication by the last day of school or it will be discarded, unless other arrangements are made by the parent/guardian and the school.**