

## **Pioneer Preparatory School: A Challenge Foundation Academy**

### **Minutes of the Meeting of the Board of Directors**

**Monday, September 25, 2017**

**Meeting was held at Pioneer Preparatory School  
6510 West Clarendon Avenue  
Phoenix AZ 85033**

**Board Members Present:** Travis Marderosian, Shelley Baltodano,  
Cathy Pirrone , Rogelio Ruiz, Elva Hooker

**Absent Members:** James Diaz (Board Chair)

#### **Also Present:**

Laura Wilson, Tisha Crisler, Bookkeeper;  
John Pirrone, Matt Sandoval, Eliana Givre, Sarah Messick,  
Cassandra Sullivan, Stephanie Meyers, Fabian Prado, Eddi  
Heodebeck

T Marderosian called the meeting to order at 5:06 PM after a quorum was established.

C Pirrone moved to adopt the agenda as posted on the Website

R Ruiz seconded the motion to adopt the agenda.

Motion carried unanimously.

C Pirrone moved to adopt the minutes from August 28, 2017.

S Baltodano seconded the motion.

Motion carried unanimously.

#### **CALL FOR PUBLIC COMMENTS**

None

#### **DIRECTOR'S REPORT- Presented by Laura Wilson**

Review the attached written Director's Report.

SAMs Grade level meetings for data driven instruction.

DARC Meetings for staff culture

Student Achievement Survey for grades 3-6 to be given

12News A+ Teacher- Bonnie Weppner

Salsa Competition amongst the staff to kick-off Fall Break

Vision/Hearing screens completed in 2 days-Nursing students at Arizona College.

Go Fund Me- Scholastic Book Fair: Every student gets a book!

PTSA meeting/ PTSA will use multiple communication methods to inform parents about meetings with the hope of increasing parent involvement.

English Classes: Mr Prado will teach English this year to parents.

E Hooker arrived 5:18 PM

STEPS- Eddi Hoedebeck  
57 Students in the STEPs program.  
Enrichment Program for excelling students: approximately 15 students pre-qualified for program. Provide support for excelling student to reach their greatest potential.

#### **TREASURER'S REPORT**

Please review attached Treasurer's Report and Vouchers List.  
S Baltodano moved to approve the vouchers.  
R Ruiz seconded the motion.  
Motion carried unanimously.

#### **Presentation of Annual Fiscal Report**

C Pirrone moved to adopt the annual fiscal report  
E Hooker seconded the motion.  
Motion carried unanimously.

#### **Discussion of Director Goals and Evaluation Protocols**

School Director Evaluation Instrument presented for board approval.  
Proposing to evaluate twice per year using Survey Monkey based on goals outlined in Evaluation Instrument in December and June. Director will present Evaluation Instrument monthly with updates to keep the board apprized of achievement toward goals.  
Discussion of Performance Incentive Plan: SMART/Stretch Goals  
Vote and continued discussion tabled to next meeting when J Sharp is present.

#### **Discussion and Possible Action Regarding Policy KG-1 Banking Personal Time**

Continued questions regarding liability of the policy. Discussion tabled until next meeting so that questions can be answered.

#### **Discussion Regarding LEEDS Certification**

Certification is very expensive. SRP can come out to the facility to evaluate where we can make changes to become more energy efficient. Pioneer will not pursue LEEDS certification.

#### **Discussion and Possible Action on Governing Board Policy Manual Adoption**

Joined Arizona School Board Association and a Board Policy Manual will be presented at next meeting.

#### **REVIEW OF ACTION ITEMS**

Next meeting October 30, 2017 at 5pm  
Director Evaluation Process and Evaluation Instrument  
Weapons Policy Update  
Board Policy Manual information  
PPS Culture and Strategy

C Pirrone moved to adjourn the meeting at 6:05 pm  
E Hooker seconded the motion.  
Meeting adjourned.

**Next Board Meeting is scheduled for October 30, 2017 at 5:00PM**